

25 / 2018

CEITEC MU Management Meeting

Date, venue	27. 8. 2018, A35/129, Campus
Participants (internal)	J. Nantl, M. Pokorná, E. Handlířová, M. Marcolla, N. Kostlánová
Guests	Z. Novotná
Excused	K. Říha
Minutes prepared by	E. Handlířová
Approved by	J. Nantl
Comments by	M. Pokorná

Agenda

- a) EU-life / Z. Novotná
- b) Any other business:
 - a. Emergency announcement / M. Pokorná
 - b. Update of GAMU directive / N. Kostlánová

Minutes

1) EU-life / Z. Novotná

See Annex 1

The Community Meeting of EU-life is planned for 22.-23. October 2018 in Barcelona (organizer: CRG). Z. Novotná updated personal changes in the working groups and proposed new members.

Decision(s):

- a) There will be regular meetings organized on current developments in international networks where CEITEC is a member (EU-life, Alliance4Life, etc.).
- b) Nominations of E. Jarour (Recruitment and Training), K. Vágnerová (Core Facilities), E. Doležalová and J. Batdorf (PR and Communication) and K. Ornerová (TT) will be sent to M. Dettenhofer, resp. to EU-life secretary.

2) Any other business

- a. Emergency announcement / M. Pokorná

Recently, there was an emergency announcement in A35 (code 1000). Despite that all employees are informed on “code 1000” during the training of work safety, the announcement is not well formulated, and employees reported that they did not know how to proceed.

Code 1000 refers to the situation of possible danger that must be confirmed. In case of confirmation, an evacuation is called. In case that the emergency is not confirmed, there is currently no announcement established.

Decision(s):

- a) Campus management (SUKB) will be asked to change the content of the announcement to “There may be a possible emergency. Please wait for further instructions.”
 - b) Campus management (SUKB) will be asked to add also an announcement that the code 1000 was cancelled (the emergency situation was not confirmed).
- b. Update of GAMU directive / N. Kostlánová

N. Kostlánová summarized proposal of comments to be sent on the update of GAMU directive. The comments relate mainly to the composition of GAMU boards and panels.




Decision(s):

Comments on the update of GAMU directive will be sent to the rectorate.

Overview of implementation responsibility

Item/ Decision	Management responsibility	Administrative responsibility	Deadline
1a	Z. Novotná	-	31. 12. 2018
1b	Z. Novotná	-	31. 8. 2018
2a-a	M. Pokorná	M. Haman	30. 9. 2018
2a-b	M. Pokorná	M. Haman	30. 9. 2018
2b	N. Kostlánová	-	28. 8. 2018

Annexes

-  1a_Internal_proposal_agenda_point_EU-LIFE ... 17.08.2018 15:13
-  1b_EU-LIFE_Working Groups 17.08.2018 14:03
-  1c_Agenda_EU-LIFE_Community2018_launchi 17.08.2018 14:08