

Student Grant System - specific research project competition

Instructions for submission of project proposals

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Purpose and Concept of SGS

- model of a three-year project = 3 x one-year projects that build on each other, and their research is closely related to the applicant's dissertation
- the applicant is a PhD student in the 2nd, 3rd and 4th study in the standard period of studies
- to learn the project management, to get a support for a mandatory internship abroad, go to conferences, to public prestigious articles
- to get feedback from colleagues during the seminar of projects presentation

General regulations

- an applicant of a project = a doctoral student
- a project must thematically build on the research topic in the dissertation thesis
- Research plan = time schedule of the multiannual (three-year) project
- implementation period is 1 year (following the next years)
- recommended support for 1 project is CZK 150.000 – 200.000
- a research team includes 1 doctoral student (investigator) + his/her supervisor

Research plan

mandatory appendix of the project proposal to the Students grant system competition

Name of the applicant:

Title of the dissertation thesis:

Expected date of the dissertation thesis defense (year and month/semester):

Study programme:

Name of the supervisor:

The Research plan prepare in English, max. range 8 pages

It should contain:

- a summary of the state of current knowledge of the scientific field and a description of the project's contribution to research
- description of the basis of the project and its objectives, how it will be carrying out, including conceptual and methodological procedures (the basis and objectives of the project should be identical or closely related to the dissertation topic)
- timetable for the project by the end of the 8th - 9th semester (untill the submission of the dissertation), the expected outputs during this period and the relevance of the outputs to the dissertation topic
- planned cooperation with foreign scientific institutions, including a description of planned internships
- references to the literature

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To applications submitted to the 2nd / 3rd call of competition, supplement the Research Plan with:

- any changes in the basis of the project, its objectives, methods and timetable
- self-evaluation (self-reflection) of the project realization in the previous year

Competition schedule

September 13, 2021

October 4

October 27

November 1 – 30

December 1 – 8

1. – 31. 12. 2022

November 2022

January 31, 2023

1. 2. – 31. 3. 2023

- competition announcement
- **submission of the draft proposal for review**
- submission of the final proposal
- evaluation by the opponent and the faculty committee
- results from the evaluation
- projects realization
- presentation of projects in front of colleagues
- submission of the final report of the completed project
- evaluation of completed projects

Project proposal

- Application in INET → Research and Development → ISEP → [Project proposal editor](#) → the template *Specific research - support for student projects* → click on *New proposal*
- a project annotation (brief description of the research)
- Specific characteristics of the project and objectives:
 - characteristics of the issue
 - the current state of solution (a list of literature)
 - the objectives of the project and how to achieve them, methodology
 - time schedule of realization in 1 year

Project proposal

- expected project results achieved in 1 year (a type, a number, their description)
- planned participation in professional events within 1 year:
 - conferences, workshops, summer schools + expected presentation of papers (poster, lecture, proceeding paper); business trips abroad - purpose, date, duration, place of stay / in case of a conference also the organiser's name + connection with the project
- a list of key scientific research results attained by research team members over the most recent 3 years
- GDPR

Project proposal - budget

- recommended budget **CZK 150.000 – 200.000**
- Personal costs:
 - scholarships:
 - » travel expenses (transportation, accommodation, conference fee), on-line courses
 - » „reward“ for creative work in carrying out the project - max. CZK 30.000 (pay out after 2-3 months an amount corresponding to the intensity of creative activity)
 - reward for the supervisor max. CZK 10 000 + 34,8 % social and health insurance payments (CZK 13 480 in total)

Project proposal - budget

- Eligible costs – Material costs:
 - travel expenses for a supervisor (max. CZK 20.000)
 - low value tangible and intangible assets - only necessary instrumentation or software in the maximum amount of 5 % of the total volume
 - office supplies and other consumables (professional books)
 - services (proofreading of publications, purchase data)
 - overhead costs in the amount of 16,81 % of the total project costs

Project proposal - budget

- Budget justification:
 - briefly describe each item
 - Scholarships - write down each trip separately (calculation of costs for fares, accommodation, conference fee, or [diets](#))

! All the planned costs have to be **closely related to** carrying out the project !

Recommendation for a successful proposal

- clear and exact definition of the problem to be solved
- theoretical basis of the research (or following the activities that have already been carried out in the research area)
- within the description of the methodology, specify well the research strategy, methods and their specific use research objectives clearly formulated
- describe the schedule of individual research steps
- in case of data collection, indicate the sample size
- clearly formulate research objectives
- to plan better outputs, with the ambition of their publication in a quality foreign magazine (it is better to prepare a working paper with the ambition to publish it in a prestigious magazine in the future than a lower quality proceeding papers)
- focus on conferences thematically defined and corresponding to your research
- adequate budget requirements and efficient allocation of funds

Proposal submission

- **till October 4th:** to generate the draft proposal from ISEP (*selection Approval*) and to send it at veda@econ.muni.cz for review
- to prepare the Research plan (for three-years research)
- **till October 27th:** to close the final proposal in ISEP (*selection Approval*) and submit for electronic approval
- **till November 1st:** to send at veda@econ.muni.cz :
 - the generated Project proposal + Proposal records
 - the Research plan

Methodology support

- MU Directive No. 3/2020 Regulation of specific-purpose research projects
- [Student Grant System Directive No. 11/2019](#)
- Methodology directions for project proposal submission at FEA MU in the year 2022
- all materials available: <https://www.econ.muni.cz/en/phd/student-grant-system>

Your questions



Thanks for your attention

