

## Language courses at the Faculty of Economics and Administration

Individual levels of language courses offered by the faculty can be described in terms of *Common European Framework of Reference for Languages (CEFR)* - [http://www.coe.int/t/dg4/linguistic/Cadre1\\_en.asp](http://www.coe.int/t/dg4/linguistic/Cadre1_en.asp)

The basic difference is between courses marked with **I** and those with **II** in the code.

### 1.

Courses containing **II** + a **combination of letters** in the code are courses at **A2** level of CEFR- these are preparatory courses offered for students who want improve their basic language skills to be able to take up courses from higher levels. Participation requires pre-intermediate knowledge of the language (see annotations of individual courses in the Information system ([www.is.muni.cz](http://www.is.muni.cz))).

**Important notice: These courses do not have any credit value!**

They include:

| Code      | Name                       | Name in English                 | Language | Term   | Completion | Extend and Intensity | Credits |
|-----------|----------------------------|---------------------------------|----------|--------|------------|----------------------|---------|
| MPJ_JIIBA | Jazyk II/B - Angličtina    | Foreign Language II/B – English | eng      | Spring |            | 0/2/0                | -       |
| MPJ_JIIBF | Jazyk II/B – Francouzština | Foreign Language II/B – French  | fre      | Spring |            | 0/2/0                | -       |
| MPJ_JIIBN | Jazyk II/B – Němčina       | Foreign Language II/B – German  | ger      | Spring |            | 0/2/0                | -       |
| MPJ_JIIBR | Jazyk II/B – Ruština       | Foreign Language II/B – Russian | rus      | Spring |            | 0/2/0                | -       |
| MPJ_JIIBS | Jazyk II/B – Španělština   | Foreign Language II/B – Spanish | spa      | Spring |            | 0/2/0                | -       |

### 2.

The courses marked with **II+ 1** in the code are one level higher, i.e. students start at the **A2/B1** level and should reach the **B2** level after finishing the second semester of this type of course (the first semester course is always offered in autumn semester and the second semester course is offered in spring semester).

These include:

| Code              | Name                       | Name in English                 | Language | Term          | Completion | Extend and Intensity | Credits |
|-------------------|----------------------------|---------------------------------|----------|---------------|------------|----------------------|---------|
| <b>MPJ_JII2Ab</b> | Jazyk II/2 – Angličtina    | Foreign Language II/2 – English | eng      | <b>Spring</b> | zk         | 0/4/0                | 3       |
| <b>MPJ_JII2Fb</b> | Jazyk II/2 – Francouzština | Foreign Language II/2 – French  | fre      | <b>Spring</b> | zk         | 0/4/0                | 3       |
| <b>MPJ_JII2Nb</b> | Jazyk II/2 – Němčina       | Foreign Language II/2 – German  | ger      | <b>Spring</b> | zk         | 0/4/0                | 3       |
| <b>MPJ_JII2Rb</b> | Jazyk II/2 – Ruština       | Foreign Language II/2 – Russian | rus      | <b>Spring</b> | zk         | 0/4/0                | 3       |
| <b>MPJ_JII2Sb</b> | Jazyk II/2 – Španělština   | Foreign Language II/2 – Spanish | spa      | <b>Spring</b> | zk         | 0/4/0                | 3       |

### 3.

The courses marked with **I** in the code are at the highest level, i.e. enrolling requires at least knowledge at the **B2 level**. There is a four semester module for students of the faculty (who should reach **C1 level** by passing the final exam after the fourth semester).

In spring semester you can take EITHER the second OR the fourth semester courses:

| Code            | Name                      | Name in English                | Language | Term          | Completion | Extend and Intensity | Credits |
|-----------------|---------------------------|--------------------------------|----------|---------------|------------|----------------------|---------|
| <b>BPJ_JI2A</b> | Jazyk I/2 – Angličtina    | Foreign Language I/2 – English | eng      | <b>Spring</b> | z          | 0/4/0                | 5       |
| <b>BPJ_JI2F</b> | Jazyk I/2 – Francouzština | Foreign Language I/2 – French  | fre      | <b>Spring</b> | z          | 0/4/0                | 5       |
| <b>BPJ_JI2N</b> | Jazyk I/2 – Němčina       | Foreign Language I/2 – German  | ger      | <b>Spring</b> | z          | 0/4/0                | 5       |
| <b>BPJ_JI4A</b> | Jazyk I/4 – Angličtina    | Foreign Language I/4 – English | eng      | <b>Spring</b> | zk         | 0/2/0                | 3       |

|                 |                           |                               |     |               |    |       |   |
|-----------------|---------------------------|-------------------------------|-----|---------------|----|-------|---|
| <b>BPJ_JI4F</b> | Jazyk I/4 – Francouzština | Foreign Language I/4 – French | fre | <b>Spring</b> | zk | 0/2/0 | 3 |
| <b>BPJ_JI4N</b> | Jazyk I/4 – Němčina       | Foreign Language I/4 – German | ger | <b>Spring</b> | zk | 0/2/0 | 3 |

## Presentation Skills

| Code              | Name  | Name in English                              | Language | Term          | Completi | Extend and Intensity | Credits |
|-------------------|---|--|----------|---------------|----------|----------------------|---------|
| <b>MPJ_PJPF</b>   | Präsentations-techniken und-fertigkeiten in Deutsch | Presentation skills and techniques in German | ger      | <b>Spring</b> | z        | 0/2/0                | 3       |
| <b>MPJ_PJPSFS</b> | Presentation Skills for Foreign Students            | Presentation Skills for Foreign Students     | eng      | <b>Spring</b> | zk       | 0/2                  | 5       |

As far as the language of instruction is concerned, the majority of instruction is done in the target language even though most courses (esp. at the higher levels) are, apart from business communication, focused on translation. However, the teachers can be quite flexible in dealing with international students.

## Registration and timetable

You can register for the language courses in the same way as for the rest of the courses. Please note that the courses are open to all full-time students of the faculty (more than 3,000 students), therefore there are many seminar groups and you need to register for the particular seminar group you have chosen in the registration/enrolment section of the Information system (IS) – you need to click on *'Show further information on the selected courses'* on your course registration page.

You can find a useful guide on how to work with the IS by displaying the contents of the HELP section of the IS: <https://is.muni.cz/auth/help/?lang=en>

This guide contains also information on how to display your personal timetable or the timetable of a particular course.