

## Student Guide

**Congratulations** on your admission to Masaryk University!

Please read this guide carefully as it contains **all the pre-arrival information** you need.

### Tuition fee

I will be sending you instructions on how to pay the tuition fee in a separate e-mail.

The **tuition fee is 95000 CZK** per academic year. You will be required to cover the fee for the first year (i.e. 95000 CZK) before you begin your studies.

The **deadline to pay the tuition fee** is:

- June 30 for September enrolment, OR
- November 30 for February enrolment.

— **Please note that the Ministry of Interior sometimes requests information on tuition fee payment when processing visa applications.**

### Accommodation

Students of the Faculty of Economics and Administration can use the services of the Halls of Residence of Masaryk University: <https://www.skm.muni.cz/en/accommodation/long-term-accomodation>

The price list is here for each type of room at all of the available halls of residence:

<https://www.skm.muni.cz/media/3724780/pricelist-of-accommodation-2024-2025-from-1st-september-2024.pdf>.

Please note that:

- Rent is paid by the student monthly.
- Each student has a right to a bed, not to a separate room.
- The prices are listed per night.

You will be provided with more details on placing your room reservations and the on-line payment for the MU Halls of Residence booking in a separate e-mail. The booking deposit is 2000 CZK + 30times the daily rate of the dormitory fee and is due within 10 days after you place your room reservation. **Please make sure you pay the booking deposit on time, or else you will lose your reservation.**

**Masaryk University, Faculty of Economics and Administration**

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T: +420 549 49 1710, E: [info@econ.muni.cz](mailto:info@econ.muni.cz), [www.econ.muni.cz](http://www.econ.muni.cz)  
Bank account: KB Brno, Ref. No.: 85636621/0100, ID: 00216224, Tax ID: CZ00216224  
Please quote the Reference Number in your reply.

## Recognition of Prior Education

**Without the recognition of your prior education (high school, bachelor, master), you cannot be enrolled into the program and begin your studies at MU. Your acceptance is conditional,** and the condition you must meet is that the documents proving your previous education allow you to enrol into studies in the Czech Republic in compliance with the Czech law. **We suggest you start the recognition process as soon as possible.** Prepare your documents and send them to our office via e-mail to [verification@econ.muni.cz](mailto:verification@econ.muni.cz). But before you do, please read this detailed guide on how to proceed:

<https://www.econ.muni.cz/en/admissions/verification-of-previous-education>

## Orientation week and the buddy system

The Orientation Week is organized by the Centre for International Cooperation for all incoming students at Masaryk University and takes place during the week before the semester begins. You will be informed about the registration in a separate e-mail.

<https://czs.muni.cz/en/student-from-abroad/international-student-guide/orientation-week>

<https://czs.muni.cz/en/student-from-abroad/international-student-guide/buddy-system>

## **When does the semester begin?**

Check the term calendars for each faculty: <https://is.muni.cz/predmety/obdobi?lang=en>.

## ISIC card

As a Masaryk University student, you will receive an ISIC card with a special Masaryk University chip. This card will serve as your student ID card at Masaryk University. It gives you access to the University Computer Centre, libraries, student canteens, halls of residence and other Masaryk University facilities. Various discounts at various places also come with the ISIC card (<https://www.muni.cz/en/students/student-identity-cards-1>)

To receive your ISIC card, you need to have a **photo in the MUNI Information System**. You can either have the photo taken during the Orientation Week, or you can upload the photo in advance.

It is highly recommended to upload your photo to the system because it will significantly speed up the process of getting your ISIC card. The other option is to have your photo taken by the university (<https://it.muni.cz/en/services/photographing-for-id-cards>).

## **How do I upload my photo?**

Through INET: <https://inet.muni.cz/app/photo/take?app.setlang=EN>.

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### **University canteens and public transportation**

Masaryk University students may use the services of university canteens which provide lunches and evening meals (<https://www.skm.muni.cz/en/meals/muni-canteens>) and use public transportation for a subsidized price.

If you have any questions concerning your studies, please visit **the Faculty website:**

<https://www.econ.muni.cz/en/students/masters-studies>

<https://www.econ.muni.cz/en/students/bachelors-studies>

or for more comprehensive information on student life and life in Brno, go to the **Guide for International Students:** <https://czs.muni.cz/en/student-from-abroad/international-student-guide>

**or contact me** for any other questions by e-mail: [barbora.nemcova@econ.muni.cz](mailto:barbora.nemcova@econ.muni.cz)

**See you soon in Brno!**

**Barbora**

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