

**MUNI** Masaryk  
University



# User Guide

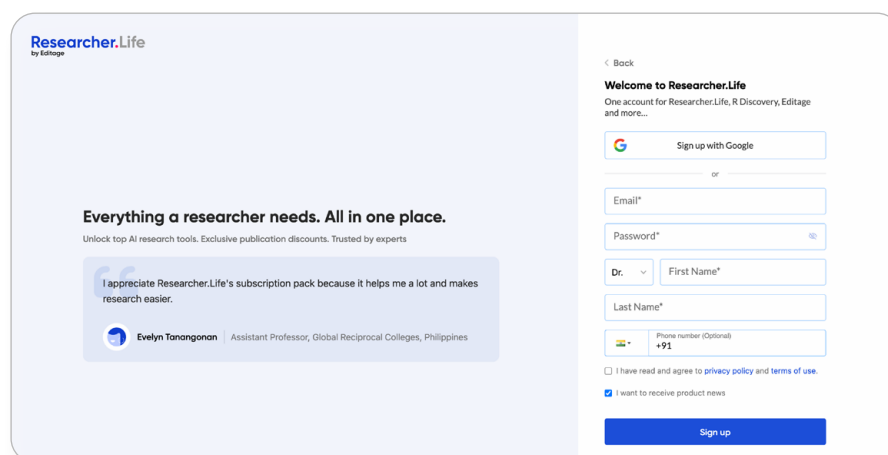
The complete AI writing toolkit for academics

# Getting Started

To register follow the steps below:

## Step 1:

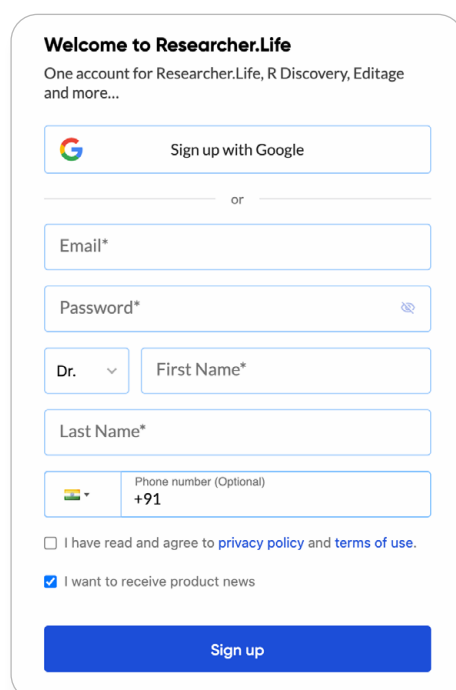
Go to [AI Tools For Research & Expert Publication Services | Researcher.Life](#) and click on “Get started”.



The screenshot shows the Researcher.Life registration page. On the left, there is a testimonial from Evelyn Tanangonan, an Assistant Professor at Global Reciprocal Colleges, Philippines, who states: "I appreciate Researcher.Life's subscription pack because it helps me a lot and makes research easier." The main heading is "Everything a researcher needs. All in one place." Below this, it says "Unlock top AI research tools. Exclusive publication discounts. Trusted by experts." On the right, there is a sign-up form with the following fields: "Sign up with Google", "Email\*", "Password\*", "Dr." (dropdown), "First Name\*", "Last Name\*", and "Phone number (Optional) +91". There are two checkboxes: "I have read and agree to [privacy policy](#) and [terms of use](#)." and "I want to receive product news". A blue "Sign up" button is at the bottom.

## Step 2:

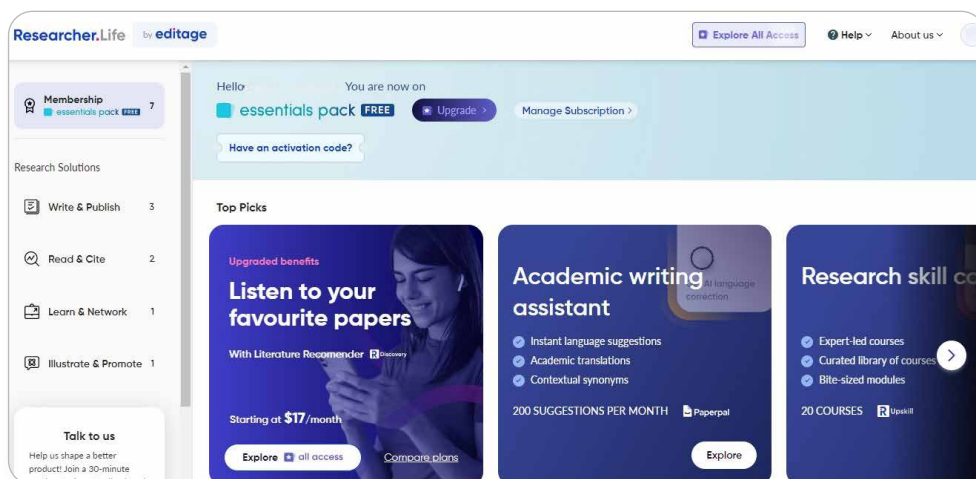
Sign up using your muni.cz id and password



This is a close-up of the sign-up form. It includes the following elements: "Welcome to Researcher.Life" heading, "One account for Researcher.Life, R Discovery, Editage and more..." sub-heading, "Sign up with Google" button, "or" separator, "Email\*" input field, "Password\*" input field with a visibility toggle, "Dr." dropdown menu, "First Name\*" input field, "Last Name\*" input field, "Phone number (Optional) +91" input field with a country code dropdown, "I have read and agree to [privacy policy](#) and [terms of use](#)." checkbox, "I want to receive product news" checked checkbox, and a blue "Sign up" button.

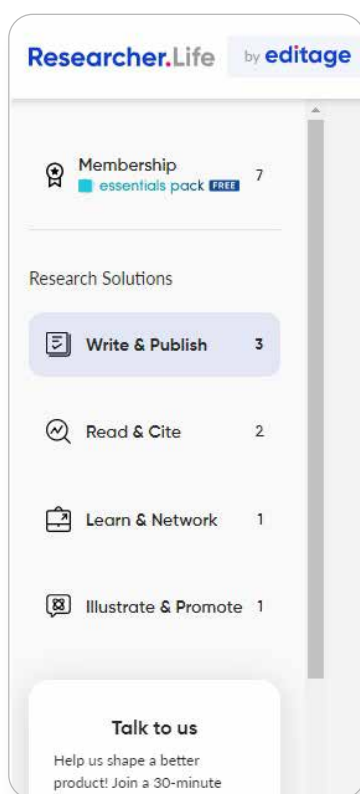
### Step 3:

Signing up takes you to Researcher.Life dashboard, which looks as shown below.



You can find all trial benefits on the left sidebar of your dashboard.

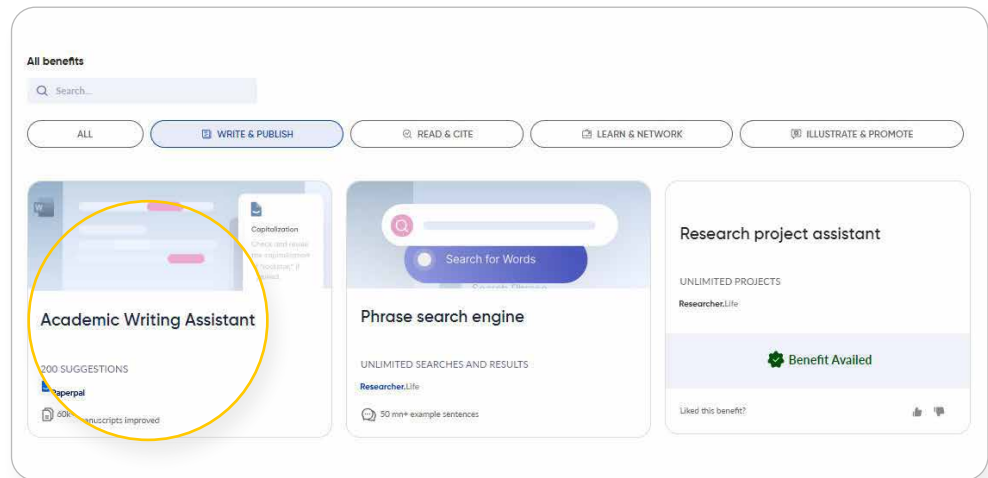
- **Write & Publish (Paperpal Writing Assistant):** This helps you write your research paper.
- **Read & Cite:** Tools to find and manage research papers.
- **Learn & Network:** Resources and communities for researchers.
- **Illustrate & Promote:** Tools to create visuals and promote your research.



# Paperpal for Web

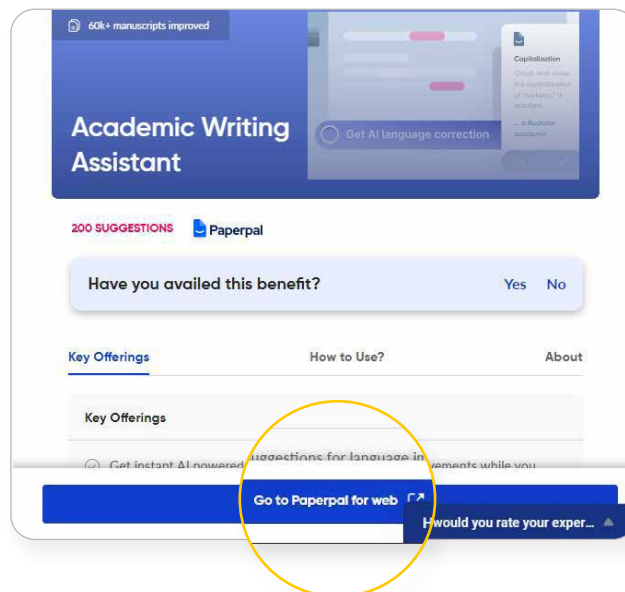
## Step 1:

To begin using Paperpal, click on the "Academic Writing Assistant" tab on your dashboard.



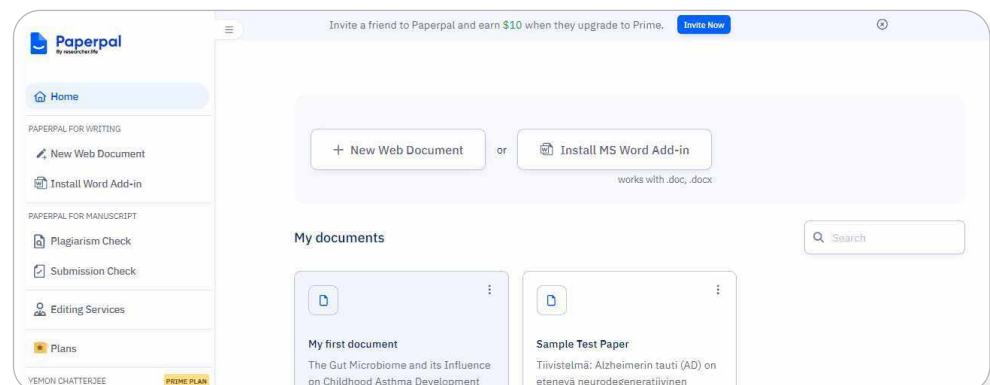
## Step 2:

Next, a pop-up window will appear. Click on "Go to Paperpal for web".



## Step 3:

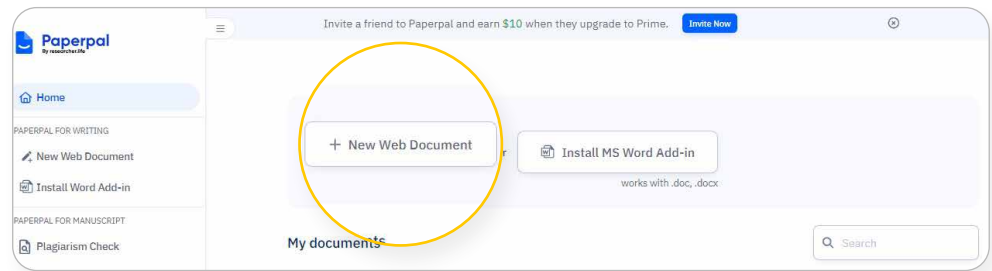
This will take you to the Paperpal's web dashboard as shown below.



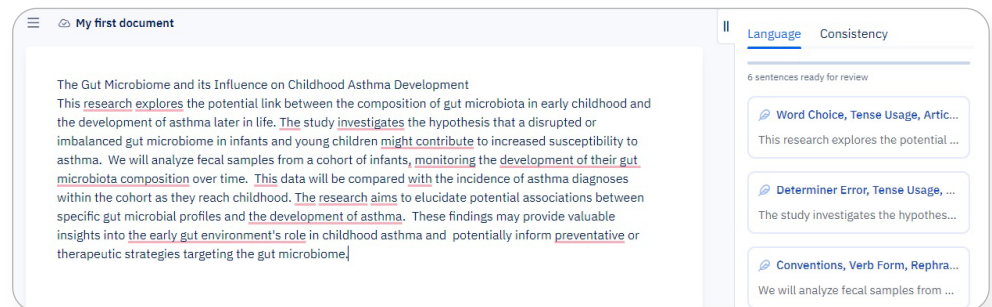


## Step 4:

You can now start writing by clicking on the “New Web Document”.



As you write, you can see Paperpal’s language suggestions on the right-hand side of the document.



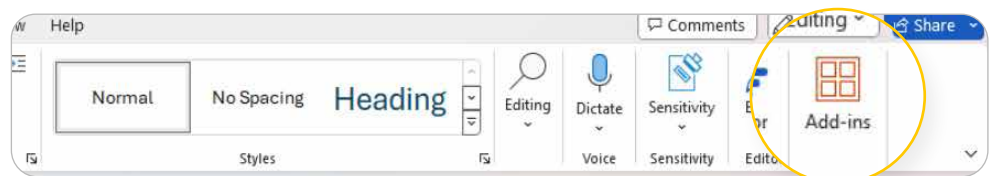
# Paperpal for Word

## Installation

To install Paperpal plugin on Word, follow the steps below:

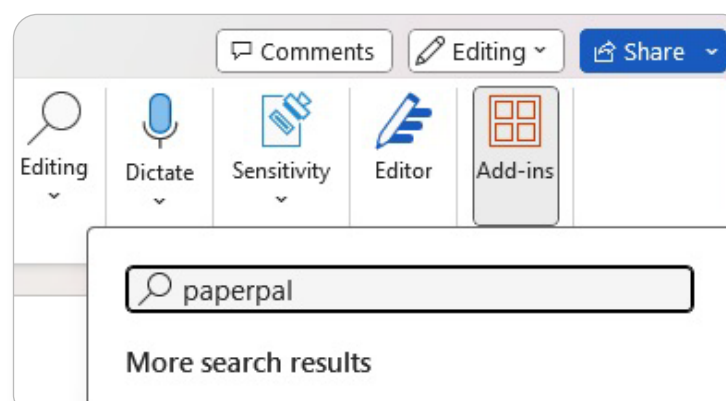
### Step 1:

Open Microsoft Word and navigate to the "Add-ins" section.



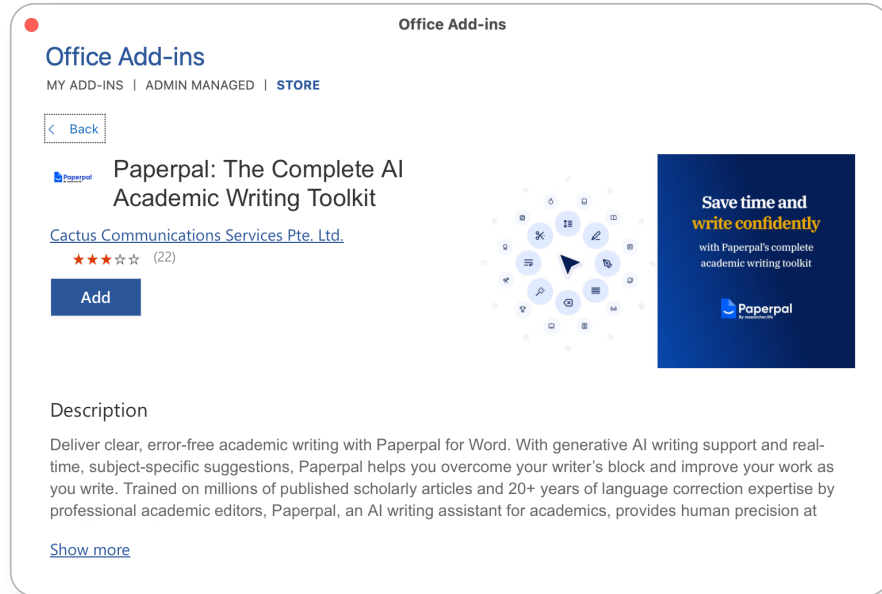
### Step 2:

In Microsoft AppSource, search for Paperpal to find the add-in.



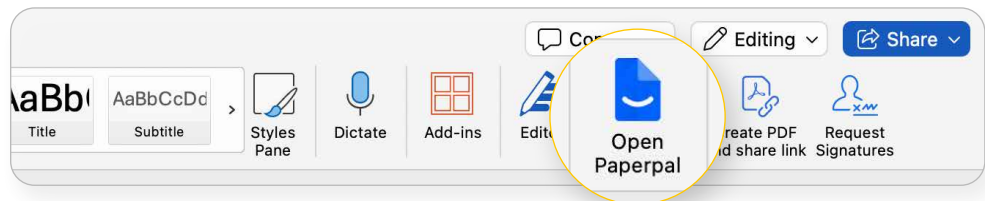
### Step 3:

Click on “Add” to get the Paperpal interface on Word.



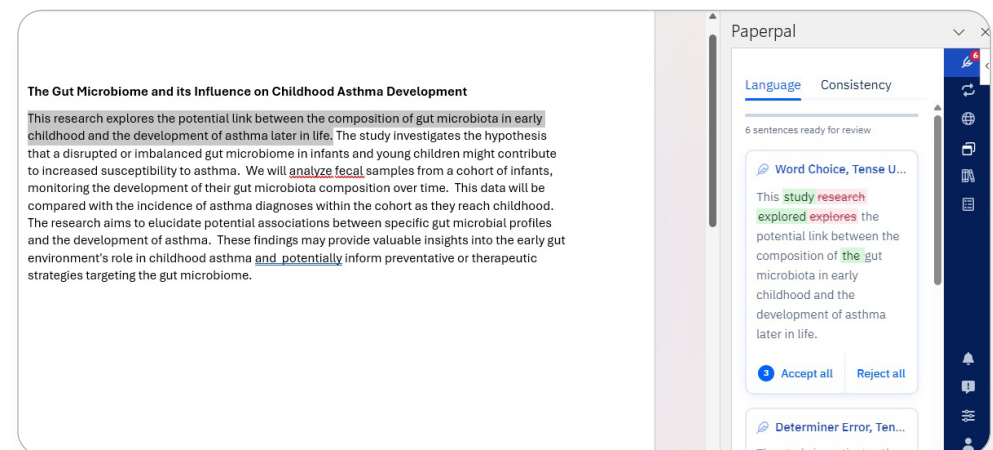
### Step 4:

Open Microsoft Word and navigate to the "Add-ins" section.



### Step 5:

You're all set to start writing. As you write, find Paperpal’s language suggestions on the right-hand side of the page.



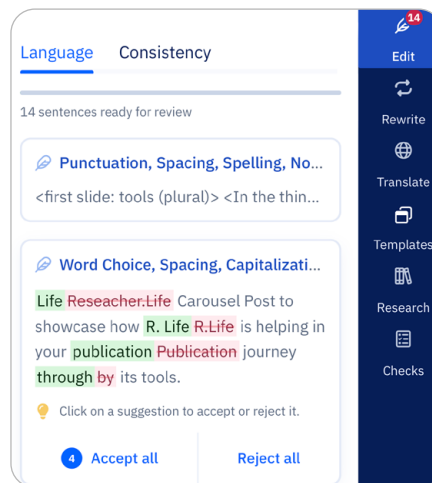
# Features

## Editing

Paperpal's AI helps improve your writing by suggesting edits as you type. Find the "Edit" option on the top of the right sidebar.

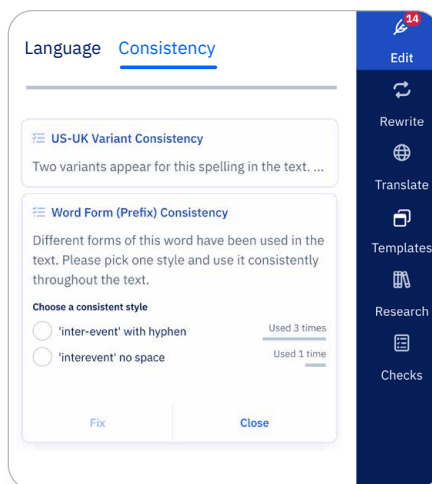
## Language

Fix language issues without changing references, equations, technical words, or non-English terms.



## Consistency

Maintain consistency in your writing to ensure readability and polish, making it easier to read and more polished.

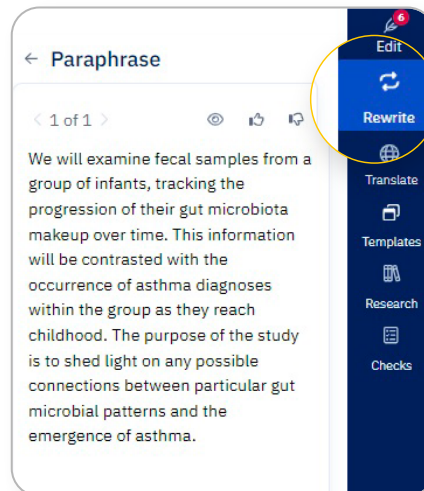


# AI Features

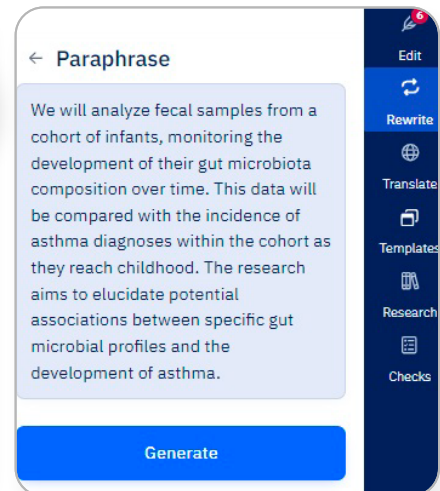
Paperpal's AI writing assistant provides options to rewrite sentences, trim for conciseness, and find synonyms for a richer vocabulary, ultimately helping you write strong academic prose. Find "Rewrite" as the second option on the right sidebar.

## Paraphrase:

Rewrite sentences to improve clarity and originality, ultimately enhancing the overall quality of your writing



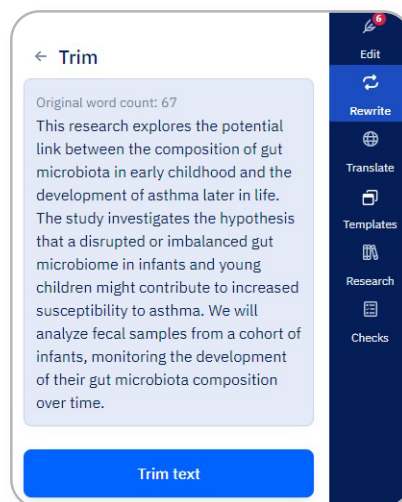
Input



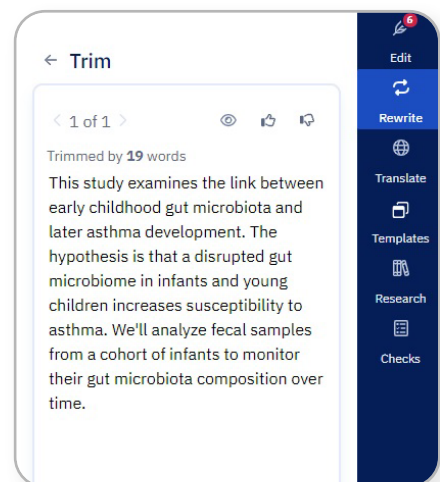
Output

## Trim

Refine text by removing unnecessary words and phrases, enhancing readability and conciseness.



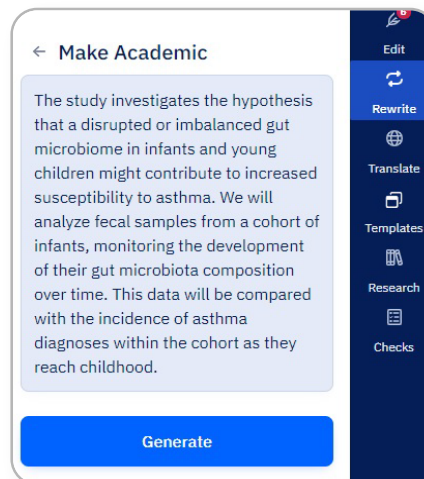
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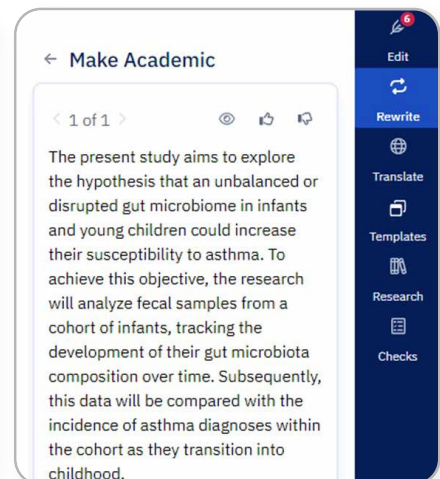
Output

## Make Academic:

Optimize your writing for academic contexts, ensuring scholarly integrity and professionalism.



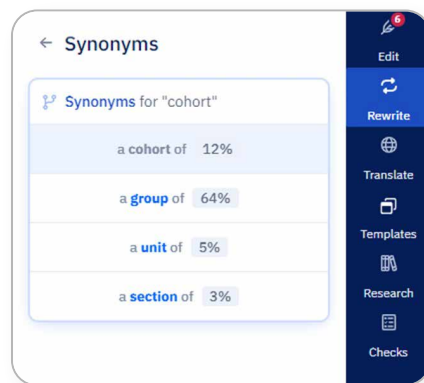
Input



Output

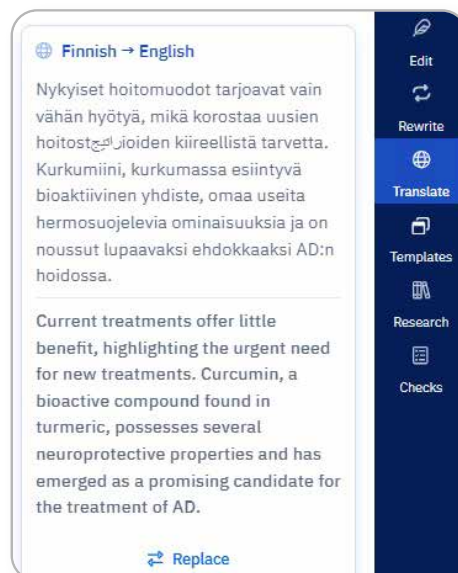
## Synonyms:

Choose alternative word suggestions to diversify vocabulary and enhance expression.



## Translations

Translate your scholarly writings to English with support for over 25 languages, aiding non-native scholars.

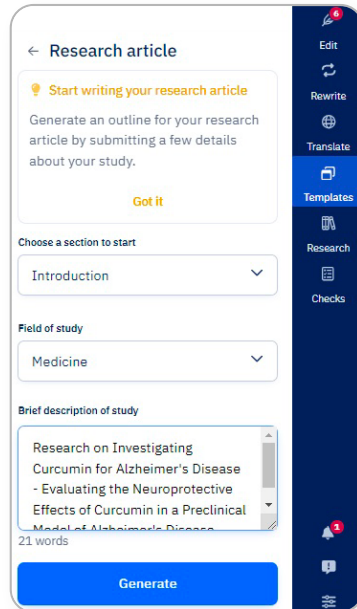


# Templates

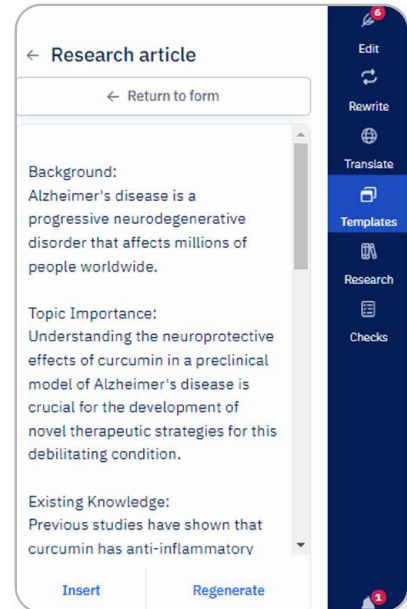
Get assistance with academic writing, including: structured outlines for articles or essays, abstracts, summaries, study highlights, or brainstorming ideas to kickstart your writing.

## Outlines

Get ready outlines for writing research articles, case reports, essays, and statements of purpose with systematic guidance.



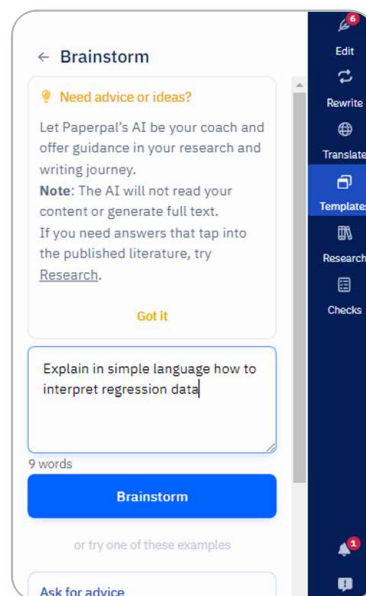
Input



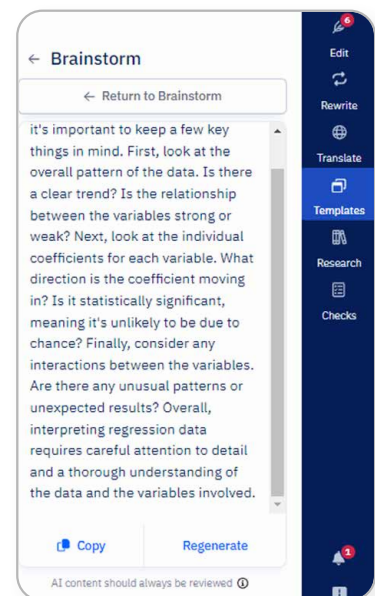
Output

## Brainstorm Ideas:

Overcome the blank page challenges with structured prompts and guidance in your writing journey.



Input

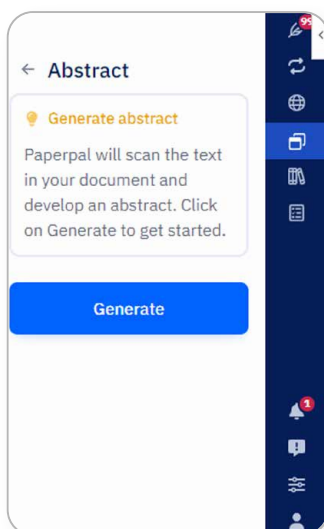


Output

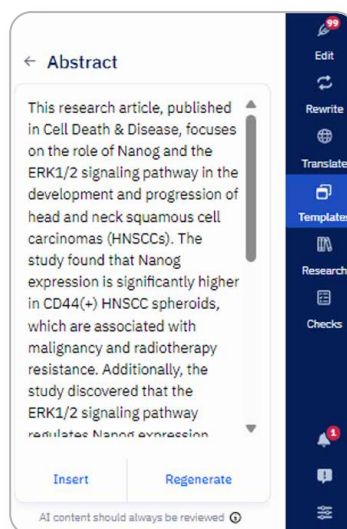


## Abstract/ Keywords/ Title

Write concise abstracts or select relevant keywords, and formulate attention-grabbing titles, to optimize the presentation and discoverability of scholarly works.



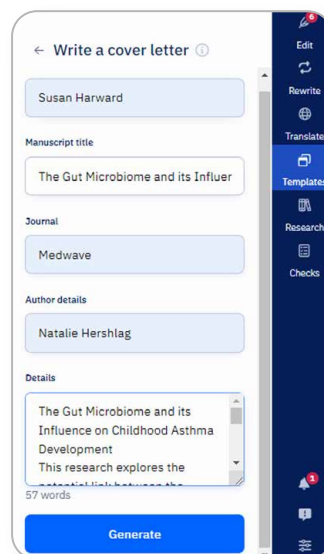
Input



Output

## Email the Journal:

Draft emails to journals including cover letters, status inquiries, extension requests or revision resubmissions.



Input



Output



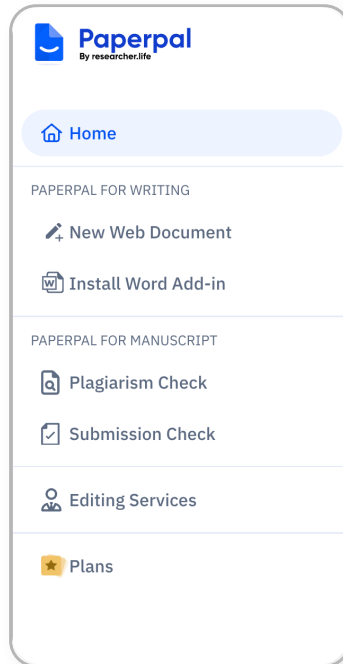
# Research

Search and cite published articles and research from a vast database of over 250 million scientific, academic, and medical publications using the 'Research' feature.

The screenshot displays the 'Research' feature interface. At the top, there are two tabs: 'Search' (active) and 'Citation library (0)'. Below the tabs is a search input field containing the text: 'What are the emerging sustainable energy technologies that could'. A character count '75 / 150' is visible below the input. A lightbulb icon and the text 'Learn more about [Research in Paperpal](#)' are positioned below the search bar. A link 'Start a new search' is also present. The main content area shows a 'Result' section with a snippet of text: 'Emerging sustainable energy technologies poised to replace fossil fuels include bioethanol, biodiesel, biogas, hydrogen, wind, geothermal, solar, hydropower, low-temperature geothermal energy (LTGE), thermoelectric (TE) power generation, and thermophotovoltaic (TPV) power generation (Allison et al., 2007; Bhan et al., 2019;'. Below the snippet is a 'Read more' link. At the bottom of the main content area, there is a 'References (4)' section. On the right side, a dark blue sidebar contains several navigation options: 'Edit' (with a red notification badge '6'), 'Rewrite', 'Translate', 'Templates', 'Research' (highlighted in blue), and 'Checks' (with a red notification badge '1').

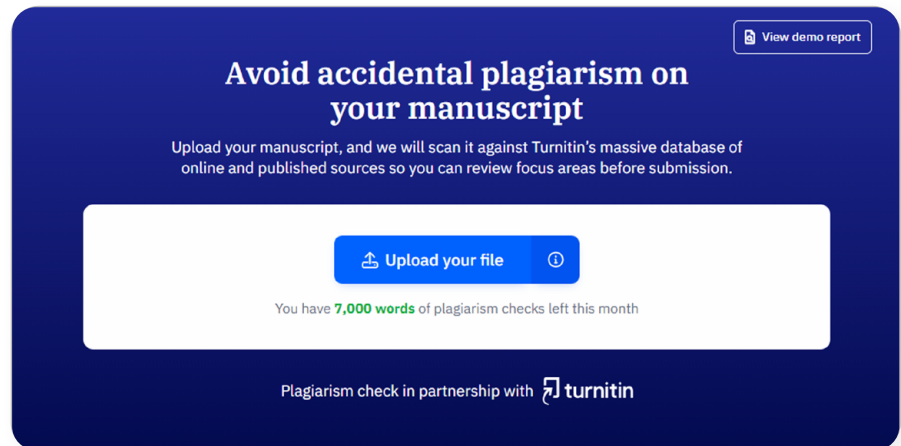
# Checks

To improve your manuscript and increase acceptance rates, find "Plagiarism Check" and "Submission Check" on left sidebar of Paperpal web.



## Plagiarism Check:

Ensures originality by identifying similarities to prevent unintentional plagiarism.



Please note:

- Formats supported are doc, docx, and PDF files
- Run plagiarism checks on up to 7,000 words per month

## Submission Check:

Improve manuscript quality by conducting comprehensive language edits and technical evaluations, thereby increasing the likelihood of acceptance by academic journals.

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**Critical issues**

Your manuscript has a very high risk of being rejected due to language quality or technical issues. We strongly suggest that you address critical issues before submitting your paper.

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Metadata	Figures and tables	References
<ul style="list-style-type: none"><li>Missing author's email</li><li>Missing author list</li><li>Missing keywords</li><li>Missing word count</li></ul>	<ul style="list-style-type: none"><li>All figures and tables have citations</li><li>Figure legends are in the proper order</li><li>Table legends are in order</li></ul>	<ul style="list-style-type: none"><li>No old references found</li><li>There are no citations in the abstract</li><li>Missing references section</li><li>References with no citations</li></ul>
Disclosures	Counts	Language
<ul style="list-style-type: none"><li>Missing author contributions statement</li><li>Missing conflict of interest statement</li><li>Missing data access statement</li><li>Missing ethics statement</li><li>Missing funding statement</li></ul>	<ul style="list-style-type: none"><li>Missing abstract</li><li>Manuscript is too short</li><li>Title length is good</li><li>No excessive use of branding found</li><li>No known copyrighted methods mentioned</li></ul>	<ul style="list-style-type: none"><li>No use of self citing detected</li><li>No inappropriate language found</li><li>Missing plain language summary</li><li>Issues found in Language quality, writing errors</li></ul>

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- You can review the suggested changes and make desired modifications or choose "Recheck" located at the bottom of the Results page for further evaluation.
- Please note: Formats supported are doc, docx, and PDF files



Paperpal goes beyond basic grammar checks, offering extensive language feedback and support tailored to academic writing. With its advanced features and intuitive interface, Paperpal empowers you to write with confidence, clarity, and precision.

If you face any error or difficulty in using Paperpal, our support team is readily available to address your inquiries.

Write to us at [hello@paperpal.com](mailto:hello@paperpal.com) or visit our [Help Center](#)