

Data Analyst - ENG+GER suitable for graduates

Job description

Third round of recruitment!

Starting date: 05/2012

Location: Brno, Czech Rep.

Salary: 23.000-25.000 CZK/month

Apply now

A data company from the UK specialising in the collection, validation, dissemination and analysis of fund information is looking for Data Analyst

Job Description:

- Responsible for sourcing European mutual fund Factsheet & related documents online
- Responsible for entry of this data collection into a database, in an accurate & timely manner.
- Interact with European asset management companies via email or telephone
- Resolving queries & monitoring data input to ensure a high level quality
- Working closely with colleagues in the UK & India

Requirements

- Fluent in English & German
- Knowledge of another languages would be a big advantage
- Educated to degree level
- Motivated with an attention to detail, and an aptitude for accuracy
- Able to work to deadlines & targets, still delivering a high quality standard of data entry
- Preference for grasp of investment industry/ Financial Services, though not essential
- Good listening, communication and analytical skills are essential
- Should be a good team player
- Ability to grasp things quickly and desire to learn new concepts
- Committed to long term employment

Benefits

- 100CZK food vouchers
- Vouchers for free time activities
- Extra week of vacation
- Sick days
- Language courses (Eng./Ger.)
- Trainings
- Team building activities
- Long term commitment - career growth

Other notes

If you want to apply for this job, please, send your curriculum vitae in English to richard.zacek@financialexpress.net .