

# Get real work experience!

### **IBM Internship Program 2013/2014**

IBM Delivery Centre team in Brno makes it possible for you to take part in interesting projects within The Internship Program. This program is available from October 2013 – February/March 2014.

**IBM Delivery Center** Czech Republic Brno is one of the biggest and most diverse IBM centers of its kind worldwide. Brno centre core activities focus on providing strategic outsourcing services, remote server and application support, networking services and end customer support.

## **Consolidation Project**

Within our department – command center, we support customers across the world, mainly in USA, Canada, UK and Europe, Latin America and Asia. After some learning period you will be be assigned to central shift team project "Consolidation of team documentation" where you will actively cooperate with your mentor and team's focal points on revision, updates, simplification and conjunction of our team documentation into one place. The goal is to have only one global documentation that will increase quality of our work and searching the documents and as consequence quality of service for our customers.

#### **Description of roles:**

Your work will include mainly: communication with mentor & other team members; work with databases and related tools; planning meetings with your colleagues & mentors; reporting of progress to Manager and Team leader; As a benefit we offer you: participation on meetings with Manager and Team leader - improvement of your soft skills (communication, presentation skills, leading the meetings...); work in global multicultural company; improvement of English language skills.

#### **Skills required:**

Very good documentation skills; English on communicative level; Basic knowledge of www pages creation and navigation; Knowledge of basic technical terms.

### You will have the opportunity to:

- get hands-on experience in an IT leading global company
- meet the TOP IT experts in the world
- have individual support from your own mentor
- improve your English skills
- attend internal IBM trainings
- meet people from all over the world
- network
- have further cooperation with IBM

Detailed description of the internship position will be given at the interview.

If you are interested, send us your CV and motivation letter in English to <a href="mailto:irena.petovska@cz.ibm.com">irena.petovska@cz.ibm.com</a> by Monday **September 16, 2013**. Should you have any questions, feel free to write to us.

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