

# First days on the job and onboarding

## Onboarding new employees

The hiring process is completed by onboarding new employees. Onboarding helps new employees to learn important information about Masaryk University and their department and job role and makes it easier for them to integrate. During onboarding, new employees learn about their job duties and tasks, the style of work and the overall requirements of the job.

Onboarding aims to help new employees find their feet in their new job and integrate into the organisation. Moreover, it helps them to reach their maximum performance on the job as quickly as possible and reduces the risk of employee fluctuation.

## Key documents

> [Information for New Employees of MU](#) 

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## International employee adaptation

To help international employees adapt to the new environment, they are offered the services of the [International Staff Office \(ISO\)](#). The office provides complete administrative and logistical support to incoming international employees and PhD students and their family members to help them fully focus on research and other work and study-related duties. These services are provided for the whole duration of their stay in the Czech Republic and include assistance prior to arrival.

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## Content administrator



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