AGENDA

# Meeting 1

## December 9th 2010

## 6:30pm

Meeting called by Jonathan Phillips and Rita Matos

# Attendees: Jonathan Phillips, Rita Matos, Stuart Hopkinson, Maria Margarida Gil Conde, Bhavin Doshi, Devangna Bhatia, Veronika Sykorova , Adriano Mendes, Luis Cyrillo, Roye Mauthner

Additions:

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|  | President/Vice President* RITA IS LATE!!!!
* Welcome to the rest of the board-
* Conflicts to happen
* Don’t take everything so personally
* Learn to deal with conflicts in a good way
* One meeting at a time, don’t interrupt people
* Only English to be spoken
* Be on time
* Outside of boardroom we all agree on the same thing
* Link all of the accounts to Google docs so that we can write the same emails/docs at the same time
* Google calendars to check things online
* Voting system, everybody gets one vote other than Jon who gets 2
* Write new biography for everybody (send to Roye by next week)
* This week look for an English doctors- problem with quality of English of the doctors- so we need to check this out-
* Deadlines should be met, if we don’t meet the deadline we are letting down people, please let people know if you are falling behind-
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|  | General* Keep office tidY
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|  | Public Relations* New ISC board all gone except Kika.
* Will organise meetings with ISC, IFMSA and Spolek
* Cards are interchangeable
* We need to get more involved with them for their outreach project
* Student reps were not utilized, every month we have a suggestion sheet to go around and see if there are issues in the years of the university.
* Bringing the students closer to us.
* Recognition of students who stands out and helps us, give them a prize of sorts to show that we care. (further thinking to go on)
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|  | Social* All of the events that we want to happen next week
* Joana is the trips co-ordinator
* More sports events that are smaller and likely to be a weekly occurrences
* Volleyball tournaments, start by having a weekly event and then seeing if we can have a tournament in the future.
* Adriano- sports
* Veronika – Party
* Joana – trips
* Committee – maximum of 10 people
* Communication is a problem so, it needs to be greater
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|  | Education* Plans for next semester
* Carlos Soares wants to teach all of Chemistry subjects, Jon Biophysics
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|  | Treasurer* Need sponsors for the new cards
* Flights school- owes MIMSA 10000 Kc. Given details so, we can contact for him now we can get the money.
* No money costs to be told to other students until the G.M where it is all announced
* Book sales, in the office -
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|  | IT* Projects to be set out and completed
* Every department is able to post things on the website
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