

Instruction of the Dean of the Faculty of Medicine of Masaryk University No. 1/2022

To carry out an occupational health and safety (OHS) and fire protection (FP) inspection at LF MU workplaces

Pursuant to Section 28(1) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Additions to Other Acts (the Higher Education Act), as amended (hereinafter referred to as the "Higher Education Act"), I issue the following measure:

Article 1

Instruction to carry out the screening

- (1) I hereby order an inspection of the status and compliance with occupational health and safety (OHS) regulations and fire protection (FP) inspections at the workplaces of the Faculty of Medicine of Masaryk University outside the joint workplaces with the faculty hospitals (i.e. theoretical workplaces, administrative workplaces, special purpose facilities, workplaces of non-medical disciplines and workplaces for educational and scientific research activities).
- (2) Occupational health and safety inspections will be carried out in accordance with Section 108, paragraph 5 of Act No. 262/2006 Coll., the Labour Code, as amended, and Act No. 133/1985 Coll., on Fire Protection, as amended, Section 5, paragraph 1. c).

Article 2

Persons responsible for carrying out the screening

- (1) The organisation of the vetting will be divided between the main vetting committee and the sub-vetting committees at each site.
- (2) I hereby appoint the following members of the main vetting committee:

Chairman: Ing. Michal Sellner, Secretary of LF MU
 members: Bc. Edita Uherková, OSH and OHS Officer, Faculty of Medicine MU
 Leoš Spáčil, Head of TPO LF MU
 PaedDr. Věra Mráčková, member of the FV ZO VOS at LF MU.
- (3) Each senior employee is required to establish a sub-screening committee at his/her workplace. The sub-screening committee is responsible for ensuring that the OSH and OHS checks are carried out at the workplace and for recording their results.
- (4) The sub-commissions are composed as follows:
 - a. members of the main screening committee
 - b. the head of the department (or an authorised representative)
 - c. Fire prevention officer (if appointed)
 - d. trade union representative at the workplace

Article 6

Final provisions

- (1) The date of the HSE inspection at individual workplaces is set out in the Annex to this instruction.
- (2) I hereby delegate the interpretation of the individual provisions of this measure to the LF MU OHS&P Officer.
- (3) Compliance with this measure is monitored by the LF MU Secretary.
- (4) This measure shall enter into force and take effect on the date of its publication.

*prof. MUDr. Martin Repko, Ph.D.
Dean of MU Faculty of Medicine*

ANNEX

(Instruction of the Dean of LF MU No. 1/2022)

Dates of OSH and OHS inspections at LF workplaces (the time span is only indicative)

24.1.2022 (Monday), UKB - Kamenice 5

FRO M	DO	PAVILON	FLOOR	WORKPLACE
8.00	9.00	B17	3.-2.NP, 1.PP	Dean's office, archives
9.00	9.30	C15	3.NP	Department of Personnel, Department of Specialization Education, Institute of Pharmacology, Institute of public health
9.30	9.45	C15	1.NP	Language Learning Centre
9.45	10.00	B22	1ST NP	Technical and Operations Department (mailroom)
10.00	11.00	A21	1ST-3RD NP	Institute of Public Health
11.00	12.00	A20	1.PP-3.NP	Institute of Physiology

26.1.2022 (Wednesday), UKB - Kamenice 5

FRO M	DO	PAVILON	FLOOR	WORKPLACE
8.00	9.00	A19	2ND-3RD NP	Institute of Pharmacology
9.00	09.30	A19	1.NP	Institute of Medical Ethics
9.30	10.45	A18	1.PP-3.NP	Department of Pathological Physiology
10.45	11.45	A16	1.PP-3.NP	Institute of Biochemistry
11.45	12.30	Z	1ST-3RD NP	Breeding and user facilities

28.1.2022 (Friday), UKB - Kamenice 3/5

FRO M	DO	PAVILON	FLOOR	WORKPLACE
8.00	8.30	B6	1ST-3RD NP	Institute of Biology
8.30	9.00	B7	2ND-3RD NP	Institute of Biology
9.00	10.00	C3	1.PP-3.NP	Institute of Biology, Institute of Pharmacology, Institute of Pathological Physiology
10.00	10.30	F01B1	1.NP+2.PP	Technical and Operations Department
10.30	11.00	F01B1	7.NP	Institute of Biostatistics and Analyses
11.00	12.00	F01B1	6.NP	Institute of Medical Genetics and Genomics

31.1.2022 (Monday), UKB - Kamenice 3

FRO M	DO	PAVILON	FLOOR	WORKPLACE
8.00	8.30	F01B1	5.NP	Department of Psychology and Psychosomatics
8.30	9.00	F01B1	5.NP, 2.PP	Department of Internal, Geriatric and General Medicine
9.00	9.45	F01B1	4.NP, 2.PP	Institute of Biophysics
9.45	10.30	F01B1	3.NP	Institute of Health Sciences
10.30	12.00	F01B1	2.NP-2.PP	Department of Histology and Embryology

2.2.2022 (Wednesday), UKB - Kamenice 3

FRO M	DO	PAVILON	FLOOR	WORKPLACE
8.00	9.30	F01B2	2.PP-1.NP	Institute of Anatomy
9.30	12.00	F37	1.NP-5.NP	Institute of Simulation Medicine, Simulation Centre, Project Support Department

4.2.2022 (Friday), Údolní 74

FRO M	DO	PAVILON	FLOOR	WORKPLACE
8.00	9.00	x	1.NP	Centre of Medicinal Plants

7.2.2022 (Monday), Komenského nám. 2

FRO M	DO	PAVILON	FLOOR	WORKPLACE
8.00	8.30	x	3.NP	Institute of Health Sciences
8.30	9.00	x	2.NP	Department of Optometry and Orthoptics
9.00	9.30	x	2.NP	Department of Physiotherapy and RHB
9.30	10.00	x	1.PP	LF Medical Association, Club A. Trýba, MIMSA
10.30	11.00	x	1.PP	Secretariat of the basic trade union organisation of the LF

