**Project Plan**

Name of the project:

Project period: From: To:

Principal investigator:

Involvement of the Faculty:

Main coordinator:

Department:

Key persons:

Grant provider:

Call:

Indicative budget:

Investments (over 40/60 thousand CZK)  YES  NO

Co-financing:  YES  NO

Amount of co-financing:

Source of co-financing:

Brief description of the project: see Annex 1

**Status of the project:**

**Decision of FM MU Review Board**

RB recommends x does not recommend[[1]](#footnote-1) the submission or further development of the project plan.

Commentary:

In Brno, on …………………………………………………………………



**Project Plan  
Annex 1  
Brief project description**

RISKS OF THE PROJECT  
What are the top 1-3 key risks associated with project execution?

COST STRUCTURE  
What are the anticipated expenses and their respective amounts? What resources are essential for implementing the solution, including time, equipment, physical space, and utilization of research infrastructure results?

FIRST SWALLOWS  
Which stakeholders can you engage with first? What preliminary project assets, like fundamental data, analyses, documents, etc., have already been established?

DISSEMINATION AND EXPLOITATION OF RESULTS  
How are you planning to engage the target groups? What are the potential domains for implementing the project outcomes?

PROBLEM  
What are the 1-3 most critical issues the project addresses?

SOLUTION  
How does your proposed approach align with the needs of the target groups or community? Is there a demonstrated demand for this solution, and do we have relevant information or data to substantiate this?

UNIQUE VALUE OF THE SOLUTION  
What distinguishes the solution and generates interest? How is it unique, and what value does it bring to the target group?

EXCELLENCE  
What sets this solution apart, making it challenging for others to replicate or procure? Why are you the most suitable candidate to undertake this initiative, and why is this the right time to do so?

TARGET GROUPS  
Who will derive benefits from the project outcomes?

MISSING EXPERTISE  
Who are the essential collaborators, partners, or stakeholders needed to implement the solution, and what specific roles or contributions can they bring to the project?

INDICATORS  
What defines success, and how do you intend to assess it? What is the timeline for reaching the key indicators?

EXISTING ALTERNATIVES  
What are the current solutions available, and how do the target groups currently address their issues or challenges?

Version:

Date:

Author:

Project:

1. Delete where not applicable [↑](#footnote-ref-1)