

Dean's Directive No. 3/2023

**Tuition Fee Payment for Studying in Study Programmes
Realized in a Foreign Language**

(in the version effective from 1 July 2023)

Pursuant to Sect. 28 para. 1 of Act No. 111/1998 Coll., on Higher Education Institutions and on the Modification and Amendment to Other Acts (Act on Higher Education), as amended (hereinafter referred to as the Act), I issue the directive:

Article 1

Subject of the directive

- (1) Purpose:** This directive regulates the rules and conditions of the payment of tuition fee for studying in study programmes realized in a foreign language.
- (2) Application:** Students in study programmes realized in a foreign language.
- (3) Definition of terms and abbreviations:**
- Tuition fee – tuition fee for studying in study programmes realized in a foreign language
 - MU – Masaryk University
 - PdF MU – Faculty of Education, Masaryk University

Article 2

**Tuition Fee for Studying in Study Programmes realized in A Foreign
Language and Payment Conditions**

- (1)** The tuition fee amount is set by the directive of PdF MU for the given academic year. Tuition fee does not include accommodation, food, and insurance.
- (2)** Tuition fee must be paid by the student or by his/her sponsor by 31 July (31/07) of the year of the student's first semester of study.
- (3)** The fee for the second and subsequent year of study shall be paid in two instalments, each of which shall be 50% of the fee for the relevant academic year. The first instalment is due at the latest one week before the start of classes in the autumn semester and the second instalment is due at the latest one week before the start of classes in the spring semester.
- (4)** The student who interrupts his/her studies will not pay a tuition fee for the period of interruption.
- (5)** The payment has to be done via MU Shopping Centre where a new invoice and Variable Symbol is issued and given to the student. The student is obliged to use this Variable Symbol for his/her payment of the tuition fee.
- (6)** The tuition fee will not be refunded if:

- a)** the student has paid but has not taken up his/her study, and has failed to report this fact within one month from the beginning of the given semester to the Internationalization and International Relations Division, PdF MU,
 - b)** the student abandoned his/her studies during the semester on his/her own free will,
 - c)** his/her study was terminated for the failure to meet the requirements of the Degree Programme set in the Study and Examination Rules,
 - d)** his/her study was terminated for committing a serious disciplinary offence.
- (7)** The student who requires a visa and who is denied one will be refunded 90 % of the already paid tuition fee only if they provide the PdF MU with a decision in writing of a visa refusal.
- (8)** Failure to pay the tuition fee may be a reason for initiating disciplinary proceedings, which may lead to expulsion from studies.

Article 3 Temporary provisions

- (1)** This measure shall enter into force on 1 July 2023, except that article 2, paragraph 3 shall apply for the first time to studies initiated in the autumn 2023 semester.

Article 4 Final Provisions

- (1)** The vice-dean for internationalization and external relations is entrusted with the interpretation of individual provisions in this directive.
- (2)** This measure repeals MU Faculty of Education Measure No. 3/2021.
- (3)** This directive shall be valid on the date of its signing.
- (4)** This directive comes into force since 1 July 2023.

In Brno on 30 June 2023

doc. PhDr. Mgr. Simona Koryčánková, Ph.D.
dean