

How to reserve a book?

YOU CAN RESERVE ONLY BOOKS WHICH ARE ALREADY BORROWED BY SOMEONE, OR BOOKS WITH STATUS MONTH CLOSED STACKS.

- Go to our electronic catalogue
<https://katalog.muni.cz/>
or through QR code
- choose **English** and **Log In**
(fill in your **UČO** and **primary password**)
- search the catalogue for a book you want to borrow.
Click on **the book name** or **Holdings**.
- click on **Recall this** if you want to make a reservation (if you are not able to see the request you are not logged in properly or the the book has to stay in house only).
- to send your request, click on **Submit request**.
- you will receive an email message when the book is ready for you.
- the book will wait for you one week after the message was sent. After one week is the reservation forfeited.

