



**FACULTY OF  
ECONOMICS AND  
ADMINISTRATION**

Mr/Mrs/Ms/Dr  
Full Name of Recipient  
Company/Institution  
Street  
Town, Country

Your Letter (Ref. No. / Date)  
XY  
21 January 2016

Reference Number  
MU-IS/110395/2014/177262/ESF

Contact / Email:  
Full Name  
mail@muni.cz

Place / Date  
Brno  
5 February 2016

**Subject**

Dear Dr. Green, / Dear Mrs. Robinson,

At vero eos et accusamus et iusto odio dignissimos ducimus qui blanditiis praesentium voluptatum deleniti atque corrupti quos dolores et quas molestias excepturi sint occaecati cupiditate non provident, similique sunt in culpa qui officia deserunt mollitia animi, id est laborum et dolorum fuga.

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Temporibus autem quibusdam et aut officiis debitis aut rerum necessitatibus saepe eveniet ut et voluptates repudiandae sint et molestiae non recusandae. Itaque earum rerum hic tenetur a sapiente delectus, ut aut reiciendis voluptatibus maiores alias consequatur aut perferendis doloribus asperiores repellat.

Yours sincerely,

**Full Name**

**Masaryk University, Faculty of Economics and Administration**

Lipová 507/41a, 602 00 Brno, Czech Republic  
T: +420 549 49 1710, E: info@econ.muni.cz, www.econ.muni.cz  
Bank account: KB Brno, Ref. No.: 85636621/0100, ID: 00216224, Tax ID: CZ00216224  
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