

Angličtina (PJI4A)

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office hours: **Tuesday 13 – 13.45**

Wednesday 10.15 – 11

➤ *Course requirements:*

- ✓ minimum **80% attendance** (maximum of **2** absences unexcused per semester)
- ✓ delivering a **presentation** on a chosen topic (see below)
- ✓ **active participation** in seminars (systematic preparation for seminars and fulfillment of assignments)
- ✓ passing the **final four-semester exam** (minimum **60%** of the total number of points)

➤ *Electronic sources:*

IS MU: PJI4A Jazyk I/4 – Angličtina (interaktivní osnova + interaktivní osnova pro skupiny číslo **5** a **11**).

web: <http://www.econ.muni.cz/centra-a-strediska/centrum-jazykoveho-vzdelavani/>
or *ESF homepage* → *Rychlé odkazy* → **Centrum jazykového vzdělávání**

➤ *Presentation:*

- ✓ you should prepare a presentation of a product, service or company you like or know or own or are interested in,
- ✓ the presentation will be seriously minded, well-prepared and well-delivered,
- ✓ it will take between **7 - 10 minutes**,
- ✓ it will be **structured** (*introduction of the presenter and the topic, introduction of the service/product/company, body of the presentation, finally thanking for the audience's attention, offering them to ask questions*),
- ✓ it will have a form of **power-point presentation** which you will prepare at home and bring on a flash disc (*a data projector and a laptop **without** the internet access will be available*),
- ✓ it will be delivered in English and it **will not be read**,
- ✓ please use the **guidelines** posted in the interactive syllabus in the IS,
- ✓ other students will be **evaluating the presentation** (*see the evaluation sheet*),
- ✓ presentation days are **Wednesdays, April 1, 15, 29**.

➤ *Primary sources:*

- Dubicka, I., O'Keefe, M.: ***Market leader: Advanced Business English Course Book***. Longman, Pearson Education Limited 2006. ISBN-10: 0-582-85461-X
- study materials in the “*Interaktivní osnova*” section of IS – **Compulsory Additional Study Material** (selected units from ***Business Vocabulary in Use***) as well as **Interaktivní gramatika**