## **PREPOSITIONS IN BUSINESS ENGLISH – FURTHER PRACTICE**

- 1. I'm afraid Mr Nelson is away at | on | for business and won't be back until next Friday.
- 2. The sales representative is our interface on | with | at the end consumer.
- 3. They brought a claim with | at | against their suppliers for breach of contract.
- 4. As an independent adviser I am directly accountable on | against | to my clients.
- 5. The system is designed to defend a network for | against | on viruses and unwanted emails.
- 6. The government has introduced a ban on | against | over a number of imported medicines.
- 7. She put in a request for | to | on a transfer to head office.
- 8. Each part of the system is checked on | for | by faults.
- 9. There is hardly any demand for | to | of second-hand computers.
- 10. We offer this service to our customers at | of | on no cost.
- 11. From 1 July I will be working for the firm at | on | with a full-time basis.
- 12. We put in a claim for to at damage done to the property.
- 13. The two car manufacturers are collaborating with | about | on a new engine design.
- 14. Inflation peaked on | into | at 8.9 per cent.
- 15. The company has been banned against | from | to advertising its soft drinks as '100% fruit juice'.

## KEY - PREPOSITIONS IN BUSINESS ENGLISH – FURTHER PRACTICE

- 1. I'm afraid Mr Nelson is away at | on | for business and won't be back until next Friday.
- 2. The sales representative is our interface on | with | at the end consumer.
- 3. They brought a claim with | at | against their suppliers for breach of contract.
- 4. As an independent adviser I am directly accountable on | against | to my clients.
- 5. The system is designed to defend a network for | against | on viruses and unwanted emails.
- 6. The government has introduced a ban **on** | against | over a number of imported medicines.
- 7. She put in a request for |to| on a transfer to head office.
- 8. Each part of the system is checked on | for | by faults.
- 9. There is hardly any demand for | to | of second-hand computers.

- 10. We offer this service to our customers **at** of on no cost.
- 11. From 1 July I will be working for the firm at | **on** | with a full-time basis.
- 12. We put in a claim for to at damage done to the property.
- 13. The two car manufacturers are collaborating with | about | on a new engine design.
- 14. Inflation peaked on into at 8.9 per cent.
- 15. The company has been banned against | **from** | to advertising its soft drinks as '100% fruit juice'.

## **WORD FORMATION EXERCISE – FURTHER PRACTICE**

- 1. All employees have legally /\_\_\_\_/ rights concerning paid vacation and redundancy. (enforce)
- 2. Our training courses have been /\_\_\_\_/ by the National Chamber of Commerce. (valid)
- 3. Customers should be warned that tickets are not / \_\_\_\_/ . (refund)
- 4. They are one of the world's /\_\_\_\_/ companies in phone technology. (lead)
- 5. You need to ask your manager to /\_\_\_\_\_/ any changes that you wish to make. (authority)
- 6. The benefits agency is changing the way it calculates /\_\_\_\_/ for financial aid. (eligible)
- 7. As a result of her expensive holiday, she now has a large /\_\_\_\_\_/ with the bank. (overdraw)
- 8. He works as a financial / \_\_\_\_/ for one of the major investment banks. (analyse)
- 9. He works as a /\_\_\_\_/ at an IT company. (reception)
- 10. After ordering a product online, customers receive a /\_\_\_\_/ by email confirming their order. (notify)
- 11. They asked an accountant to perform a /\_\_\_\_/ of the company's assets. (value)
- 12. The magazine has an annual /\_\_\_\_/ fee of \$90. (subscribe)
- 13. Will these companies be able to compete / \_\_\_\_/ ? (global)
- 14. All staff must wear /\_\_\_\_/ clothing when operating this machine. (protect)

- 15. The central bank has decided to raise interest rates to reduce \_/ \_\_\_\_/ pressure. (inflation)
- 16. He is a leading /\_\_\_\_\_/ specializing in the field of international finance. (economics)
- 17. The next / \_\_\_\_/ of goods is due to arrive on March 11th. (ship)
- 18. The poor sales results may lead to the /\_\_\_\_/ or cancellation of the proposed merger. (postpone)

## **KEY - WORD FORMATION EXERCISE – FURTHER PRACTICE**

- 1. All employees have legally /\_\_\_\_\_/ rights concerning paid vacation and redundancy. (enforce) ENFORCEABLE
- 2. Our training courses have been /\_\_\_\_/ by the National Chamber of Commerce. (valid) VALIDATED
- 3. Customers should be warned that tickets are not /\_\_\_\_/ . (refund) REFUNDABLE
- 4. They are one of the world's /\_\_\_\_/ companies in phone technology. (lead) LEADING
- 5. You need to ask your manager to /\_\_\_\_\_/ any changes that you wish to make. (authority) AUTHORIZE
- 6. The benefits agency is changing the way it calculates /\_\_\_\_\_/ for financial aid. (eligible) ELIGIBILITY
- 7. As a result of her expensive holiday, she now has a large /\_\_\_\_\_/ with the bank. (overdraw) OVERDRAFT
- 8. He works as a financial /\_\_\_\_\_/ for one of the major investment banks. (analyse) ANALYST
- 9. He works as a /\_\_\_\_\_/ at an IT company. (reception) RECEPTIONIST
- 10. After ordering a product online, customers receive a /\_\_\_\_/ by email confirming their order. (notify) NOTIFICATION
- 11. They asked an accountant to perform a /\_\_\_\_/ of the company's assets. (value) VALUATION
- 12. The magazine has an annual /\_\_\_\_\_/ fee of \$90. (subscribe) SUBSCRIPTION

- 13. Will these companies be able to compete / \_\_\_\_/? (global) GLOBALLY
- 14. All staff must wear /\_\_\_\_\_/ clothing when operating this machine. (protect) PROTECTIVE
- 15. The central bank has decided to raise interest rates to reduce /\_\_\_\_/ pressure. (inflation) INFLATIONARY
- He is a leading / \_\_\_\_\_/ specializing in the field of international finance. (economics) ECONOMIST
- 17. The next / \_\_\_\_\_/ of goods is due to arrive on March 11th. (ship) SHIPMENT
- 18. The poor sales results may lead to the /\_\_\_\_\_/ or cancellation of the proposed merger. (postpone) POSTPONEMENT