

A. Figure out expressions the following definitions refer to:

1. a piece of work that must be completed, especially as part of a long project
2. the instructions that a person is given explaining what their job is and what their duties are
3. a product, an idea, etc. that earns a lot of money

B. Complete the sentences with correct forms of the following verbs; some verbs are not used:

TOUT, SOLICIT, CRIPPLE, PARE, INCLUDE, CONCLUDE, KEEP, ASSUME, RESTATE, ADVERTISE

1. If I were you, I wouldn't _____ the fact that you don't have a work permit.
2. The court _____ responsibility for the girl's welfare.
3. He's busy _____ his client's latest book around London's literary agents.
4. The training budget has _____ to a minimum.
5. They send representatives abroad _____ for business.

C. Complete each sentence with a word made from the word given in brackets.

1. The industry remains _____ competitive. (FIERCE)
2. The bank has to make provision for ¥480 billion in _____ loans. (RECOVER)
3. He's totally _____ as a source of information (RELY)
4. The recession has caused many companies to _____. (INVESTMENT)
5. Statistical graphs may be _____ and misleading. (ACCURACY)

D. Fill in the gaps with a suitable preposition or adverbial, if necessary:

1. Someone's been snooping _____ my apartment.
2. The marketing campaign brought _____ over €6 million in sales.
3. After five years, he decided to jack it all _____.
4. The blame for the disaster has been laid firmly _____ the government's door.
5. Extensive tests have been carried _____ on the patient.
6. There has been a 10% rise _____ sales.

E. Complete the sentence with one of the following phrases; translate the selected phrase into Czech. FEE, MEASURE, MEASUREMENT, UTILITIES, BOUND, FAILSAFE, AFFLUENT, TRADE-OFF, BOTTOM LINE, HINDSIGHT, TANGIBLE.

1. Internet companies usually have few _____ assets.
2. The _____ for better pay was less flexible working hours.
3. Rescue teams worked desperately to restore _____ in the area shattered by the hurricane.
4. The _____ is that we have to make a decision today.
5. The appeal court said it was not _____ to follow its previous decision.
6. Banks are introducing _____ to make it easier for customers to change accounts.