

1) Complete the gaps with correct form of the verb.

- 1 Purchases cannot \_\_\_\_\_ (exchange) without a receipt.
- 2 Sue is \_\_\_\_\_ (used to, get up) quite early because of her job.
- 3 The employee went inside even though she \_\_\_\_\_ (tell) to stay away from it.
- 4 The meeting \_\_\_\_\_ (hold) at five on Monday.
- 5 Don't go in there from three to four. The committee \_\_\_\_\_ (have) a meeting.
- 6 I don't believe it! This is the second car that \_\_\_\_\_ (steal)!
- 7 Yesterday the injured party \_\_\_\_\_ (award) damages by the Supreme Court.
- 8 After the accident he ended up in hospital but he \_\_\_\_\_ (look after) well.
- 9 We eavesdropped while he \_\_\_\_\_ (interview) by the police.
- 10 The tickets will be sold out before we \_\_\_\_\_ (get) there.
- 11 I \_\_\_\_\_ (have, the market analysis, make) yet.
- 12 Have you tried \_\_\_\_\_ (use) butter instead of oil?
- 13 Yesterday at eight the children \_\_\_\_\_ (still, play) in the garden.
- 14 As soon as he finishes, he \_\_\_\_\_ (go) straight home.
- 15 My car \_\_\_\_\_ (repair) this week.

2) Complete the gaps with ONE suitable word.

The BBC says that HSBC, the world's second largest bank, helped rich people to hide money ----- they would not have to pay tax. A BBC documentary programme got access ----- the details of thousands ----- private bank accounts, worth \$128 billion, from an HSBC bank in Switzerland. The information was leaked ----- a whistleblower in 2007. It shows that HSBC helped ----- wealthy clients to evade tax. The whistleblower was a computer expert working ----- HSBC in Geneva. He stole the details of ----- than 100,000 clients worldwide. A French banking team looked ----- the stolen data in 2013. It concluded that 99.8% of French citizens on the list ----- probably evading tax.

HSBC said the bank ----- changed a lot since 2007. It said: "HSBC has put in place numerous initiatives designed to prevent its banking services ----- used to evade taxes or launder money." The Guardian newspaper in the U.K. said HSBC told its reporters that the bank understood that it failed to ----- the law properly. One woman ----- complained when the bank did not make changes lost her job. Sue Shelley was responsible ----- making sure HSBC followed the law. The BBC said that ----- she complained that the bank was ----- keeping its promise to change, the bank fired her. Panorama said HSBC is now facing criminal investigations in the USA, France, Belgium and Argentina.

3 Choose the best verb to complete the gaps.

REFUND, PROMPT, ALLOCATE, NEGOTIATE, OVERDRAW, RECOVER, RENT, SUPPLEMENT, CLAIM, ENSURE

- The government will \_\_\_\_\_ £10 million for health education.  
The airline is taking steps to \_\_\_\_\_ safety on its aircraft.  
I want the office to \_\_\_\_\_ my expenses when I go on business to Peru.  
I have been advised to \_\_\_\_\_ compensation for my injuries.  
It is not possible for children to \_\_\_\_\_ on their accounts.