

1 Choose the correct version. Sometimes both options are possible.

- 1 When I finish/will finish preparations for our meeting tomorrow morning, I will get back to you.
- 2 This evening I'm meeting/I'm going to meet James to discuss the trip to Japan.
- 3 It's five minutes to the meeting and Harry is still in a taxi. He's going to be/will be late.
- 4 By the time we get to the event, the others will already have left/will leave.
- 5 Your train's cancelled? I'll give/I'm going to give you a lift if you like.
- 6 We'd better hurry up. The train is leaving/leaves at six.
- 7 Don't call him between twelve and one, he will have/will be having an important meeting.
- 8 We'll be landing/we will land at Heathrow in about twenty minutes.
- 9 Give me five minutes and I'll call/I will have called you back.
- 10 I'm not working/I'm not going to work this Saturday. It's my wedding anniversary.
- 11 Decisions will definitely have been made/are definitely being made by the end of April.
- 12 In twenty years' time a lot of people will be using/will have used robots in everyday life.
- 13 We need some more information before we make/will make the decision.

2 Complete the sentences with future tenses.

- 1 As soon as the employees find out about the coming changes, there **will be** havoc.
- 2 You **won't be able to cancel** the contract once you've signed it.
- 3 We're **going to take on** three more people as long as it is approved.
- 4 We're **taking on** three more people. The jobs were advertised in this morning's paper.
- 5 Once he starts working on something he won't stop until it's **done**.
- 6 I'm **going to change** jobs this year.
- 7 Interest rates **are going to rise** later this year, the bank's quarterly report suggests.
- 8 This time next week I **will be presenting** our new product at the trade fair.
- 9 We're **holding** a big retirement party for him on Friday.
- 10 By next year, the company **will have recovered** most of its losses.
- 11 I'll **proofread** the report for you, it's not a problem.
- 12 We're **going to renovate** the office next summer.
- 13 It's not surprising that so many are resistant to the cuts. It **will mean** longer hours with less money.