# Microsoft 365 Business Central Introduction

(ERP=Microsoft Dynamics 365 Business Central)

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## **Principles**



Information technology



#### Feedback

### Access to BC



<u>https://dynamics-esf.ucn.muni.cz/514441</u>



User name = UČO and 1st Password=Password1 <---</li>

The prime password for everyone (students only) is **Password1** and then after login you need to enter a new password created by you. Use for instance your secondary password. Or, for sake of simplicity and speed of access, use the simplest alternative, which I recommend. 8 positions, one capital letter, one number and one special character easily found on a Czech keyboard such as \* or + or %. It's faster.

User Card   Worl	<sub>k Date: 7/22/2022</sub> a Nataliia				<ul> <li>+</li> </ul>		Û
imes Web Servi	ce Access Key is being de	precated on SaaS. Please use OA	Auth. Don't show me again	Show more			
🔥 ACS Setup	😥 Change Password	🙀 Change Web Service Key	Effective Permissions	Actions	Fewer options	s	
Windows Authentication							
Windows User N	lame · · · · · · · · · · · · · · · · · · ·						
Access Control Service Authentication >							
Business Central Password Authentication							
Password · · · · ·		•••••			··· Us	ser mu	st change password at next login

Due to the user setting, you must have to enter a new password the first time you enter your ID and preset prime password=Password1.

After 1st login you will be asked to change this prime password to your unique password , in our course it will be secondary password.

Next logins will be always : ID= UČO and PSW= Student Secondary Password or **your new created password (as simple as possible pls)** 



## Remote Access from your PC at home

- If you are connected to the faculty network, then you only use one of these this links
  - https://dynamics-esf.ucn.muni.cz/514441
- If you are connected to a different network, then you must install the MUNI VPN on your computers (see instructions at the link provided below and a brief description of the procedure in this presentation ) and then access Business Central using either the same link as the one used if connected to ESF net or by use of eduVPN.
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- Access to the server is now possible only from the MU network. Access from other networks (from home or abroad) will now only be possible when using <u>MUNI VPN</u>.





