

Unit 3 – Revision

- **Translate:** (2 points per expression, total 20 points)

to lack one consignment – _____

an acknowledgement of price – _____

to establish a relationship – _____

to deserve a pay rise – _____

we were cut off so I gave it up – _____

zavěsit sluchátko – _____

linka je obsazená – _____

zařídít ubytování – _____

spoléhat se na písemný záznam – _____

hovor na účet volaného – _____

- **Give the correct terms:** (3 points per term, total 9 points)

a telephone call in which the caller asks the operator to ask the party called to pay for the call =

a professionally trained person whose job is to keep and check financial records of an organization, or to advise people on income, spending, taxes, etc. =

a person whose job is putting people through when making a phone call =

- **Give a preposition:** (1 point per preposition, total 6 points)

your image as a good boy is _____ stake

to leave a message _____ an answering machine

to adapt _____ other person's reactions

I'll put you through _____ Ms Jameson

I'm trying to get hold _____ him.

to deal _____ new reports

- **Present simple or present progressive?** (2 points each, total 12 pts.)

Sally _____ (*attend*) a Powerpoint course today but she'll be back tomorrow.

Tom and Tim _____ (*go*) clubbing once in a while.

Hold on, please. I _____ (*put*) you through.

Today most of our customers _____ (*prefer*) long opening hours.

The shop assistant _____ (*not understand*) you now.

The staff _____ (*work*) on the latest report for the moment.

- **Translate the sentences:** (7 points per sentence, total 14 points)

Vzpomněl jsem si, jak je těžké v telefonu porozumět něčímú záměru, když se ten člověk nesnaží mluvit pomalu a když potom nepotvrdí všechny důležité informace.

Josh nerad telefonuje, protože často vytočí špatné číslo, zapomene klapku, nebo si nedělá poznámky během hovoru; z tohoto důvodu dává přednost psaní dopisů před telefonováním.

Your total score: points

Maximum = 61 points

A: 56.5 – 61 pts

D: 41.5 – 46 pts

B: 51.5 – 56 pts

E: 36.5 – 41 pts

C: 46.5 – 51 pts

F: less than 36.5 pts.