

Gerund or infinitive?

1 Underline the correct words.

- 1 We can't afford *to miss/missing* this opportunity.
- 2 Do you fancy *to go/going* for a drink after work?
- 3 We decided *to close down/closing down* the factory in Belgium.
- 4 You promised *to deliver/delivering* by April, and it's now May.
- 5 I considered *to call/calling* him, but I decided it was better to write.
- 6 If we don't decide soon, we risk *to lose/losing* the whole contract.
- 7 She agreed *to prepare/preparing* some figures before the next meeting.
- 8 I'm sorry, there seems *to be/being* a misunderstanding here.
- 9 Is Mr Messier busy? OK, I don't mind *to wait/waiting* for a few minutes.
- 10 He refused *to sign/signing* the contract until he'd spoken to his boss.
- 11 May I suggest *to postpone /postponing* the meeting until next week?

2 Complete these sentences with the verbs from the list below. Choose either the *-ing* form or *to + infinitive*.

GIVE WRITE FLY MAKE HELP THINK SPEAK

- 1 They agreedus thirty more days to pay the invoice.
- 2 I can't promise you with this problem, but I'll do my best.
- 3 I'll join you later. I need to finish this report.
- 4 I learnt Portuguese when I worked in Brazil.
- 5 I work in public relations. My job involves contact with the media.
- 6 I can't help that something is going to go wrong.
- 7 I can't afford business class all the time.

3 Underline the correct words.

- 1 I'm sorry I forgot *to call/calling* you, but I was really busy.
- 2 I stopped in Paris for a few days *to meet/meeting* Henri.
- 3 We've stopped *to meet/meeting* so often. It was a waste of time.
- 4 Please remember *to speak/speaking* to Josie when you see her.
- 5 I don't remember *to say/saying* anything like that.
- 6 I tried to *open/opening* the window, but it was too high to reach.
- 7 I tried *to open/opening* the window, but it was still too hot in the room.
- 8 I'll never forget *to give/giving* my first presentation to the Board.
- 9 Don't forget *to look at/looking at* the audience when you speak.
- 10 We regret to *announce/announcing* the death of our founder, Mr Obuchi.

11 I regret *to quit/quitting* my MBA course.