

LITERATURE:

- Emmerson, Paul. *Business Builder*, Macmillan Heineman ELT 1999.
- Powell, Mark. *Presenting in English*, Thomson Heinle 1996.

Supplementary materials:

- Cotton, David, Falvey, David and Simon Kent. *Market Leader: Upper Intermediate*, Pearson Longman 2001.
- Crowther-Alwyn, John. *Business Roles*, CUP 1997.

Authentic materials:

- *The Economist*, *Financial Times*, *BBC World Service*; especially:
<http://www.bbc.co.uk/worldservice/learningenglish/>
http://www.pearsonlongman.com/intelligent_business/

CREDIT REQUIREMENTS:

- **minimum 80% seminar attendance** (i.e. 2 absences are allowed without a letter of excuse)
- **class participation**
- **home assignments**
- **10-15 minute presentation**

PRESENTATION TOPICS:

My country/city

- Trends in economic and financial indicators – past, present and future – such as: inflation, unemployment, interest rates, earnings (wages), consumer spending (retail sales), GDP (gross domestic product), public spending, imports, exports, house prices etc.
- A social or environmental issue that is currently in the news
- A new infrastructure project in my country/city that is being planned/built

Authentic text

- Summary of an interesting newspaper/magazine article, finishing with a personal opinion and questions for the group to discuss