

## Key

### 6.3.1

- 1 Although there are only six recruiters, they do most of the work.
- 2 Site B would be easy to build on, while site A would require new foundations.
- 3 Salaries have been fixed for two years. However, they will be revised if business improves.
- 4 The recruitment agency concentrated on the UK, whereas its competitors turned to foreign markets.
- 5 Although there are ten managers, only the Managing Director has decision-making power.
- 6 Working conditions are above average. However, there is no rest room.
- 7 The Recruitment Managers received a basic salary of £7,250 even though they benefited from high rates of commission.
- 8 Although prospective clients were offered discounted rates for the first year of business, many of these new clients continued to pay less after the first contract year.
- 9 There are ten managers, whereas there are only seven non-managerial staff.
- 10 Site A will be easy to ventilate, whereas site B will be exposed to fumes from the shop floor.

### 6.3.3

not only – but also – In addition – Besides - Moreover