

## Unit Test 4

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Answer all thirty questions. There is one mark per question.

### LANGUAGE

#### 1 Write in the missing word to complete these questions.

- 1 \_\_\_\_\_ was the name of the man we met last week?
- 2 \_\_\_\_\_ much will this change the way we do business?
- 3 \_\_\_\_\_ did you say was on the phone?
- 4 \_\_\_\_\_ you getting what you need from this?
- 5 \_\_\_\_\_ he say he would call back?
- 6 \_\_\_\_\_ are you leaving so soon?
- 7 \_\_\_\_\_ do you think we'll finish? At five or later?
- 8 \_\_\_\_\_ you be prepared to accept an alternative offer if necessary?
- 9 \_\_\_\_\_ department do you work in?

#### 2 Write in the missing question tags.

- 10 You're able to work this weekend, \_\_\_\_\_?
- 11 He suggested that we meet him at ten, \_\_\_\_\_?
- 12 They didn't like my comment about the money, \_\_\_\_\_?
- 13 She would say that, \_\_\_\_\_?
- 14 That means the merger won't go ahead, \_\_\_\_\_?

## VOCABULARY

**3 Replace the underlined word(s) with a similar word below. Write the word at the end of the sentence.**

flow / quest / gathers / connect / verbose / accelerate / monitor / guess

- 15 Our search should always be for greater efficiency. \_\_\_\_\_
- 16 I find most after-dinner speakers are happy to use more words than necessary when they could say it in half the time. \_\_\_\_\_
- 17 We can't afford to shoot in the dark with financial matters. \_\_\_\_\_
- 18 A network is being installed that will link together everyone's computers.  
\_\_\_\_\_
- 19 Reiner's colour-coding system allows him to keep a check on results in the present rather than waiting. \_\_\_\_\_
- 20 The market research company collects data on potential customers. \_\_\_\_\_
- 21 The limit ends here. You can speed up now. \_\_\_\_\_
- 22 This software lets us follow the movement of data and gain understanding of operations.  
\_\_\_\_\_

## CAREER SKILLS

**4 Each question has a mistake. Re-write the question correctly.**

- 23 If you were in my position, how will you approach it?  
\_\_\_\_\_
- 24 Do you know who could I ask for some help?  
\_\_\_\_\_
- 25 How about to take a break?  
\_\_\_\_\_
- 26 Don't you realise how important is this?  
\_\_\_\_\_
- 27 Does you have any idea when the changes will be made?

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28 Why didn't you told me?

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29 What does she do if she were asked?

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30 Do shall we move on to the next question?

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