

# REVIEW TEST

## PJ13A

### English for Business Studies – Units 9+10

<b>Name:</b>			
<b>Teacher:</b>		<b>TOTAL</b> (60 points to pass)	<b>MARK</b>
Number of points (max. 100 points)			
I. Listening:		III. Grammar:	
II. Vocabulary:		IV. Translation:	

**I. Listening:** (max. 20 points)  points

**II. Vocabulary:** (max. 34 points)  points

**A. Translate the following expressions into English:** (2 points each)

vyfakturovat zásilku a dopravu – \_\_\_\_\_

zkontrolovat stav zásob ve skladu – \_\_\_\_\_

být naprosto oddán práci vedoucí ke maximálnímu možnému zvýšení výroby – \_\_\_\_\_

vyřadit zmetky a zbavit se zastaralých strojů – \_\_\_\_\_

předem dané vnímání kvality – \_\_\_\_\_

změnit marketingovou strategii značky a zaměřit se na bohatší zákazníky – \_\_\_\_\_

schválit postup a vyexpedovat zásilku po potvrzení platby – \_\_\_\_\_

vyložit zboží na posuvný pás – \_\_\_\_\_

**B. Write expressions the following definitions refer to:** (2 points each)

1. a situation that involves losing one quality or aspect of something in return for gaining another quality or aspect: \_\_\_\_\_

2. an inventory strategy that strives to improve a business's return on investment by reducing in-process inventory and associated carrying costs: \_\_\_\_\_

**C. Complete the sentence with one of the following phrases; translate the selected phrase into Czech.** (2 points each)

**LEAD TIME – DISTRIBUTIONS CENTRE – OCCUPANCY RATE –  
PRODUCT DURABILITY – STAFF TURNOVER – REPURCHASE RATE**

1. Demands for \_\_\_\_\_ in construction materials are steadily increasing.  
*In Czech:* \_\_\_\_\_

2. Over the last couple of months we have managed to lower the \_\_\_\_\_, which consequently led to swift deliveries to our customers.  
*In Czech:* \_\_\_\_\_

3. The hotel chain kept losing customers and in order to boost \_\_\_\_\_ they have opted for a huge advertising campaign.  
*In Czech:* \_\_\_\_\_

**D. Complete the sentences with correct forms of the following verbs; some verbs are not used:** (1 point each)

**CONSOLIDATE - REVOLVE - ASSEMBLE - SCRAP - APPROVE - PROMPT**

1. The lack of components \_\_\_\_\_ the warehouse manager to stock up.

2. We had to \_\_\_\_\_ the entire batch of production due to a major design fault.

3. Customer care \_\_\_\_\_ around the quality of services, to which all our employees are bound to contribute.

**E. Complete each sentence with a word made from the word given in brackets.** (1 point each)

1. One of our strategies is to provide \_\_\_\_\_ services to suit all customers. (**LOCAL**)

2. Under the Kanban system a part is \_\_\_\_\_ only after one has been used. (**PLACE**)

3. Production workers are \_\_\_\_\_ to stop production to solve problems. (**POWER**)

4. Everyone is involved in the search for \_\_\_\_\_ improving quality.  
(**CONTINUE**)

5. Another name for a pull strategy is lean or \_\_\_\_\_ production. (**STOCK**)

### III. Grammar: (max. 30 points)

points

**A.** Fill in the gaps with a suitable preposition or adverbial, if necessary. (1 point each)

1. Push strategies, \_\_\_\_\_ the other hand are based \_\_\_\_\_ estimates of future demand.
2. As soon as you lift a product \_\_\_\_\_ the shelf, a signal is sent to manufacturers informing them \_\_\_\_\_ the need to replenish.
3. Before we start making the prototype, we will need to research \_\_\_\_\_ the market.
4. When will you supply us \_\_\_\_\_ the spare parts we ordered three week ago?
5. All staff are dedicated \_\_\_\_\_ providing first rate quality.
6. It is not necessary to point \_\_\_\_\_ the need to check the bookings.

**B.** Rewrite the sentences so that they mean the same as the sentence above. (3 points each)

1. We are investing thousands of Euros into research before we set off the project.

**By the time we set off the project, thousands** \_\_\_\_\_  
\_\_\_\_\_.

2. He is making conclusions based on the feedback he gets from the people in the boardroom.

**Conclusions** \_\_\_\_\_.

3. These reforms will significantly reduce government spending.

**These reforms will make** \_\_\_\_\_.

**C.** Fill the gaps with the appropriate form of the verbs in brackets. Use prepositions if necessary. (1 point each)

Tens of people \_\_\_\_\_ (**KILL**) and thousands of people \_\_\_\_\_ (**MAKE**) homeless due to a tropical storm, which \_\_\_\_\_ (**also, EXPECT, RESULT**) in severe flooding in Southern Bangladesh. Damage to property \_\_\_\_\_ (**ESTIMATE**) as running into millions of dollars. The US President \_\_\_\_\_ (**now, ENCOURAGE, SEND**) out a rescue team to help the people in the area. By the time he \_\_\_\_\_ (**MAKE**) a decision, European rescue teams \_\_\_\_\_ (**ASSIST**) in Bangladesh for a couple of days. The Bangladeshi

government \_\_\_\_\_ (**CRITICISE**) for not taking early preventive measures, which \_\_\_\_\_ (**MIGHT, SAVE**) lives of many.

**D.** Choose suitable words or phrases that can complete each sentence. The number of correct answers is 0 – 4. (2 points each)

1. Kevin \_\_\_\_\_ to run the project, partly also because he dislikes \_\_\_\_\_ what to do.

A: hopes to select, to tell                      B: hopes to be selected, being told  
C: hopes to be selected, telling                D: hoped to have been selected, being told

2. The secretary phoned the boss and reported \_\_\_\_\_ of a huge fraud.

A: to have been accused                      B: to be accused  
C: being accused                                D: having been accused

3. The finance minister has agreed \_\_\_\_\_ interviewed by Harris, who \_\_\_\_\_ to be our best journalist.

A: to be, is said                                B: to be, claims  
C: to being, is claimed                        D: to have been, says

### IV. Translation: (max. 16 points)

points

Translate the following sentences into English: (8 points each)

Jako každá společnost se i my snažíme snižovat stav zásob, které představují vázaný kapitál, který není možno investovat dále. Vždy je třeba najít rovnováhu mezi schopností uspokojit poptávku po zboží a rychlém obratu zboží v souladu se snahou snížit náklady, které zásoby tvoří.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

Kdybychom se bývali snažili o poskytování služeb na perfektní úrovni hned od začátku, nemuseli bychom nyní ztrácet tolik času vyřizováním reklamací a odesláním finančních náhrad. V naší péči o zákazníka je stále co zlepšovat, ale je potřeba posílit i morálku zaměstnanců.

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