

Conditionals

I. Match the definitions below with their examples and state which conditional they refer to.

- a) Imaginary situations which are contrary to facts, therefore unlikely to happen in the present or future;
- b) Real or very probable situations in the present or future;
- c) Something which is always true;
- d) Hypothetical situations, representing what is contrary to past facts; past unreality;

- 1. If the temperature (drop)_____ below zero, water (turn)_____ into ice.
- 2. If I (have)_____ time, I (take)_____ up a sport, but I'm so busy these days!
- 3. If the shop (pack)_____ the goods properly, they (not get)_____ damaged.
- 4. If you (buy)_____ two Microsoft products by the end of this month, they (give)_____ you 20% reduction.

II. Put the verbs in brackets in appropriate forms and decide where a comma is needed (only first 10 sentences)

- 1. The project may (be) viable if you (cut) your overheads.
- 2. If you (put) an apple in a bowl of water it (float).
- 3. If he (not be) so kind to help us we (not finish) this report on time. We really need to thank him for all that job he did for us.
- 4. If he (not agree) to help us we still (work) on that report.
- 5. See level (rise) if temperatures (go) up.
- 6. Even if I (be doing) business in China, I (not speak) Chinese unless I could speak it properly.
- 7. There (not be) enough food for everybody if population (continue) to increase.
- 8. If the order (make-passive) online to a U.S.-based computer the transaction (be) not subject to German tax. That's what the law says.
- 9. If the carriers (be) negligent the consignor (can receive) some compensation. Fortunately, they weren't.
- 10. If you (pass) a post office you (buy) me 20 A4 envelopes and first class stamps?
- 11. The group (not be able) to finance plans for global expansion if it wasn't building its cash reserves.
- 12. Supposing they (offer) you that post again, what you (do)?
- 13. This airline is excellent. If you (take) a late night flight which is half empty, you (be) upgraded to First Class.
- 14. You (lose) your job if you (talk) to your boss like that again.
- 15. Providing that you (wear) warm clothes, you (not get) cold.
- 16. If a company (be) insolvent and (cannot) be saved, it (go) into liquidation or into receivership. This is what usually happens.
- 17. `May I join the club?` `Provided you (be) working professional you (can).
- 18. Unless you (hurry), you (be) late again.
- 19. If they (get) reps in upper management involved in the project run by the Communications Department, they (be stumbling) on problems, therefore they make sure it doesn't happen.

20. They (can increase) their profits if they (do) more market research. It was a mistake not to do it.
21. If the colours we specified (be) out of stock, we (have to) cancel the order. We couldn't use any other colours then.
22. Sorry we haven't passed on your report to the Works Manager yet. We (be able) to do it today if the fax (be not) out of order.

III. Complete the sentences below with WHEN/IF/IN CASE or UNLESS

1. _____ you are interested in our range of woolen products, the undersigned will be pleased to execute your order promptly, to your specifications.
2. _____ employees get promoted, their salary won't go up.
3. _____ a company observes that its products are more expensive for most domestic customers, it is forced to look for overseas for sales. It's a common procedure.
4. The person who is going to make the speech should take extra handouts _____ the audience is larger than expected.
5. I will discuss the issue of perks with Sue _____ she has her usual coffee break.
6. The Scott Paper Company won't rebound from hard times _____ it becomes more customer-centered.
7. _____ the agenda is presented by the chairperson tomorrow, downsizing will be the first item to be discussed.
8. We will take some local currency _____ we need to buy a snack from a vending machine.
9. Payments are made within 90 days _____ the contract states otherwise.
10. _____ our policy doesn't change, we're going to price ourselves out of the market.
11. We won't have to turn to another supplier _____ you are able to deliver within one week.
12. I'm going to inspect the conference room _____ it isn't suitable.

IV. Rewrite the sentences, as in the example.

1. He doesn't know her. That's why he didn't speak to her.
If he knew her, he would have spoken to her.
2. He gave away confidential information to competition. He's unemployed now.
3. The laundry service was not put out to competitive tender. It costs us a lot of money now.
4. Her mobile phone has no reception in remote rural areas. That's why she couldn't be contacted yesterday.
5. Tom didn't see his boss earlier. He's waiting for him now.
6. The goods are perishable. We couldn't send them by rail.
7. He doesn't own the business, because he didn't want to mortgage his house.
8. She obviously didn't check her bank statement when it arrived yesterday, because she's not aware of the overdraft.

9. She doesn't speak any world language so she cannot take part in high-level negotiations.

V. Put a tick next to expression(s) that suit the context of each sentence.

1. The Chief Executive Officer is considering departing _____ he receives a giant pay-off.
 - a. under condition that
 - b. provided that
 - c. on condition that
 - d. so long as
2. But _____ the new products do not become a commercial success, what will we do then?
 - a. suppose
 - b. supposing
 - c. providing
 - d. unless
3. _____ you are able to decide on which costs could feasibly be cut, the management will reconsider the cost accounting system.
 - a. as far as
 - b. so long as
 - c. in case
 - d. as long as
4. The agreement will be signed tomorrow _____ there are no other suggestions.
 - a. unless
 - b. provided that
 - c. supposed
 - d. if
5. We won't bother you _____ we run up against more trouble spots.
 - a. unless
 - b. providing
 - c. on condition that
 - d. provided
6. The investment bank will facilitate this merger _____ both companies are profitable.
 - a. as long as
 - b. unless
 - c. provided that
 - d. if
7. I'll give you the day off _____ you work on Saturday morning.
 - a. on condition that
 - b. supposing
 - c. unless
 - d. providing

VI. Rewrite the sentences below, using WILL, WERE TO, SHOULD or WOULD instead of the underlined phrases

1. If by some remote chance technical problems arise, we will send our experts to put things right.
2. If he gave notice, though I doubt that he would, I wouldn't protest.

3. If you just take the trouble to sign it here and we will arrange the rest.
4. Please contact our Sales Department if by any chance you need to cancel your registration.
5. We will be glad if you are willing to reply by return and give us details of your charge.
6. I would be grateful if you were agreeable to provide us with an advanced computer system.
7. If by any chance your car needs any attention during the first 12 months, take it to an authorized dealer.
8. If by some unlucky chance the Parliament passed the law, there would be fewer foreign investors here.
9. We would appreciate if you were willing to re-launch our new website.
10. If the talks broke down (though there is scarce possibility of that), there could be a serious international crisis.

VII. Use an inversion of subject and verb in the conditional clauses of the sentences in VI. and below

1. If the market conditions had been better, our company would have expanded.
Had the market conditions been better, our company would have expanded.
2. If it hadn't been for the Government intervention, there would have been no other chance to stimulate consumer spending.
3. If he wasn't our key account, I'd tell the police about the crime that has been committed.
4. If it were not for their foresight, we wouldn't consider the purchase.
5. If I were you, I'd look for another job.
6. If I had known you were ill, I would have visited you.