

Introduction to MS Dynamics NAV

Sales example and impacts (Inventory, Customer Ledger Entries and General Ledger)

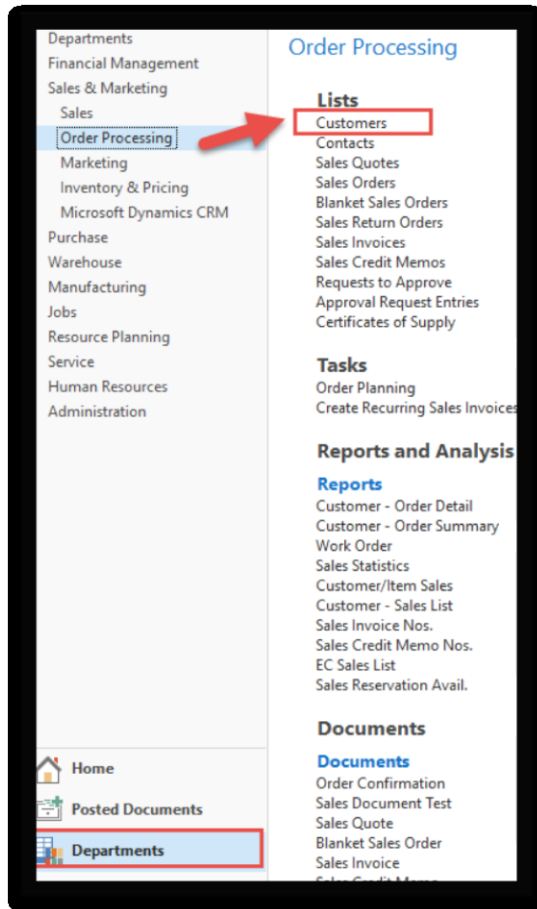
Assigned to students of courses BPH_EPS1, MPH_AOMA and MPH_AOPR

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Faculty of economics and business administration
Department of corporate economy

Customer Card

One customer record



Mouse click



List of customers



See next slide

List of Customers

No.	Name	Responsi... Center	Location Code	Phone No.	Contact	Search Name	Blocked	Credit
01905893	Candoxy Canada Inc.		YELLOW		Mr. Rob Young	CANDOXY...		
01905899	Elkhorn Airport		YELLOW		Mr. Ryan Danner	ELKHORN ...		
01905902	London Candoxy Storage C...		YELLOW		Mr. John Kane	LONDON ...		
10000	The Cannon Group PLC	BIRMINGH...	BLUE		Mr. Andy Teal	THE CAN...		
20000	Selangorian Ltd.				Mr. Mark McArthur	SELANGO...		
20309920	Metatorad Malaysia Sdn Bhd		YELLOW		Mrs. Azleen Samat	METATOR...		
20312912	Highlights Electronics Sdn ...		GREEN		Mr. Mark Darrell Boland	HIGHLIGH...		
20339921	TraxTonic Sdn Bhd		YELLOW		Mrs. Rubina Usman	TRAXTONI...		
21233572	Somadis		YELLOW		M. Syed ABBAS	SOMADIS		
21245278	Maronegoce		BLUE		Mme. Fadoua AIT MOUSSA	MARONEG...		
21252947	ElectroMAROC		YELLOW			ELECTRO...		
27090917	Zanlan Corp.		YELLOW		Mr. Derik Stenerson	ZANLAN C...		
27321782	Karoo Supermarkets		YELLOW		Mr. Pieter Wycoff	KAROO SU...		
27489991	Durbandit Fruit Exporters		YELLOW		Mr. Eric Lang	DURBANDI...		
30000	John Haddock Insurance Co.				Miss Patricia Doyle	JOHN HA...		
31505050	Woonboulevard Kuitenbrou...		YELLOW		Maryann Barber	WOONBO...		
31669966	Meersen Meubelen		YELLOW		Michael Vanderhyde	MEERSEN ...		
31987987	Candoxy Nederland BV		YELLOW		Rob Verhoff	CANDOXY...		
32124578	Nieuwe Zandpoort NV		YELLOW		Kevin Verboort	NIEUWE Z...		
32656565	Antarcticopy		YELLOW		Michael Zeman	ANTARCTI...		2

Sell-to Customer Sale...

Customer No.: 20000

Quotes: 0

Blanket Orders: 0

Orders: 4

Invoices: 0

Return Orders: 0

Credit Memos: 0

Pstd. Shipments: 4

Pstd. Invoices: 4

Pstd. Return Recei...: 2

Pstd. Credit Memos: 2

Customer Statistics

Customer No.: 20000

Balance (LCY): 96 049,99

Sales

Outstanding Ord...: 9 351,34

Shipped Not Invd...: 0,00

Outstanding Invo...: 0,00

Service

Outstanding Serv...: 0,00

Serv Shipped Not...: 0,00

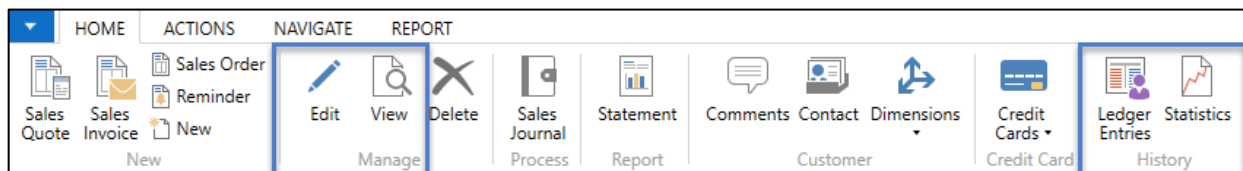
Outstanding Serv...: 0,19

Total (LCY): 105 401,...

Credit Limit (LCY): 0,00

Overdue Amounts...: 49 633,17

See balance (calculated field) and explain it! See business history and explain it as well!
Use Edit Icon to open the chosen customer card !



To open one chosen Customer Card

Customer Card

See following tabs :

- General - primary fields (Country (Region, Salesperson, Balance, Credit limit,...)
- Communication – primary fields (e-mail,...)
- Invoicing - primary fields (Posting groups- will part of the accounting section of this course)
- Payments – primary fields (Payment terms- enter new one by the use of **formula date**)
- Receiving – primary fields (Location)
- Foreign trade – basic fields (Currency code and Language)



↓
1D, 2W,1M..

Customer Ledger Entries

Customer card



Customer Ledger Entries

HOME ACTIONS NAVIGATE REPORT

Dimensions Bank Accounts Contact Order Addresses Online Map Vendor

Comments Cross References

Items Invoice Discounts Prices Purchases

Line Discounts Prepayment Percentages Std. Vend. Purchase Codes

Quotes Orders Return Orders Blanket Orders Documents

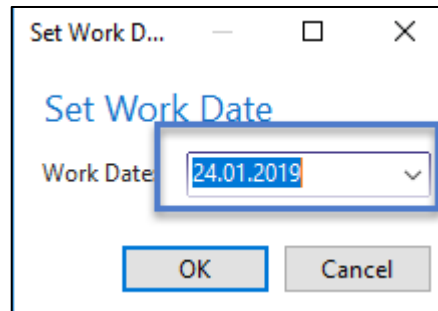
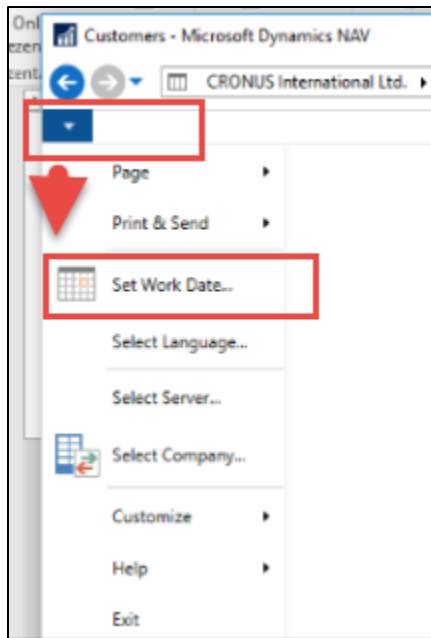
Ledger Entries Statistics

Customer Ledger Entries were created due to posted documents such as invoices, credit memos, and payments

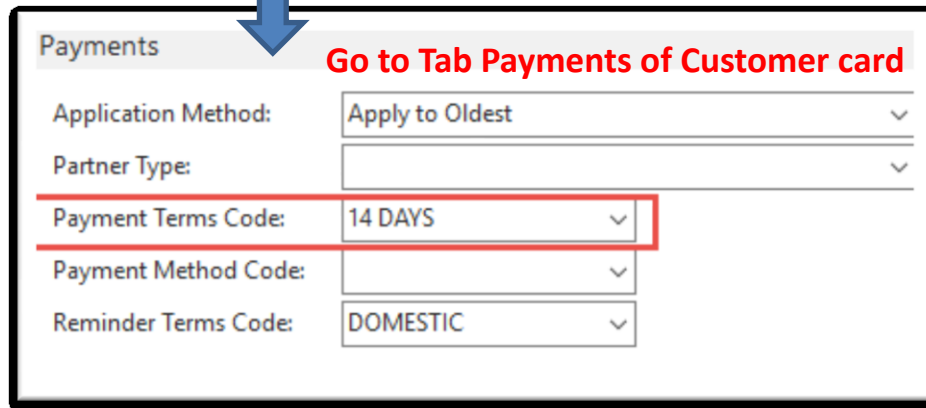
Customer Ledger Entries

Posting Date	Document Type	Document No.	Cust... No.	Message to Recipient	Description	Curre... Code	Original Amount	Amount	Remaining Amount	Due Date
31.12.2018	Invoice	00-12	20000		Opening Entries, Customers		55 010,04	55 010,04	0,00	31.01.2019
31.12.2018	Invoice	00-14	20000		Opening Entries, Customers		38 083,88	38 083,88	38 083,88	31.01.2019
31.12.2018	Invoice	00-2	20000		Opening Entries, Customers		42 315,42	42 315,42	0,00	03.01.2019
31.12.2018	Invoice	00-5	20000		Opening Entries, Customers		25 389,25	25 389,25	0,00	04.01.2019
31.12.2018	Invoice	00-8	20000		Opening Entries, Customers		50 778,50	50 778,50	48 845,77	10.01.2019
10.01.2019	Payment	2594	20000		Payment 2019		-42 315,42	-42 315,42	0,00	10.01.2019
10.01.2019	Payment	2594	20000		Payment 2019		-25 389,25	-25 389,25	0,00	10.01.2019
10.01.2019	Payment	2594	20000		Payment 2019		-55 010,04	-55 010,04	0,00	10.01.2019
13.01.2019	Invoice	103018	20000		Order 101004		787,40	787,40	787,40	23.01.2019
15.01.2019	Invoice	103019	20000		Order 101012		215,83	215,83	215,83	27.01.2019
15.01.2019	Credit Memo	104002	20000		Credit Memo 104002		-787,40	-787,40	0,00	15.01.2019
18.01.2019	Credit Memo	104003	20000		Credit Memo 104003		-1 145,33	-1 145,33	0,00	18.01.2019
21.01.2019	Invoice	103024	20000		Order 101007		1 145,33	1 145,33	1 145,33	28.01.2019
21.01.2019	Invoice	103002	20000		Invoice 103002		6 971,78	6 971,78	6 971,78	04.02.2019

Working date, Payment condition, and **red marked** Customer Ledger Entries



Customer card



Business parameters

Customer Ledger Entries (filtered to only one red marked invoice entry)

Customer card

HOME ACTIONS NAVIGATE REPORT

Sales Order, Sales Invoice, Reminder, New, Edit, View, Delete, Sales Journal, Statement, Comments, Contact, Dimensions, Credit Cards, Ledger Entries, Statistics

Customer Ledger Entries ▾ 13.01.19 Posting Date ▾ Filter: 20000

Posting Date	Document Type	Document No.	Cust... No.	Message to Recipient	Description	Curre... Code	Original Amount	Amount	Remaining Amount	Due Date	Pmt. Discou...	Pmt. D Tolerai
13.01.2019	Invoice	103018	20000		Order 101004		787,40	787,40	787,40	23.01.2019	09.01.2019	09.01.2

By use of Navigate tool, you can see document (invoice)

HOME ACTIONS

View List, Edit List, Show Posted Document, **Navigate**, Apply Entries



Invoice in question

Edit - Navigate - Selected - Posted Sa

HOME ACTIONS

Show Related Entries Find Print...

Document

Document No. 103018

Related Entries

- Posted Sales Invoice
- G/L Entry
- VAT Entry
- Cust. Ledger Entry
- Detailed Cust. Ledg. Entry
- Value Entry

103018 · Selangorian Ltd.

General

No.:	103018	Document Date:	09.01.2019
Sell-to Customer No.:	20000	Document Exchange Status:	Not Sent
Sell-to Contact No.:		Quote No.:	
Sell-to Customer Name:	Selangorian Ltd.	Order No.:	101004
Sell-to Address:	153 Thomas Drive	Pre-Assigned No.:	
Sell-to Address 2:		External Document No.:	
Sell-to Post Code:	CV6 1GY	Salesperson Code:	PS
Sell-to City:	Coventry	Responsibility Center:	
Sell-to Contact:	Mr. Mark McArthur	No. Printed:	0
Posting Date:	13.01.2019		

Lines

Line	Type	No.	Description	Quantity	Unit of Measur...	Unit Price Excl. VAT	Line Amount Excl. VAT
	Item	1896-S	ATHENS Desk	1	PCS	649,40	649,40

Invoice Discount Amount Excl. VAT: 19,48

Total Excl. VAT (GBP):	629,92
Total VAT (GBP):	157,48
Total Incl. VAT (GBP):	787,40

Invoicing

Bill-to Customer No.:	20000	Project Code:	
Bill-to Contact No.:		Payment Terms Code:	14 DAYS
Bill-to Name:	Selangorian Ltd.	Due Date:	23.01.2019
Bill-to Address:	153 Thomas Drive	Payment Discount %:	0
Bill-to Address 2:		Pmt. Discount Date:	09.01.2019

One day after the due date

Set Work D... [] [X]

Set Work Date

Work Date:

Document Date:

Document Exchange Status: Not Sent

Quote No.:

Order No.: 101004

Pre-Assigned No.:

External Document No.:

Salesperson Code: PS

Responsibility Center:

No. Printed: 0

Quantity	Unit of Measur...	Unit Price Excl. VAT	Line Amount Excl. VAT
1	PCS	649,40	649,40

19,48 Total Excl. VAT (GBP):

Total VAT (GBP):

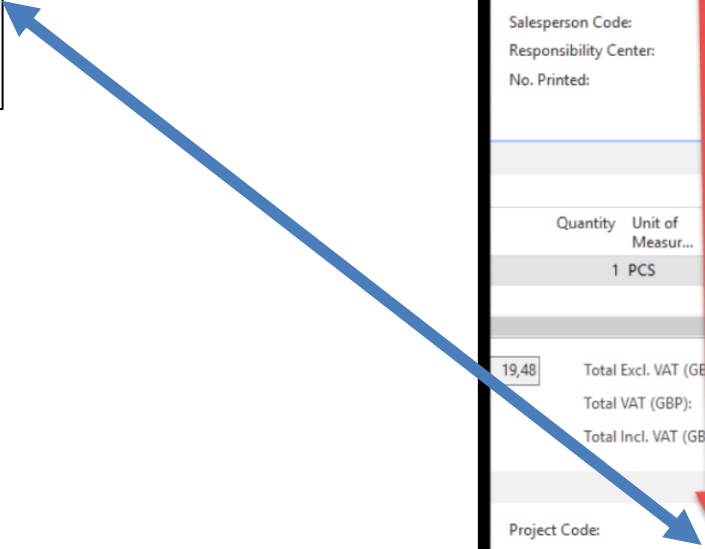
Total Incl. VAT (GBP):

Project Code:

Payment Terms Code: 14 DAYS

Due Date:

Payment Discount %:



Item list (use search window)

Items ▾

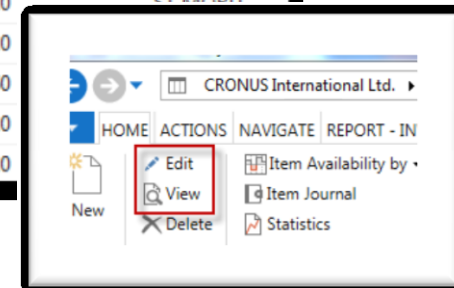
Type to filter (F3) | Description

Show results:

✗ Where No. ▾ is Enter a value.


+ Add Filter


No.	Description	As... BO...	Base Unit of Measure	Cost is ...	Unit Cost	Unit Price	Vendor No.	Search Description
1720	Hand front wheel Brake	No	PCS	<input checked="" type="checkbox"/>	4,80	0,00	01587796	HAND FR...
1800	Handlebars	No	PCS	<input type="checkbox"/>	2,12	0,00	01587796	HANDLEB...
1850	Saddle	No	PCS	<input type="checkbox"/>	7,20	0,00	01587796	SADDLE
1896-S	ATHENS Desk	No	PCS	<input type="checkbox"/>	506,60	649,40	30000	ATHENS D...
1900	Frame	No	PCS	<input type="checkbox"/>	15,70	0,00	01587796	FRAME
1900-S	PARIS Guest Chair, black	No	PCS	<input type="checkbox"/>	97,50	125,10	20000	PARIS GUE...
1906-S	ATHENS Mobile Pedestal	No	PCS	<input type="checkbox"/>	219,50	281,40	30000	ATHENS ...
1908-S	LONDON Swivel Chair, blue	No	PCS	<input type="checkbox"/>	96,10	123,30	30000	LONDON ...
1920-S	ANTWERP Conference Table	No	PCS	<input type="checkbox"/>	328,00	420,40	20000	ANTWERP ...
1924-W	CHAMONIX Base Storage U...	Yes	PCS	<input type="checkbox"/>	81,70	136,40	20000	CHAMONI...
1928-S	AMSTERDAM Lamp	No	PCS	<input type="checkbox"/>	27,80	35,60	10000	AMSTERD...
1928-W	ST.MORITZ Storage Unit/Dr...	Yes	PCS	<input type="checkbox"/>	191,90	342,10		ST MORIT
1936-S	BERLIN Guest Chair, yellow	No	PCS	<input type="checkbox"/>	97,50	125,10		
1952-W	OSLO Storage Unit/Shelf	Yes	PCS	<input type="checkbox"/>	93,60	158,50		
1960-S	ROME Guest Chair, green	No	PCS	<input type="checkbox"/>	97,50	125,10		
1964-S	TOKYO Guest Chair, blue	No	PCS	<input type="checkbox"/>	97,50	125,10		



Item Card

1936-S · BERLIN Guest Chair, yellow

General  ^

No.:	1936-S 	Qty. on Purch. Order:	0
Description:	BERLIN Guest Chair, yellow	Qty. on Prod. Order:	0
Base Unit of Measure:	PCS ▾	Qty. on Component Lines:	0
Assembly BOM:	No	Qty. on Sales Order:	23
Shelf No.:	D8	Qty. on Service Order:	0
Automatic Ext. Texts:	<input type="checkbox"/>	Qty. on Job Order:	0
Created From Nonstock Item:	<input type="checkbox"/>	Qty. on Assembly Order:	0
Item Category Code:	▾	Qty. on Asm. Component:	0
Product Group Code:	▾	Blocked:	<input type="checkbox"/>
Service Item Group:	▾	Last Date Modified:	24.8.2017
Search Description:	BERLIN GUEST CHAIR, YE...	Stockout Warning:	Default (Yes) ▾
Inventory:	136	Prevent Negative Inventory:	Default (No) ▾

^ Show fewer fields

See basic fields (Inventory, Quantity on Sales and Purchase orders)

Item Card

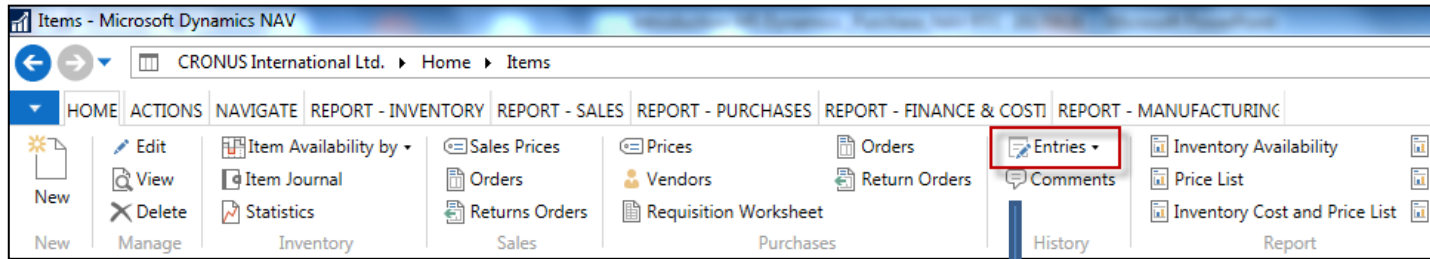
Invoicing			
Costing Method:	FIFO	Unit Price:	125,10
Cost is Adjusted:	<input type="checkbox"/>	Gen. Prod. Posting Group:	RETAIL
Cost is Posted to G/L:	No	VAT Prod. Posting Group:	VAT25
Standard Cost:	97,50	Inventory Posting Group:	RESALE
Unit Cost:	97,50	Default Deferral Template:	
Overhead Rate:	0,00	Net Invoiced Qty.:	136
Indirect Cost %:	0	Allow Invoice Disc.:	<input checked="" type="checkbox"/>
Last Direct Cost:	97,50	Item Disc. Group:	RESALE
Price/Profit Calculation:	Profit=Price-Cost	Sales Unit of Measure:	PCS
Profit %:	22,06235		

Product posting group will be explained later (impact to accounting)
Later in this course tutor explain a Unit cost and use of Assist button to show you a decomposition of Unit cost

Item Card

Replenishment			
Replenishment System:	Purchase	Production	
Lead Time Calculation:		Manufacturing Policy:	Make-to-Stock
Purchase		Routing No.:	
Vendor No.:	20000	Production BOM No.:	
Vendor Item No.:	20-123	Rounding Precision:	1
Purch. Unit of Measure:	PCS	Flushing Method:	Manual
		Scrap %:	0
		Lot Size:	0
		Assembly	
		Assembly Policy:	Assemble-to-Stock
Planning			

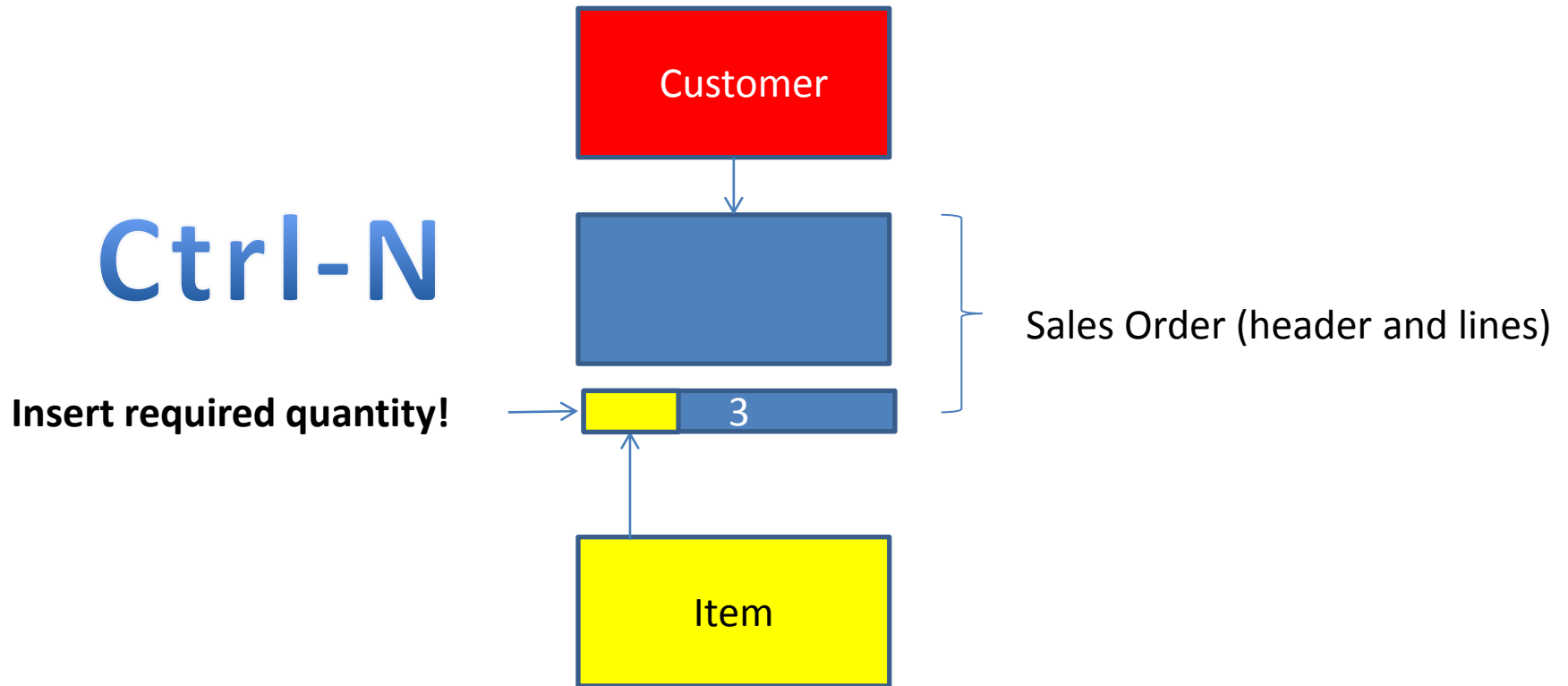
Item Ledger Entries



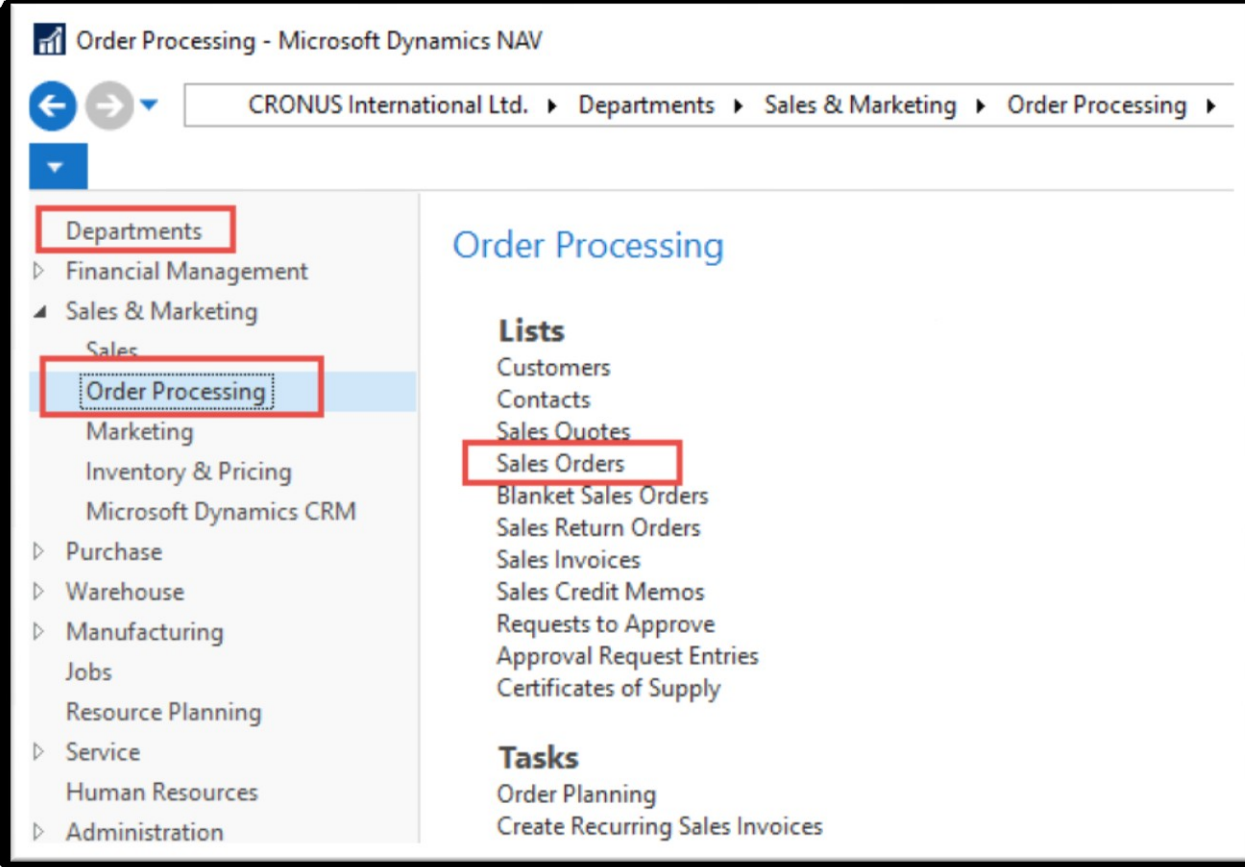
Document No.	Item No.	Description	Location Code	Quantity	Invoiced Quantity	Remaining Quantity	Sales Amount (Actual)	Cost Amount (Actual)	Cost Amount (Non-Invtbl.)	Open	Order Type	Entry No.
TART	1936-S	BLUE		36	36	36	0,00	3 510,00	0,00	<input checked="" type="checkbox"/>		45
TART	1936-S	RED		50	50	46	0,00	4 875,00	0,00	<input checked="" type="checkbox"/>		46
TART	1936-S	GREEN		50	50	46	0,00	4 875,00	0,00	<input checked="" type="checkbox"/>		47
18002	1936-S	GREEN		-4	-4	0	0,00	-390,00	0,00	<input type="checkbox"/>	Transfer	245
18002	1936-S	OWN LOG.		4	4	0	0,00	390,00	0,00	<input type="checkbox"/>	Transfer	246
19001	1936-S	OWN LOG.		-4	-4	0	0,00	-390,00	0,00	<input type="checkbox"/>	Transfer	249
19001	1936-S	RED		4	4	4	0,00	390,00	0,00	<input checked="" type="checkbox"/>	Transfer	250
18005	1936-S	RED		-4	-4	0	0,00	-390,00	0,00	<input type="checkbox"/>	Transfer	270
18005	1936-S	OUT. LOG.		4	4	4	0,00	390,00	0,00	<input checked="" type="checkbox"/>	Transfer	271

By removing filter value, see other entry types (purchases, transfers sales)

Sales Order creation



Sales Order creation



The screenshot displays the Microsoft Dynamics NAV interface for Order Processing. The breadcrumb navigation at the top shows the path: CRONUS International Ltd. > Departments > Sales & Marketing > Order Processing. The left-hand navigation pane lists various departments, with 'Order Processing' highlighted under the 'Sales & Marketing' department. The main content area, titled 'Order Processing', is divided into two sections: 'Lists' and 'Tasks'. Under the 'Lists' section, 'Sales Orders' is highlighted, along with other options like Customers, Contacts, Sales Quotes, Blanket Sales Orders, Sales Return Orders, Sales Invoices, Sales Credit Memos, Requests to Approve, Approval Request Entries, and Certificates of Supply. Under the 'Tasks' section, 'Order Planning' and 'Create Recurring Sales Invoices' are listed.

Order Processing - Microsoft Dynamics NAV

CRONUS International Ltd. > Departments > Sales & Marketing > Order Processing >

Departments

- Financial Management
- Sales & Marketing
 - Sales
 - Order Processing
 - Marketing
 - Inventory & Pricing
 - Microsoft Dynamics CRM
- Purchase
- Warehouse
- Manufacturing
- Jobs
- Resource Planning
- Service
- Human Resources
- Administration

Order Processing

Lists

- Customers
- Contacts
- Sales Quotes
- Sales Orders
- Blanket Sales Orders
- Sales Return Orders
- Sales Invoices
- Sales Credit Memos
- Requests to Approve
- Approval Request Entries
- Certificates of Supply

Tasks

- Order Planning
- Create Recurring Sales Invoices

List of already existing Sales Orders

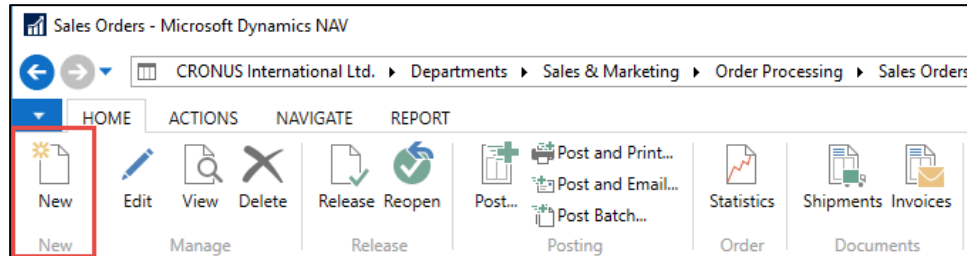
Sales Orders Type to filter (F3) | No. ▼ | →

Limit totals: "...23.01.19

No.	Sell-to Custom...	Sell-to Customer Name	External Docume...	Location Code	Assigned User ID	Status	Salespers... Code	Campaign No.	Currency Code	Doc Dat
101005	30000	John Haddock Insurance Co.				Released	PS			10.0
101009	38128456	MEMA Ljubljana d.o.o.		RED		Released	JR		EUR	18.0
101011	43687129	Designstudio Gmunden		RED		Released	JR		EUR	11.0
101013	46897889	Englunds Kontorsmöbler AB		YELLOW		Released	JR		SEK	17.0
101015	49633663	Autohaus Mielberg KG		GREEN		Released	JR		EUR	20.0
101016	10000	The Cannon Group PLC		BLUE		Released	PS			24.0
101017	20000	Selangorian Ltd.				Open	PS			25.0
101018	01454545	New Concepts Furniture		YELLOW		Open	JR		USD	25.0
101019	31987987	Candoxy Nederland BV		YELLOW		Released	JR		EUR	21.0
101020	32789456	Lovaina Contractors		YELLOW		Open	JR		EUR	25.0
101022	38128456	MEMA Ljubljana d.o.o.		RED		Open	JR		EUR	03.0
101023	30000	John Haddock Insurance Co.				Open	PS			20.0
104001	10000	The Cannon Group PLC		BLUE		Open	PS			16.0
104002	20000	Selangorian Ltd.				Open	PS			16.0

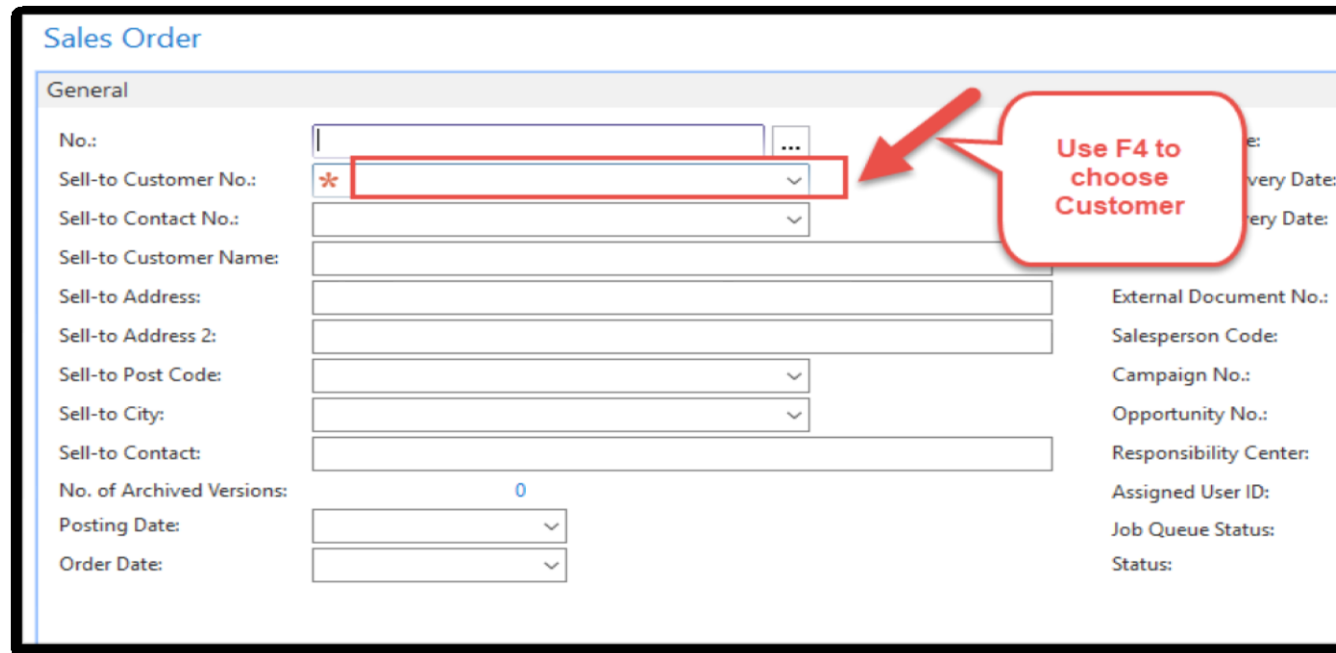
These Sales orders have not been posted so far.

Sales Order (SO) – new one



Double click on icon New

Empty form of SO structure ->Enter and find a customer
The new document number is created automatically

A screenshot of the 'Sales Order' form in Microsoft Dynamics NAV. The form is titled 'Sales Order' and has a 'General' tab selected. The 'General' section contains various fields for customer information, including 'No.', 'Sell-to Customer No.', 'Sell-to Contact No.', 'Sell-to Customer Name', 'Sell-to Address', 'Sell-to Address 2', 'Sell-to Post Code', 'Sell-to City', 'Sell-to Contact', 'No. of Archived Versions', 'Posting Date', and 'Order Date'. The 'Sell-to Customer No.' field is highlighted with a red box, and a red arrow points to it from a callout bubble that says 'Use F4 to choose Customer'. Other fields on the right side of the form include 'External Document No.', 'Salesperson Code', 'Campaign No.', 'Opportunity No.', 'Responsibility Center', 'Assigned User ID', 'Job Queue Status', and 'Status'.

Sales Order (SO) – new

(To enter data use F4 or mouse)

Fields with default data field, which are marked by orange *

Enter the chosen Customer and confirm by key ENTER!

Enter type of the Sales Order line (by F4 or mouse) = Item!

Enter the chosen item (Berlin chair 1936-S) and confirm by key ENTER!

Enter quantity ten and Stock location= **BLUE!**




See next slide

Sales Order (SO)

You will probably get a warning message! It be explained by the tutor!
To continue push the button YES

View - Check Credit Limit ? X

 An action is requested regarding the Credit Limit check.

This customer has an overdue balance. Do you still want to record the amount?

Details ^

No.:	30000
Name:	John Haddock Insurance Co.
Balance (LCY):	349 615,40
Outstanding Amt. (LCY):	9 512,81
Shipped/Ret. Rcd. Not Invd. (LCY):	1 996,90
Current Amount (LCY):	0,00
Total Amount (LCY):	361 125,11
Credit Limit (LCY):	0,00
Overdue Amounts (LCY) as of 24.01.19:	110 020,08
Invoiced Prepayment Amount (LCY):	0,00

Sales Order (SO)

CRONUS International Ltd.

HOME ACTIONS NAVIGATE

View Edit New Release Reopen Post... Post and Print... Post and Email... Test Report... Copy Document... Order Promising Statistics Assembly Orders Archive Document Shipments Invoices Documents Email Confirmation... Print Confirmation... Send Approval Request Cancel Approval Request OneNote Notes Links Refresh Clear Filter Go to Previous Next

1001 - John Haddock Insurance Co.

General

No.: 1001 Document Date: 24.01.2019

Sell-to Customer No.: 30000 Requested Delivery Date:

Sell-to Contact No.: CT000018 Promised Delivery Date:

Sell-to Customer Name: John Haddock Insurance Co. Quote No.:

Sell-to Address: 10 High Tower Green External Document No.:

Sell-to Address 2:

Sell-to Post Code: MO2 4RT Salesperson Code: PS

Sell-to City: Manchester Campaign No.:

Sell-to Contact: Miss Patricia Doyle Opportunity No.:

No. of Archived Versions: 0 Responsibility Center:

Posting Date: 24.01.2019 Assigned User ID:

Order Date: 24.01.2019 Job Queue Status:

Status: Open

Sell-to Customer Sal...

Customer No.: 30000

Quotes: 0

Blanket Orders: 0

Orders: 6

Invoices: 0

Return Orders: 0

Credit Memos: 0

Pstd. Shipments: 5

Pstd. Invoices: 2

Pstd. Return Rece...: 0

Pstd. Credit Mem...: 0

Sales Line Details

Item No.: 1936-S

Required Quantity: 10

Availability

Shipment Date: 24.01.2019

Item Availability: 26

Available Invent...: 36

Scheduled Recei...: 0

Reserved Receipt: 0

Gross Requireme...: 10

Reserved Requir...: 0

Item

Unit of Measure ...: PCS

Qty. per Unit of ...: 1

Substitutions: 0

Sales Prices: 1

Lines

Type	No.	Description	Location Code	Quantity	Qty. to Assemble	Reserved Quantity	Unit of Measure	Unit Price Excl. VAT	Line Amount Excl. VAT	Line Discount %	Qty. to Ship	Quantity Shipped	Qty. to Invoice	Qua Invo
Item	1936-S	BERLIN Guest Chair, ye...	BLUE	10			PCS	143,90	1 367,05	5	10		10	

Invoice Discount Amount: 0,00 Total Excl. VAT (GBP): 1 367,05

Invoice Discount %: 0 Total VAT (GBP): 341,76

Print (Preview)

New - Sales Order - 1001 · John Haddock Insurance Co.

HOME ACTIONS NAVIGATE

View Edit New Delete Manage Release Reopen Post... Post and Print... Post and Email... Test Report... Posting Copy Document... Order Promising Prepare Statistics Assembly Orders Archive Document Order Shipments Invoices Documents Email Confirmation... Order Confirmation Print Confirmation...

1001 · John Haddock Insurance Co.

Order Confirmation

Page 1 of 1

John Haddock Insurance Co.
Miss Patricia Doyle
10 High Tower Green
Manchester, MQ2 4RT
Great Britain

CRONUS International Ltd.
5 The Ring
Westminster
W2 8HG London

VAT Registration No. 533485789
Bill-to Customer No. 30000
Payment Terms Current Month
Shipment Method Ex Warehouse
Prices Including VAT No
Document Date 24.01.19
Shipment Date 24.01.19
Order No. 1001

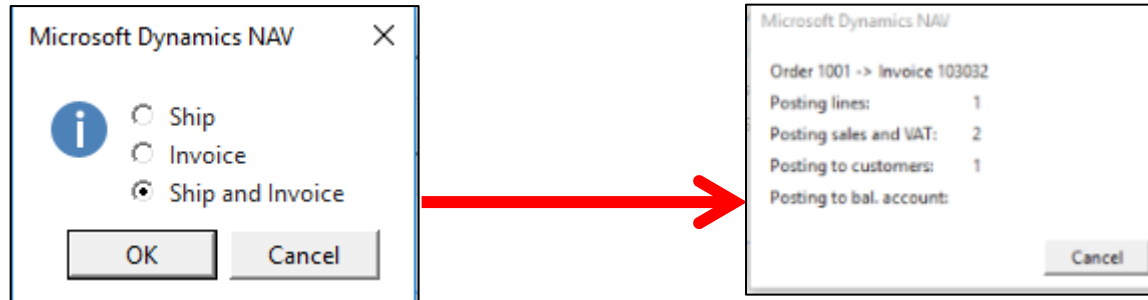
Phone No. 0666-666-6666
Home Page
E-Mail
VAT Registration No. GB777777777
Giro No. 888-9999
Bank World Wide Bank
Account No. 99-99-888
Salesperson Peter Sadow

No.	Description	Quantity	Unit of Measure	Unit Price	Discount %	Allow Invoice Discount	VAT Identifier	Amount	
1936-S	BERLIN Guest Chair, yellow	10	Piece	143,90	5	Yes	VAT25	1 367,05	
								Total GBP Excl. VAT	1 367,05
								25% VAT	341,76
								Total GBP Incl. VAT	1 708,81

VAT Amount Specification

VAT Identifier	VAT %	Line Amount	Invoice Discount Base Amount	Invoice Discount Amount	VAT Base	VAT Amount
VAT25	25	1 367,05	1 367,05	0,00	1 367,05	341,76
Total		1 367,05	1 367,05	0,00	1 367,05	341,76

Post SO by use of key F9 (or icon)



See Customer Ledger Entries :

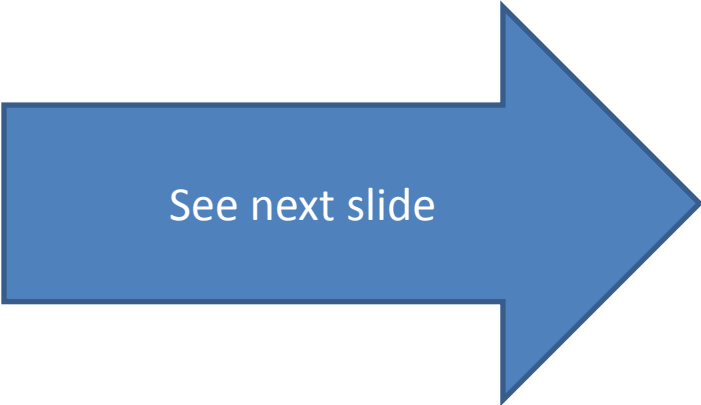
- Search window
- Customer
- Filter to Customer 30000
- Icon Ledger Entries –Option Entries or Ctrl-F7

Customer Ledger Entries										Document No.	
Posting Date	Document Type	Document No.	Cust... No.	Message to Recipient	Description	Curre... Code	Original Amount	Amount	Remaining Amount	Due Date	
14.01.2019	Invoice	103031	30000		Invoice 1003		861,13	861,13	861,13	31.01.2019	
21.01.2019	Invoice	103003	30000		Invoice 103003		5 999,40	5 999,40	5 999,40	31.01.2019	
24.01.2019	Invoice	103032	30000		Order 1001		1 708.81	1 708.81	1 708.81	31.01.2019	

Customer Ledger Entries

Customer Ledger Entries ▾ 1* | Document No.

Posting Date ▲	Document Type	Document No.	Cust... No. ▲	Message to Recipient	Description	Curre... Code ▲	Original Amount	Amount	Remaining Amount	Due Date
14.01.2019	Invoice	103031	30000		Invoice 1003		861,13	861,13	861,13	31.01.2019
21.01.2019	Invoice	103003	30000		Invoice 103003		5 999,40	5 999,40	5 999,40	31.01.2019
24.01.2019	Invoice	103032	30000		Order 1001		1 708,81	1 708,81	1 708,81	31.01.2019



Item Ledger Entries

The screenshot shows the SAP Item Ledger Entries for item 1000 (Bicycle). The inventory quantity is 32. A dropdown menu is open, showing 'Items' selected. The right sidebar shows item details for item 1000, including a reorder policy of 'Fixed Reorder Point'.

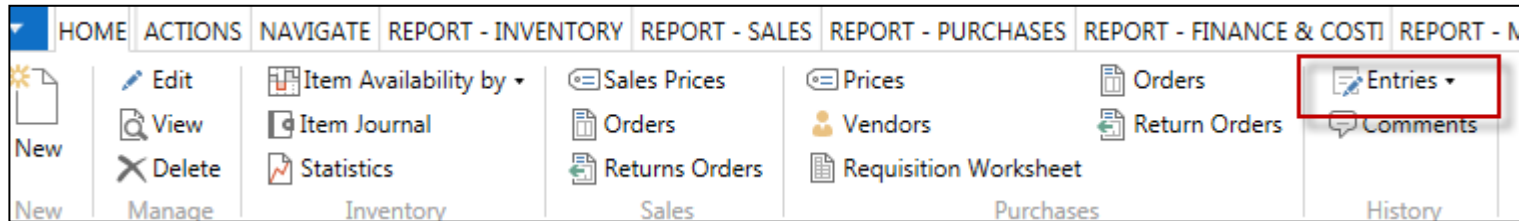
No.	Description	Type	Inventory	Subst. Exist.	As-BOM	Production BOM No.	Routing No.	PCS	Unit Price	Indirect Cost %	Last Direct Cost	Profit %	Unit Price
1000	Bicycle	Inventory	32	Ne	Ne	1000	1000						
1001	Touring Bicycle	Inventory	0	Ne	Ne	1000	1000				0,00	91,23515	4 000,00
1100	Front Wheel	Inventory	152	Ne	Ne	1100	1100						
1110	Rim	Inventory	400	Ne	Ne								
1120	Spokes	Inventory	10 000	Ne	Ne								
1150	Front Hub	Inventory	200	Ne	Ne	1150	1150						
1151	Axle Front Wheel	Inventory	200	Ne	Ne								
1155	Socket Front	Inventory	200	Ne	Ne								
1160	Tire	Inventory	200	Ne	Ne								
1170	Tube	Inventory	200	Ne	Ne								
1200	Back Wheel	Inventory	152	Ne	Ne	1200	1200						

Inventory was decreased by 10!

Item Ledger Entries

See Item Ledger Entries:

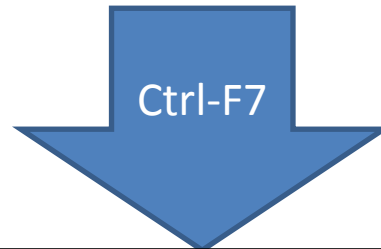
- Search window (See the previous slide)
- Item
- Filter to Item 1936-S
- Find icon Entries ->Option=Entries



See next slide

Item Ledger Entries

No.	Description	Type	Inventory	Su... Exist	As... BO...	Production BOM No.	Routing No.	Base Unit of Measure	Cost is ...	Unit Cost
1936-S	BERLIN Guest Chair, yellow	Inventory	136	Ne	Ne			PCS	<input type="checkbox"/>	97,50



Inventory was decreased by 10!

Posting Date	Entry Type	Document Type	Document No.	Item No.	Description	Location Code	Quantity	Invoiced Quantity	Remaining Quantity
24.01.2019	Transfer	Transfer Shipment	108002	1936-S		GREEN	-4	-4	
24.01.2019	Transfer	Transfer Shipment	108002	1936-S		OWN LOG.	4	4	
24.01.2019	Transfer	Transfer Receipt	109001	1936-S		OWN LOG.	-4	-4	
24.01.2019	Transfer	Transfer Receipt	109001	1936-S		RED	4	4	
24.01.2019	Transfer	Transfer Shipment	108005	1936-S		RED	-4	-4	
24.01.2019	Transfer	Transfer Shipment	108005	1936-S		OUT. LOG.	4	4	
24.01.2019	Sale	Sales Shipment	102043	1936-S		BLUE	-10	-10	

General Ledger (home study)

- What is it?

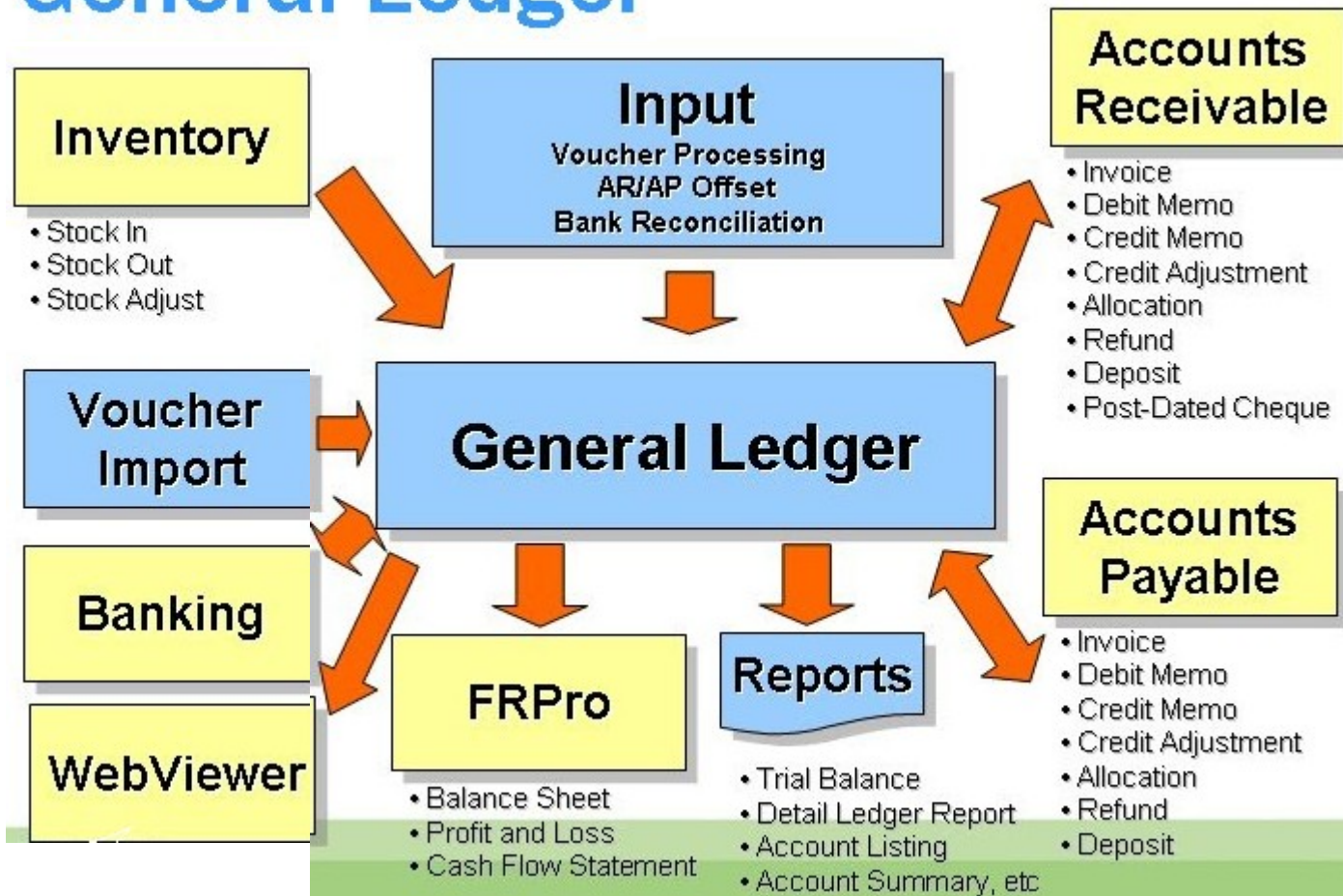
A **general ledger** contains all the accounts for recording transactions relating to a company's assets, liabilities, owners' equities, revenues, and expenses.

In modern accounting software or ERP, the general ledger works as a central repository for accounting data transferred from all sub-ledgers or modules like account payable, account receivable, cash management, fixed assets, purchasing and projects.

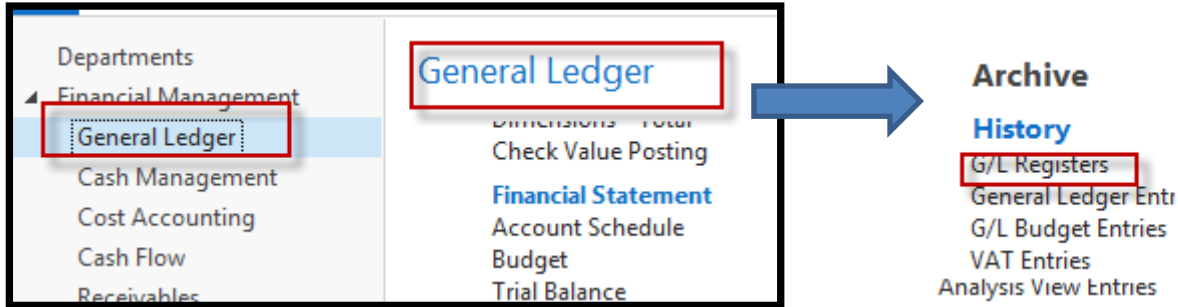
The general ledger is the backbone of any accounting system which holds financial and non-financial data for an organization. The collection of all accounts is known as the general ledger.

General Ledger (home study)

General Ledger



Impacts in General Ledger



Go to the first line of G/L register from the bottom

G/L Registers ▾

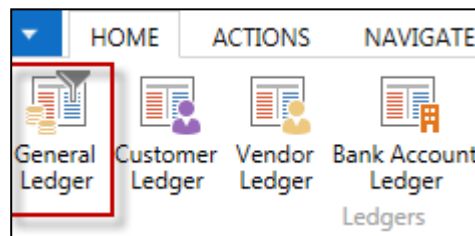
Show results:

✗ Where No. ▾ is Enter a value.

+ Add Filter

No.	Creation Date	User ID	Source Code	Journal Batch...	From Entry No.	To Entry No.	From VAT Entry No.	To VAT Entry No.
129	03.10.2017	NAVERTIC...	SALES		2818	2822	901	902

Go to icon General Ledger



Impacts in General Ledger

General Ledger Entries ▾									Type to filter (F3)
Posting Date	Document Type	Document No.	G/L Accou...	Description	Gen. Postin...	Gen. Bus. Posting ...	Gen. Prod. Posting ...	Amount	Bal. Accou...
24.01.2019	Invoice	103032	6910	Order 1001	Sale	NATIONAL	RETAIL	71,95	G/L Account
24.01.2019	Invoice	103032	5610	Order 1001				17,99	G/L Account
24.01.2019	Invoice	103032	6110	Order 1001	Sale	NATIONAL	RETAIL	-1 439,00	G/L Account
24.01.2019	Invoice	103032	5610	Order 1001				-359,75	G/L Account
24.01.2019	Invoice	103032	2310	Order 1001				1 708,81	G/L Account

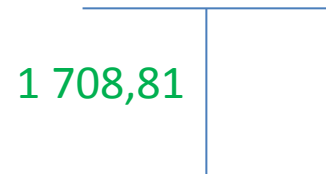
Sales Retail Domestic
6110



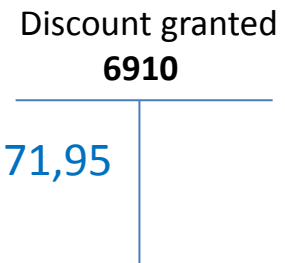
Sales VAT 25%
5610



Customer Domestic
2310



Debit	Credit
17,99	1439
71,95	359,75
1708,81	1798,75
1798,75	



Use of Navigate tool

- Go to Icon Customer Ledger Entries from the same working space (General Ledger)

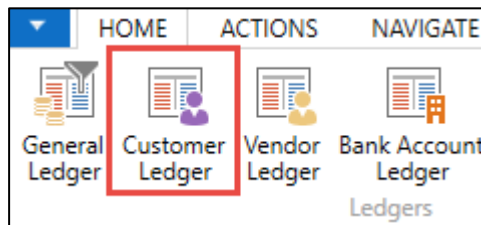
G/L Registers ▾

Show results:

✗ Where No. ▾ is Enter a value.

+ Add Filter

No.	Creation Date	User ID	Source Code	Journal Batch...	From Entry No.	To Entry No.	From VAT Entry No.	To VAT Entry No.
129	03.10.2017	NAVERTIC...	SALES		2818	2822	901	902



Use of Navigate tool

Customer Ledger Entries ▾

Posting Date	Document Type	Document No.	Customer No.	Message to Recipient	Description	Currency Code	Original Amount	Amount	Remaining Amount	Due Date
24.01.2019	Invoice	103032	30000		Order 1001		1 708,81	1 708,81	1 708,81	31.01.2019

Document

Document No.: 103032 Posting Date: 24.01.19

Related Entries	No. of Entries
Posted Sales Invoice	1
G/L Entry	5
VAT Entry	2
Cust. Ledger Entry	1
Detailed Cust. Ledg. Entry	1
Value Entry	1



Result of Navigation

103032 · John Haddock Insurance Co.

General

No.:	<input type="text" value="103032"/>	Document Date:	<input type="text" value="24.01.2019"/>
Sell-to Customer No.:	30000	Document Exchange Status:	Not Sent
Sell-to Contact No.:	CT000018	Quote No.:	<input type="text"/>
Sell-to Customer Name:	John Haddock Insurance Co.	Order No.:	<input type="text" value="1001"/>
Sell-to Address:	<input type="text" value="10 High Tower Green"/>	Pre-Assigned No.:	<input type="text"/>
Sell-to Address 2:	<input type="text"/>	External Document No.:	<input type="text"/>
Sell-to Post Code:	MO2 4RT	Salesperson Code:	PS
Sell-to City:	Manchester	Responsibility Center:	<input type="text"/>
Sell-to Contact:	<input type="text" value="Miss Patricia Doyle"/>	No. Printed:	<input type="text" value="0"/>
Posting Date:	<input type="text" value="24.01.2019"/>		

Lines

Line
 Find
 Filter
 Clear Filter

Type	No.	Description	Quantity	Unit of Measur...	Unit Price Excl. VAT	Line Amount Excl. VAT
Item	1936-S	BERLIN Guest Chair, yellow	10	PCS	143,90	1 367,05

Invoice Discount Amount Excl. VAT:	<input type="text" value="0,00"/>	Total Excl. VAT (GBP):	<input type="text" value="1 367,05"/>
		Total VAT (GBP):	<input type="text" value="341,76"/>
		Total Incl. VAT (GBP):	<input type="text" value="1 708,81"/>

End of the section SALES

Sales example and impacts (Inventory, Customer Ledger Entries and General Ledger)

