Academic Communication Skills in English (DACSE)

Spring Term 2016

DACSE 2016

- course instructor
- course administration
- course introduction

Course Instructor

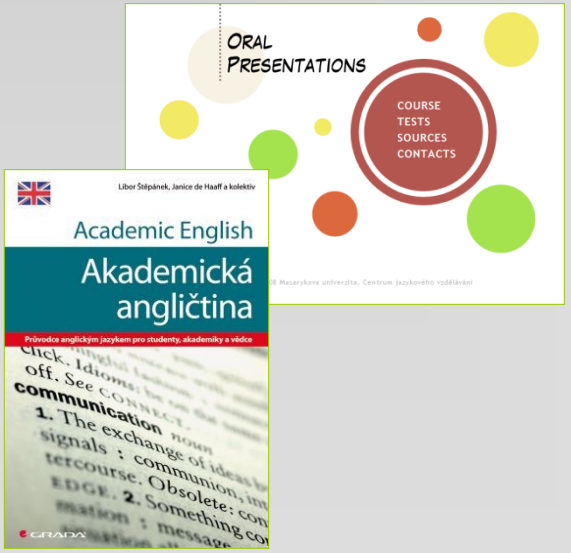
- LIBOR ŠTĚPÁNEK (libor.stepanek@cjv.muni.cz)

- Masaryk University Language Centre (CJV MU) Komenského nám 2

Education:

  - MA in English
    (MA in History & PhD in Political Science)

- Specialization and Research:
  - Academic Public Speaking
  - Academic Writing
  - Creative Approach Language Teaching



course objectives

After completing this course you will be able to:

- communicate effectively within the international academic community setting
- be a successful participant of an international conference/meeting;
- recognize various organizational patterns found in academic speaking;
- adjust communication to different tasks;
- write short formal academic texts.

course organisation

- **13 course weeks** (F2F or online sessions)

- theoretical input combined with diverse practical activities based on individual needs

Materials

- IS study materials
  - face-to-face classes
- IS (or other) discussion forum
  - collaborative activities

requirements

- **Active** participation in:
  - presentations / talks / teaching sessions giving
  - face-to-face discussions
  - online discussions
  - writing assignment

assessment

- Writing assignment
  - title; abstract /short info; biography;
- a 20 minute presentation / panel discussion / chairing a session / teaching session
- peer analysis / peer review / peer feedback

Self-study resources

Language Centre Web

Introduction

Introduction

- peer2peer → class

priorities

1. small talk – starting a conversation
2. small talk – finishing a conversation
3. small talk – cultural differences
4. small talk – turn taking
5. after-presentation discussion
6. conference presentation giving
7. panel discussion – presentations
8. panel discussion – chairing
9. panel discussion – turn taking
10. conference slot chairing
11. toast giving
12. lecturing
13. interactive seminar giving
14. academic talk
15. peer-to-peer communication
16. authoritative communication
17. “one of the crowd” communication
18. individual-audience communication
19. adjusting language to your audience
20. instructions giving
21. abstract writing
22. biography writing
23. academic writing style
24. informal emails/letters
25. formal emails/letters
26. interview
27. feedback giving
28. feedback accepting

- watch the videos (first 3 minutes of speech is always enough) and characterise the situation (purpose, topic, information transfer, audience,speaker)

- comment on them to the discussion forum