MUNI Language Centre

Academic Communication Skills in English (DACSE)

Spring Term 2020

DACSE 2020

- **course instructors**

- **course administration**

- **course introduction**

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- LIBOR ŠTĚPÁNEK (libor.stepanek@cjv.muni.cz)

- Masaryk University Language Centre (CJV MU) Komenského nám 2

Education:
- MA in English
  (MA in History & PhD in Political Science)

- Specialization and Research:
  - Academic Public Speaking
  - Academic Writing
  - Creative Approach Language Teaching

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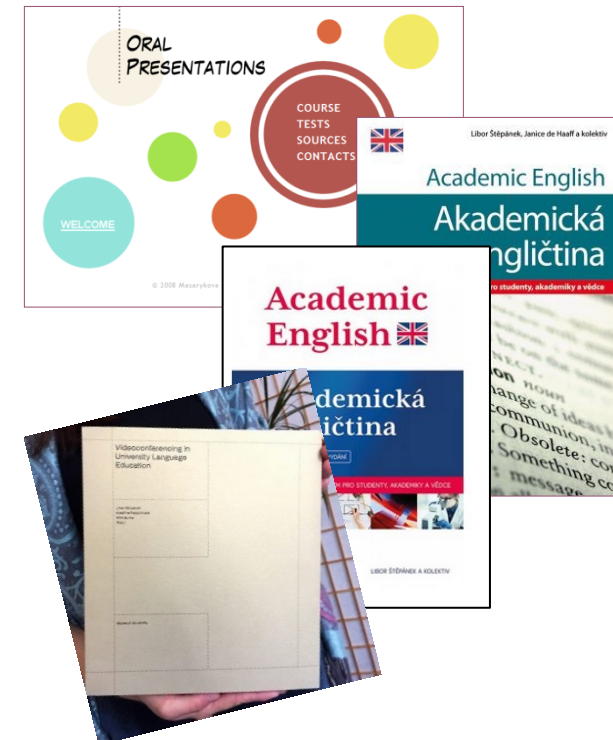
course objectives

After completing this course you will be able to:

- communicate effectively within the international academic community setting;

- be a successful participant of an international conference/meeting;

- recognize various organizational patterns found in academic speaking;

- adjust communication to different tasks;

- write short formal academic texts.

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course organisation

- **4 block sessions**
- 2nd March 2020
- 3rd March 2020
- 6th April 2020
- 7th April 2020

- theoretical input combined with diverse practical activities based on individual needs

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dates

- 2nd March 2020

- 3rd March 2020

- 6th April 2020

- 7th April 2020

materials

- IS study materials
  - face-to-face classes

- IS (or other) discussion forum
  - collaborative activities

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requirements

- **Active** participation in:

  - presentations / talks / teaching sessions giving
  - face-to-face discussions
  - online discussions
  - writing assignment

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introduction

introduction

- peer2peer → class

priorities

1. small talk – starting a conversation
2. small talk – finishing a conversation
3. small talk – cultural differences
4. small talk – turn taking
5. after-presentation discussion
6. conference presentation giving
7. panel discussion – presentations
8. panel discussion – chairing
9. panel discussion – turn taking
10. conference slot chairing
11. toast giving
12. lecturing
13. interactive seminar giving
14. academic talk

15. peer-to-peer communication
16. authoritative communication
17. "one of the crowd" communication
18. individual-audience communication
19. adjusting language to your audience
20. instructions giving
21. abstract writing
22. biography writing
23. academic writing style
24. informal emails/letters
25. formal emails/letters
26. interview
27. feedback giving
28. feedback accepting

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