

## Conclusion

no big data

summary

thanks for patients

~~keep~~ keep it short

short discussion

what is solved and what is not solved

work in progress (future work / next lesson topic / ...)

Do not go back to the middle part

Finish on time

# MAIN BODY

BASIC STUFF

HISTORY ABOUT THIS PROBLEM

CORE PART

~~More~~ Explanation. with examples.

More Interactive slides.

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NO ~~BORING~~ BORING ~~SPEEG~~ SPEECH

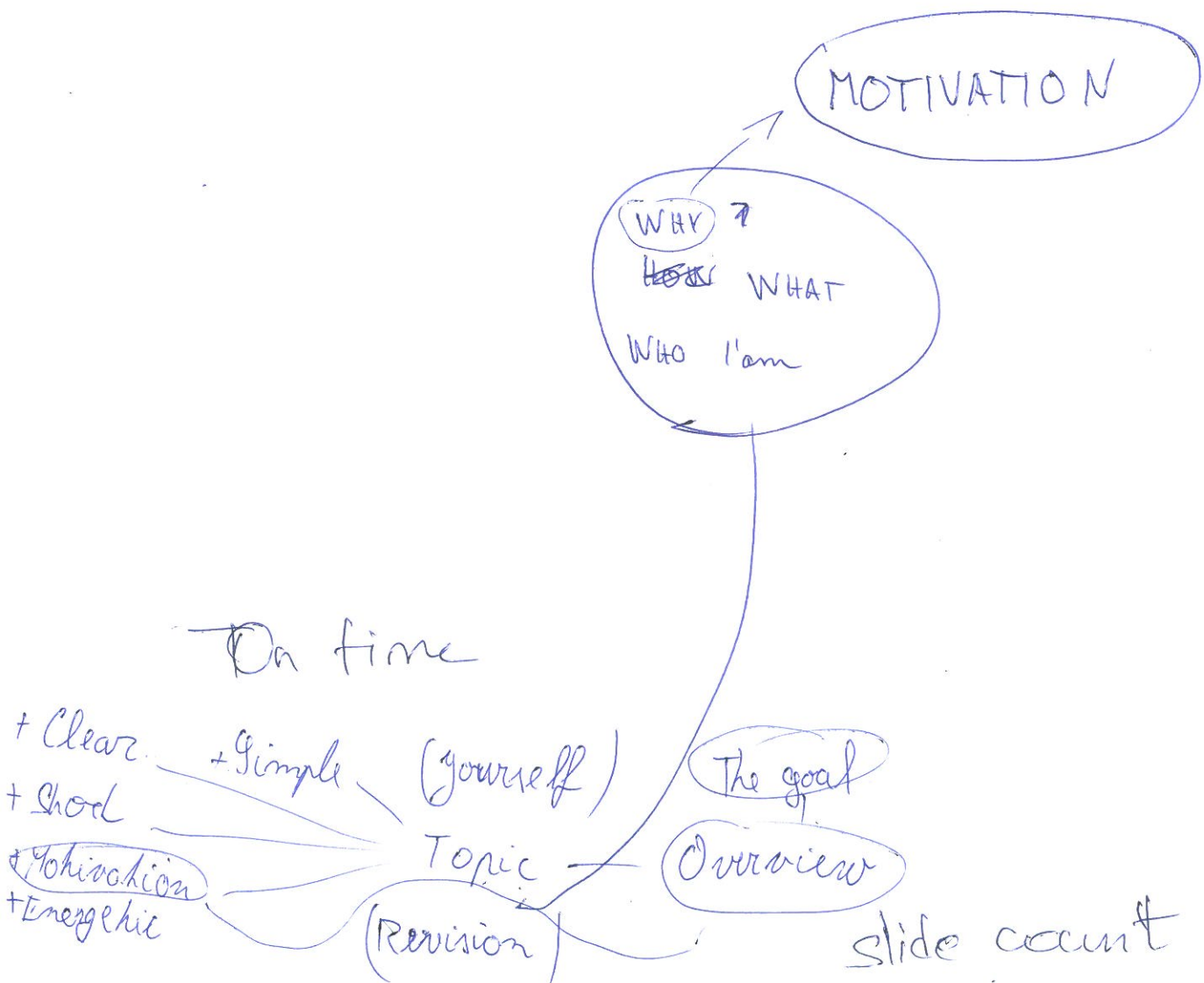
SOME SUPPORTS FOR YOUR IDEAS

SPLIT INTO FOLLOWING BLOCKS  
CONTINUOUS

TOUCH THE REALITY

# Introduction

~~IMPOR~~



## DISCUSSION

- If you want to be interrupted, mention it.
- Encourage them to ask questions.
- If some silly (on purpose) question is asked, keep calm and answer politely.
- No yes/no single word answers.
- Avoid talking too much during the answer.
- Do not make up sth. you do not know.
- Even if someone asks about sth. you explained, do not tell that you have already explained.
- PREPARE SPECIAL SLIDES ~~⇒~~
- SHOW APPRECIATION TO PEOPLE ASKING Qs (THANK THEM)
- keep the answers short but clear/precise

# PRESENTATION - INTRODUCTION

10:00

- NAME OF PRESENTATION AND NAME OF SPEAKER (AFFILIATION)
- TAKE ATTENTION
- INTRODUCTION OF BASICS
- MAKE MAIN POINT OF PRESENTATION - SOME QUESTION, PROBLEM TO SOLVE
- EVERYTHING MUST BE CLEAR, IN REASONABLE TIME
- SPEAKER INTRODUCTION
- MOTIVATION.
- use some related event (only 1 slide or so)
- Make audience wonder about sth.

→ THE RULES OF THREES WHEN ENUMERATING

→ USE VISUAL AIDS & body language

→ CONTROL YOUR VOICE (MODULATE)

→ KEEP TO THE POINT

→ REPEAT KEY FACTS.



- follow the schedule, in order to finish in time

- Structure of the presentation should be included in the slides.

- KEEP NUMBERED SLIDES

- REASONABLE AMOUNT OF INFORMATION IN THE SLIDES

Conclusion

- summary (most important points)
- short
- future work
- "Thank you" part; followed by questions from the audience
- conclusion
- The drawbacks/missing points of your research or etc.
- Point out what you could've done.
- SOMETHING NICE AND/OR FUNNY TO END OF PRESENTATION

↓ IT'S BETTER PRESENT LIKE COMPLETE THING

- REFERENCES
- CONTACT INFO