Presentation Assessment Criteria
Write a grade to each assessment criterion and add comments if necessary:
(GRADE SCALE: 6 –unacceptable 5- poor 4 – average 3- good 2- very good 1- excellent)

1. Organisation   -title
                                    - introduction
                                    - main body (key points, logical sequence, sign-posting language)
                                    - ending (conclusion)
                                    - closure
                                    - timing

2. Content   - topic coverage
                                    - relevant to academic audience
                                    - informative
                                    - understandable
                                    - interesting, entertaining

3. Language   - appropriate to audience
                                    - explanation of jargon
                                    - voice   (speed, volume, clarity, intonation)
                                    - grammatical accuracy
                                    - correct pronunciation of key words

4. Body language   - eye contact
                                    - use of notes
                                    - stance, enthusiasm

5. Visuals   - appropriate
                                    - supportive
                                    - clear

6. Questions   - handling of the discussion
                                    - clear, appropriate responses

7. Complex impression – the best feature/part/characteristics
                                    - one feature that should be changed/avoided/improved