**Call for project proposals**

The FIT foundation announces a call for project proposals 2018 for initiatives promoting **health and fitness** in the Czech population. Organisations may obtain a grant up to **5mil CZK** (min. 3.5mil. CZK). The time frame for the project activities is **January 1st 2018 – December 31st 2018.**

**What does a proposal look like?**

* General information (topic, title, summary)
* Partners (names of people or institutions, description of expertise)
* Background (context, why it is a priority)
* Objectives and target group
* Work plan and timing
* Implementation (organisation and management)
* Expected results and impact (on heath, society, environment, etc.) + added value
* Sustainability (the longer term impact of the project - demonstrate that the achievements of the project will last beyond the duration of the grant)
* Budget (staff costs, travel costs, implementation, dissemination, other costs)

**HOW TO START?**

The idea for a successful project should come from a clear understanding that something is **missing** / could be **updated**

**When writing the proposal bear in mind the eligibility criteria:**

* National and/or Regional **Priorities**
* Quality of the **activities** proposed
* Feasibility and innovative nature of the **methodology** proposed
* **Cost-effectiveness** & allocation of appropriate **resources** to each activity
* **Consistency** between project objectives, methodology, activities and budget proposed

**The procedure - from call to deadline**

1. Meeting 1 - select the topic + name – write the first short draft, divide work

**Deadline: 14th March**

1. Meeting 2 - write the second draft

**Deadline: 28th March**

1. Meeting 3 – finalise the draft – submit proposal

**Deadline: 11th April**

(adapted from http://www.vinnova.se/PageFiles/89206772/How%20to%20succeed%20with%20FP7%20Project%20Proposal.pdf)