Action plan for skills development

*Use the customisable table below to document a definite plan for the action to develop the relevant skills to the required level*

|  |  |  |  |
| --- | --- | --- | --- |
| Current Skills | Score | How will the student improve these skills? | When will the training/  skills development occur? |
| Research & Professional Skills |  |  |  |
| Literature Review Skills |  |  |  |
| Appropriate Research Methods   * Qualitative * Quantitative * Mixed Methods * Practice-Led/Based * etc |  |  |  |
| Academic writing skills |  |  |  |
| Publishing Skills |  |  |  |
| Writing skills, reading skills, verbal skills |  |  |  |
| Project planning, managing time, setting agendas and completing tasks |  |  |  |
| Critical thinking, problem solving,  analytical skills |  |  |  |
| Library skills, bibliography,  referencing, EndNote, etc. |  |  |  |
| Presentation and communication  skills |  |  |  |
| Using IT research software applications for data analysis, referencing, formatting, etc. |  |  |  |
| English as an Additional Language (where needed) |  |  |  |
| Other Professional skills? (e.g specific equipment) |  |  |  |
| Career Development |  |  |  |
| Job searching skills |  |  |  |
| Networking & Self Marketing |  |  |  |

\* Scale: 1 = need to develop, 2 = some familiarity, 3 feeling confident, 4 = well developed