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Name:

Date:

CONTENT	Out of 4	Notes
relevant content		
logical structure		
timing		
LANGUAGE	Out of 3	Notes
vocabulary (range and accuracy)		
grammar (range and accuracy)		
syntax and transitions		
accurate pronunciation and effective intonation		
PRESENTATION SKILLS	Out of 3	Notes
delivery (body language, eye contact, fluency, speed, voice)		
visuals and their use		
discussion management		

COMMENTS AND SUGGESTIONS