

# **INSTRUCTIONS FOR DELIVERING**

## **MINIPRESENTATIONS**

When preparing your presentations, please follow the “golden rules” of effective presentations: “**How to Give an Academic Talk**” – uploaded in IS.

**It is absolutely necessary not to miss class when your presentation is due. Missing the class on the due date without providing serious reasons will unfortunately result in failing the course...**

**Length:** 10-15 minutes per person (including questions and answers, discussion, tasks for the audience)

**Extent:** 1- 2 chapters of a specific book (will be assigned)

**Method:**

- absolutely no reading! (some notes are OK)
- include specific examples of analysis from the reading or your own
- prepare handouts for your classmates: i.e. your presentation with additional notes for your classmates to use in their final projects
- prepare questions for discussion
- speak slowly with good pronunciation
- remember: eye contact, body language, speak up so that everybody can hear you
- structure your presentation (introduction, main part, conclusion)

**Task for the audience during each presentation:**

- make notes while listening to the presentations – ask questions afterwards

Upload your presentations in odevzdavarny/homework vaults:

[https://is.muni.cz/auth/el/1423/podzim2016/ZUR584/ode/ode\\_65474095/](https://is.muni.cz/auth/el/1423/podzim2016/ZUR584/ode/ode_65474095/)