Presenters:

Topic: Date:

Concentrate on the following aspects:

"OK" or "to be improved"

√ X

CONTENT amount of relevance attractiveness information

ORGANISATION clarity logical timing

structure structure

(linking phrases)

DELIVERY speed enthusiasm eye contact intonation

 $\begin{array}{c} \text{confidence} & \begin{array}{c} \text{body} \\ \text{language} \end{array} & \text{volume} \end{array}$

VISUAL AIDS clarity relevance

List 2 or more positive aspects of the presentation:

1.

2.

List 2 or more things that you think might have been done in a better way:

1.

2.

Questions?