

**VSAJ/BVAJ/BKAJ 0222 Medical English Spring Semester 2014**  
**Academic Presentations**  
*Formal Requirements*

**Topic:** to be chosen by speakers, HOWEVER – the topics must deal with issues important for your FIELD/SPECIALIZATION (medicine, optometry, nutrition)  
- medical topic you have read widely about and have substantial expertise in  
- practical knowledge: work experience in hospitals and other medical institutions  
- background reading in English should be done about the topic (mentioned in the bibliography)

**Media:** any media you feel comfortable with: computer, handouts, board, CDs or any combination

**Suggested**

**Structure:**

1. pre-teach **important/difficult** vocabulary or terminology (approximately 5) – key words/expressions/concepts you expect your listeners might not know (explain/describe/exemplify them **in English**; check pronunciation; in case you feel there's confusion as to the meaning, ask the class for a translation) (2 min.)
2. prepare around **5 questions** for your audience – to be provided/dictated before the presentation (so that the audience is active while listening to you) (2 min.)
3. presentation (with a **beginning, main part and conclusion**) (10-15 min.)
4. **check** the questions you provided at the beginning (2 min.)
5. prepare for a **discussion** – you may have further discussion questions as an emergency instrument in case your colleagues have no questions during/after your talk (5 min.)

**Presenters – DO NOT:**

- **READ YOUR PRESENTATION** (however, you can have short notes)
- **JUST COPY YOUR PRESENTATION FROM THE INTERNET** (use your own words to prepare your presentation – paraphrase, summarize, express differently; avoid plagiarism)
- **FORGET TO INCLUDE YOUR SOURCES IN THE PRESENTATION** (WebPages, books, journals – put them at the end of the presentation)
- **USE TOO MANY VISUALS AND TOO MUCH TEXT ON THE SLIDES** (they might become distracting)
- **SPEAK IN A LOW/QUIET VOICE** (every student in the class needs to hear you)

**Audience:** - be willing to ask questions and to discuss ideas – BE ACTIVE  
- evaluate the presenter with constructive criticism – something you liked and something that could be improved (audience is responsible for printing the feedback form for EACH presentation – to be downloaded from the Teacher's Folder)

**Length:** 1 speaker: 10 to 15 minutes + pre-teaching, questions, and discussion  
2 speakers: 15 to 20 minutes + pre-teaching, questions, and discussion