

aVLMT021 Tutorial in Basic Medical Terminology (spring term 2018)
Course requirements and rules

STUDY MATERIALS

- 1) Study materials (handouts, presentations) available in the IS. These materials form an integral part of the course syllabus, containing exercises and explanations to the grammar covered in classes.
- 2) Prucklová, R. – Severová, M.: *Introduction to Latin and Greek Terminology in Medicine*. Praha: KLP, 2016 (Units 8-14).
- 3) "Drill" on the IS (<https://is.muni.cz/auth/drill/?lang=en>)
 The application enables students to practice pronunciation, vocabulary and grammar covered in the course. A manual to the application is available in the Study materials of the course in the IS in a separate file called "DRILL Manual". *(recommended for self-study)*

TESTING

Type of testing	Dates of the tests	Content of testing	Pass mark	Method of tests rating
1st partial test	app. in the 6th week of the spring period (the exact date will be specified at least one week before the test)	Nouns and adjectives of 1 st , 2 nd and 3 rd declension, + vocab. (fractures and injuries)	70%	The partial tests are designed to help students to assess their knowledge regularly. In the event of failure in the partial test, the student is not losing her/his chance to pass the credit test, and this is the reason, why the partial tests are not possible to resit . However, each successfully written partial test automatically enhances student's chances to succeed in the credit test as the final pass mark is lowered the by 5% each time. Taking the fact that the credit test is a very complex test anticipating the extensive knowledge of the subject, we strongly recommend students to take advantage of lowering their pass mark of the credit test by successful completion of the partial tests.
2nd partial test	app. in the 10th week of the spring period (the exact date will be specified at least one week before the test)	Nouns of the 4 th and 5 th declension, comparison of adjectives + vocab. (position, inflammations, types of fever, age)	70%	
Credit test	in the 15th week of the summer period	All nouns and adjectives (unit 1-8), basic word formation + all additional vocabulary	60% if successful in both partial tests 65% if successful in one of the partial tests only 70% if not successful in any of the partial tests	

COMMON RULES FOR TESTING

1. Students can sit the credit test during the 15th week of the semester (June 1, 2018), there are no exceptions to this whatsoever.
2. Resits of the credit test will take place only during the examination period (June 4 – July 15, August 27 - September 9, 2018).
4. The number of possible credit test resits is two (if you repeat the course, one resit is possible).
5. The dates and number of resits set by the teacher before the exam period is final, it means no other dates will be added during the exam period or later.
6. No cheating is tolerated! If a student is caught cheating at a test, he/she will automatically fail and further consequences will be drawn.

ACCESS TO THE PARTIAL TESTS AND CREDIT TEST RESULTS

- Results of the tests will be available to students in the Notebook on the IS.
- The student's results will be given in percentage together with the pass mark.
- The student will have the access to his/her tests during guarantee's office hours only.

ABSENCES + CLASS SUBSTITUTIONS

1. Absences are electronically registered in the IS. In order to be sure you have been registered as present in the class, please be punctual, students' attendance is always checked immediately after the beginning of the class.
2. We can tolerate **two unexcused** absences only; **all further absences** have to be properly **excused at the Study Department**.
3. Unexcused absences are regularly recorded in the Notebook on the IS, and students having these records **cannot sit the credit test**.

THESE INSTRUCTIONS ARE ANY TIME AVAILABLE IN THE IS.

Written by Tereza Ševčíková
05/02/2018

Student's signature and group: _____

Date: _____