Presentation Guidelines

- For each conference there will be max 4 speakers.
- You will choose one of the 'virtual' conferences and prepare a **sample** of a contribution; your task will be the following:

1. specify who would be your <u>audience</u> (teachers in general, English teachers, parents, etc.)

2. present the <u>outline</u> of the whole presentation (i.e. the exact structure = main points) by means of a PP presentation/whiteboard/poster etc., and specify what <u>aids / technology</u> you would need (if any)

3. present <u>ONE part</u> of your 'virtual' presentation, i.e. one point of the structure (it may be the introduction or a practical demonstration or some theoretical background)

4. <u>time limit</u> = 5-6 minutes (strictly!; regular contributions are max 20 mins long)

5. fill in a <u>Registration form</u> and hand it in to the chairperson before your presentation

- You will be assessed on language/fluency/structure +content.