

- 2 The taxi *needs to/ should/ would* be here in a couple of minutes. *We'd better/ 've better/ 'd better* to get ready to go.
- 3 My daughter *wouldn't/ won't/ may not* eat carrots. She hates the taste of them. I *don't have to/ 'm not able to/ can't* think of any way of getting her to eat them. But to tell the truth, I *could/ would/ used to* hate them when I was young, too.
- 4 A: We're completely lost! I'm *not able to/ can't / mustn't* find any of the street names around here on the map.  
B: *We must have/ have got to have/ can have* taken the wrong turning at the traffic lights about a kilometre back.
- 5 You *haven't got to/ needn't/ mustn't* go on the beach when the tide's coming in. It's very dangerous. You *can/ might/ would* play in the fields instead.
- 6 I was beginning to be concerned that I *won't/ mustn't/ wouldn't* get to the station for my train. But I *didn't need worry/ needn't have worried/ needn't worry*; Colin turned up in good time to give me a lift.
- 7 Most head teachers today feel that parents *need/ should/ had better* play a more active part in the running of schools. There was a time when parents *would/ will/ should* put a lot of effort into raising money for school projects, but those days seem to have gone.
- 8 A: These trousers shrank the first time I washed them.  
B: If I were you, I *ought to/ should/ can* take them back.  
A: Yes, I suppose they *can/ need/ may* give me my money back.
- 9 Preliminary research suggests that the bones *must/ have got to/ used to* be at least 100,000 years old, but they *would/ could/ can* be considerably older than that.
- 10 Apparently, in the future, airline passengers *will be able to/ can/ could* send and receive email messages without moving from their seats. Of course, by the time this is common, we *can/ must/ might* have started using even more efficient ways of communicating.
- 11 Both candidates for the job were very strong and it was hard to choose between them. I certainly *couldn't/ mustn't/ had got to* have decided which one to appoint. But fortunately, we *hadn't got to/ didn't have to/ mustn't* make a final decision; the management found enough money to allow us to appoint both of them.
- 12 You *needn't/ don't need to/ mustn't* be very fit to play badminton well. It *can/ is able to/ could* be played by anyone who is reasonably fit and who has a good sense of timing.

## Passives

## Units 22–25

- 6 Some extracts from radio news reports are given below. Rewrite them in a more appropriate way using passive forms in which the underlined word forms the subject of the clause. If 'that' is underlined, use a passive construction with *it* or *there*.

## Examples:

Picasso encouraged her to paint. → **She was encouraged** to paint by Picasso.

People believe that the Prime Minister will resign tomorrow. → **It is believed** that the Prime Minister will resign tomorrow.

- A People are encouraging the Prime Minister to sack the Environment Minister, Maggie Long, after someone revealed that she had received payments from a major oil company. However, in a statement today, the Prime Minister said: 'My advisors tell me that the company paid Mrs Long the money before she joined the government. I have no intention of dismissing her.'
- B A tropical storm has caused severe flooding in the city of Chittagong in southern Bangladesh. Although we understand that there are no casualties, the floods have made many thousands of people homeless, and people estimate the damage to property as running into millions of dollars.

- C Protesters have continued to block the construction of the new Newburn ring road by tying themselves to trees along the proposed route. Police say that they have given the protesters two days to leave the area or they will arrest them.
- D Conservation groups have demanded that the government should close down the Seafeld nuclear power station after a report which said that investigators have found unacceptable levels of radiation in the local area.
- E The Chief Constable of the London police force has revealed that they have received a death threat against the life of President Nabon, who is visiting the capital this weekend. He says that they are taking the threat very seriously. People expect that security levels will be increased during the President's visit.
- F Someone found a man injured on a Scottish hillside this morning. People think that he fell while coming down a hillside in bad weather. Medical staff are treating him in hospital for leg and head injuries. Someone reported him missing last night when he failed to return home after a day's walking.
- G And now football. People expect that there will be a record crowd at tonight's match between Manchester United and Bayern Munich. People report that the club will give the United players a huge financial bonus if they win and people have even suggested that the club might pay them as much as £50,000 each.

## Verb complementation: what follows verbs

## Units 30 &amp; 31

- 7 Underline the correct alternatives. Sometimes both are possible.
- 1 He insisted *to pay/ on paying* for the meal.
  - 2 The interviewer started off *to ask/ by asking* me why I wanted the job.
  - 3 I can clearly recall *his saying/ him saying* that he was meeting Sarah at eight o'clock.
  - 4 The university has *arranged/ appointed* Dr Charles to be head of the new Medical Institute.
  - 5 I knew I could *ask/ count* on Philip if I needed any help.
  - 6 My parents are always going on *at me to tidy/ for to tidy* up my bedroom.
  - 7 The ticket enables you *visiting/ to visit* both the museum and the art gallery.
  - 8 Karen is so small that she often has to resort to *wearing children's clothes/ children's clothes* to get the right size.
  - 9 We objected to *their cat/ their cat's* digging up our garden.
  - 10 The government plans to bring in new laws *forcing/ making* parents to take more responsibility for the education of their children.
  - 11 I don't approve of *her smoking/ smoking*.
  - 12 Johnson was arrested when he failed *him to appear/ to appear* in court.
  - 13 If you have any problems with the computer, contact Simon. It's best if you *allow/ let* him deal with it.
  - 14 I've heard a lot about Dr James, and I'm looking forward *to hearing/ to hear* his talk tomorrow.
  - 15 Although Patricia is a doctor herself, it doesn't *entitle her to/ entitle for her to* special treatment, and she will have to join the waiting list like everyone else.
  - 16 We *waited/ waited for* the storm to pass before we continued.
  - 17 When I was in the supermarket I *noticed a man to take/ noticed a man take* some food off the shelf and hide it inside his coat.
  - 18 We *invited/ refused* Liz to come to the party.
  - 19 I overheard her *tell/ telling* Jack that she was seriously ill.
  - 20 She gave up work so that she could focus on *looking/ look* after her children.

- 21 We were unhappy in England, and even *discussed/ talked* of emigrating to New Zealand.  
 22 The lizard is amazingly well adapted *to live/ to living* in very dry and windy conditions.  
 23 An increase in the price of petrol would discourage *me from using/ from using* my car.

## Reporting

Units 33, 35, 36 &amp; 38

- 8 Complete the sentences to report what was said using one of the following nouns followed by a *that*-clause or *to*-infinitive clause. Give two completions where both a *that*-clause and *to*-infinitive clause are possible.

advice      complaint      conclusion      confession      decision      prediction  
 promise      refusal      reply      ~~statement~~      threat      warning

- 1 'The government has decreased taxation every year since we came to power,' stated the President.  
 Opposition leaders have challenged the President's statement that the government have/had decreased taxation every year since they came to power.
- 2 Karen said, 'I've decided not to go to university next year.'  
 We were disappointed with Karen's decision
- 3 'The Earth will pass through the tail of a comet within the next five years,' predicted Professor Adams.  
 Considerable media attention has been focused on .....
- 4 'We said that we would dismiss the strikers if they didn't return to work, and we have now done that.'  
 The company has carried out .....
- 5 'You should delegate more of your work to your secretary,' Mary was advised by her boss.  
 Mary decided to follow .....
- 6 'I'll pick you up at 10.00,' John promised.  
 John didn't turn up until 11.00, despite .....
- 7 'Professor Jones doesn't know what he's talking about,' Bob concluded.  
 I wasn't surprised by .....
- 8 'My dinner is cold!'  
 We decided to ignore Donald's .....
- 9 'We will not negotiate over the ownership of the land!'  
 I was astonished by .....
- 10 'Small children should be kept indoors until pollution levels have reduced,' the Health Minister has warned.  
 The Health Minister has issued .....
- 11 'I've never used a computer before,' she confessed.  
 I was surprised by .....
- 12 'Where's Susan?' I asked Derek. 'I don't know,' he replied.  
 When I asked Derek where Susan was .....

## Nouns

Units 40-43

- 9 Choose an appropriate present simple form (singular or plural) of the verb in brackets. If both singular and plural forms are possible, give them both.
- 1 I've been trying to sell my car for ages, but nobody ..... to buy it. (*want*)  
 2 A lettuce and a carrot ..... all I need to make the salad. (*be*)  
 3 A lot of students ..... in the old houses near the university. (*live*)  
 4 All of the scientific evidence ..... to the conclusion that increasing use of pesticides in farming is damaging our health. (*point*)

- 5 The university ..... to appoint lecturers who already have a PhD. (*prefer*)
- 6 She's one of those people who ..... just sitting in the sun on holiday. (*love*)
- 7 The office staff ..... that they have been treated badly by management. (*claim*)
- 8 All of my children ..... to the same school. (*go*)
- 9 A lot of cheaper furniture nowadays ..... in pieces inside a flat box for you to build yourself. (*come*)
- 10 In France, the media ..... more respectful of the privacy of celebrities than in Britain. (*be*)
- 11 Currently, 16 per cent of the workforce ..... jobless. (*be*)
- 12 It's a really quiet town at night. Everything ..... at around 10 o'clock. (*shut*)
- 13 The police ..... that the fire was caused deliberately. (*suspect*)
- 14 The majority of the children in the class ..... under five years old. (*be*)
- 15 Although the bracelet might be worth something, none of the other jewellery ..... to be of great value. (*appear*)
- 16 The stairs ..... quite steep, so be careful how you go down. (*be*)
- 17 What worries me about the car ..... the problems we've been having with the brakes. (*be*)
- 18 The United Nations ..... to send a team of doctors to investigate the outbreak of TB. (*plan*)
- 19 One of the arguments in favour of the new airport ..... that it will bring jobs to the area. (*be*)
- 20 Many people have speculated on the reasons for the southern population movements in the Indian sub-continent during the fifteenth century, but none of the historical records identified so far ..... an answer. (*provide*)
- 21 It's a charity performance, so none of the actors ..... a fee for taking part. (*get*)
- 22 Every letter and parcel ..... carefully checked before posting to make sure it has the correct address. (*be*)
- 23 My parents want to move to Spain, but neither of them ..... Spanish. (*speak*)
- 24 'Where are the scissors?' 'I think either Becky or Miguel ..... borrowed them.' (*have*)
- 25 Most people would agree that the criteria ..... not of equal importance. (*be*)
- 26 The economics of nuclear power ..... become more and more difficult in the last decade. (*have*)
- 27 Whoever had contact with the patient ..... to be found and vaccinated against polio. (*have*)
- 28 'I've got to walk all the way to my uncle's house, and he lives about two miles away.' 'But two miles ..... far.' (*be/ not*)
- 29 A recent survey shows that around 10 per cent of all cars ..... dangerous to drive. (*be*)
- 30 Phonetics ..... one of the options you can take in the second year of the course. (*be*)

## Articles etc.

## Units 44-48

- 10 Which of the following can you use to complete the sentences correctly? Which *one* can you use to complete *all* of the sentences in each set?
- a/an one some the 'zero article' (-)**
- 1 a Could you look after my cat while I'm away on holiday? It's only for ..... week.
- b David lives less than ..... mile from school, so he can get up at eight o'clock and still be at school by nine.

- c As I walked in, Sue was sitting in ..... corner of the room and Malcolm was sitting in the other. I could tell that they had been arguing.
- 2 a ..... vulture feeds primarily on dead animals.  
 b Margaret has arthritis, and her doctor has suggested that she should spend as much time as possible in ..... warm climate.  
 c Katherine has decided she wants to be ..... accountant.
- 3 a A: How should I get to the town centre from here?  
 B: Well, you could walk, but catching a bus is probably ..... quickest.  
 b The World Wide Fund for Nature organised a major campaign to save ..... tiger.  
 c ..... washing machine has had a huge impact on people's lives since it was invented.
- 4 a A: Michael Jordan is visiting our school next week to talk about basketball.  
 B: You mean ..... Michael Jordan? Can you get his autograph for me?  
 b It was hot in the house, so she opened all the windows to let in ..... fresh air.  
 c Large areas of Canada are still covered by ..... forest.
- 5 a She was made ..... Chief Executive Officer in 2002.  
 b Do you want ..... sugar in your coffee?  
 c You can buy ..... new microwave ovens for as little as a hundred dollars.
- 6 a ..... 500 people were at the meeting.  
 b Despite years of research, we still don't understand the significance of ..... dreams.  
 c It is a sad fact that ..... money buys political power in many societies.
- 7 a ..... earthquake in the south of the country has left thousands homeless.  
 b I love having holidays at ..... seaside.  
 c Do you remember ..... Wilmotts? They used to live opposite us.
- 8 a ..... bicycle is an important means of transport for many people with no access to public transport.  
 b We only stayed in Oxford for ..... night, but we really liked the place.  
 c Andre owns a painting that he claims is ..... Picasso.
- 9 a I felt fine when I woke up, but by ..... evening I had a high fever.  
 b The temperature at ..... midday reached over 40°C.  
 c It's probably easiest to contact me by ..... email.
- 10 a My history teacher at school – ..... Mrs Bullenski – was always giving us advice on how to improve our examination skills.  
 b I'll just spend ..... day or two in Singapore and then go on to Australia for three weeks.  
 c It was ..... day that would remain in my memory forever.

Relative clauses

Units 53–55

- 11 Write the information in brackets as a relative clause in an appropriate place in the sentence. Give all possible relative pronouns, but if you can leave them out, put them in brackets. Make sure you put in commas where necessary.
- 1 Later in the programme we have an interview with Peter Svensson. (last week he became the first man to row solo across the Indian Ocean) Later in the programme we have an interview with Peter Svensson, who last week became the first man to row solo across the Indian Ocean.
- 2 Carla's restaurant is very good value. (it serves a range of Mediterranean dishes)
- 3 The New Zealand rugby team are clear favourites to win the match. (all of its members weigh over 100 kilos)

- 4 Suzie brought home a kitten. (she'd found it in the park)
- 5 The story is about a teenage boy. (his ambition is to become an astronaut)
- 6 Paul has got a job with Empirico. (its main product is electric light bulbs)
- 7 Politicians should give more consideration to the working people. (they represent them)
- 8 Among the group of people was Professor Rogers. (I had last seen him in Oxford twenty years earlier)
- 9 I live on a small road. (it leads down to the river)
- 10 Monet's earlier paintings are in a new exhibition in London. (many have never been seen in this country before)
- 11 Ian McIver has become managing director of Europe's largest food retailer. (his first job was selling vegetables in a market)
- 12 Douglas has a new girlfriend. (she works in the library)
- 13 My Volkswagen Golf is a very reliable car. (I bought it in 1980)
- 14 Brian Brookes will be present at its official opening. (the Brookes art gallery is named after him)

## Substitution and leaving out words

## Units 62–65

- 12 Underline the appropriate alternatives. Sometimes both are possible.
  - 1 He has a shave every morning, but you wouldn't think he *did/ had*.
  - 2 The developers pulled down the clock tower to make way for the new road. In *doing so/ so doing*, they destroyed one of the finest examples of 17<sup>th</sup> century architecture in the country.
  - 3 'Ben won't be coming this weekend.' 'But he *promised so/ promised he would*.'
  - 4 'It looks like Schumacher is going to win again.' 'It *appears/ appears so*.'
  - 5 'I didn't know you cycled to work.' 'Yes, I always *do/ do so*.'
  - 6 I don't smoke cigars, and never *have/ have done*.
  - 7 They asked me to go fishing with them, but I *didn't want/ didn't want to*.
  - 8 'Will it take you long to fix it?' 'Well, it might *do/ do so*. I'm not sure yet.'
  - 9 'Do you think Ray will be up by now?' 'I *doubt that he will/ doubt so*.'
  - 10 'Dad won't mind us borrowing the car, will he?' 'No, I *don't suppose so/ suppose not*.'
  - 11 Just park the car wherever you *want to/ want*.
  - 12 'Has Rachel arrived yet?' 'No, I don't think she *has done/ has*.'
  - 13 Karl had to choose between working much longer hours and moving to another part of the country. He had never faced *such a dilemma/ a such dilemma* before.
  - 14 He owns much more land than I *do so/ do*.
  - 15 We'd like to go to Canada to see Ruth, but we can't *afford to/ afford*.
  - 16 'I imagine the information is kept on computer somewhere.' 'I would *expect so/ expect*.'
  - 17 I don't know whether my parents want me to go to Norway, but I *suspect not/ don't suspect*.
  - 18 'Will she expect us to get the job finished by the weekend?' 'I certainly *don't hope so/ hope not*.'
  - 19 'There's no answer. I suppose she might have left home by now.' 'Yes, I suppose she *might have/ might*.'
  - 20 The car's in good condition. They *told so/ told me so* at the garage.
  - 21 I didn't want Matthew to climb the mountain, but he was *determined to/ determined*.
  - 22 'My mother was really angry.' 'But didn't you expect her *to/ to be*?'
  - 23 'It doesn't look like the rain's going to stop soon.' 'I *don't guess/ guess not*.'
  - 24 'Are you going to the library today?' 'I *might do/ might be*.'

## Position of adjectives, adverbs and adverbial phrases

Units 66, 69, 74 &amp; 75

- 13 Are the italicised words and phrases in the correct position? If not, suggest a change of position or additions to improve the texts.
- a I *every so often* leave work *early* and go to a performance in the local concert hall. It's very close to my office, in the *opposite* building. *Usually* they *rather* are good, but yesterday's, given by a singer and pianist, was a *total* disaster. The singer *with wonderful control* began to sing. But when the pianist started to play, it sounded awful. At first I thought he was *badly* playing, but then it became obvious that the piano *completely* was out of tune. They stopped and discussed *briefly* the problem. They couldn't continue *clearly*, and they left the stage *unhappily*. *Naturally*, all the *present* people felt sorry for them. I'm sure the *responsible* person for tuning the piano will be severely reprimanded.
- b I *just* was going out to work this morning when the postman pushed *through my letterbox* a letter. It was from Maggie, who writes *from time to time*. The letter said that she has to come to Bristol to visit her *unwell* uncle. She is one of his few *remaining* relatives. She wants us to meet and asked if I could suggest a time *possible*. Well, I *for a couple of years* haven't seen her, so I was really pleased. We *first* met at university. We have *alike* interests, so *always* we find a lot to talk about. The *included* photos in the letter showed that she hadn't changed since I *last* saw her. I spent so long reading the letter that I *nearly* was late for work.

## Adverbial clauses and conjunctions

Units 79–82 &amp; 87

- 14 Match the ideas in (i) and (ii) and use the word in brackets to write either a single sentence (as in 1) or two sentences (as in 2), as appropriate. Note that you can put the idea in (ii) first in the sentence.
- |  |  |
|--|--|
| <p>i</p> <ol style="list-style-type: none"> <li>1 I knew there was something wrong</li> <li>2 prepare the remaining vegetables</li> <li>3 his wife is really small</li> <li>4 only about 100 people attended</li> <li>5 I can't afford a coat like that</li> <li>6 I'm determined to finish the report</li> <li>7 you'll have to walk all the way from the station</li> <li>8 I stayed until the end</li> <li>9 her husband would never find it</li> <li>10 I've been running about 200 kilometres a week</li> </ol> | <p>ii</p> <ol style="list-style-type: none"> <li>a I found the film boring</li> <li>b Jamie must weigh over 120 kilos</li> <li>c to prepare for the marathon</li> <li>d <del>she said she was feeling fine</del></li> <li>e I don't like the style</li> <li>f <del>leave the carrots to cool for a few minutes</del></li> <li>g make sure you catch the last bus at 11.00</li> <li>h I have to stay at work until midnight</li> <li>i she hid the letter between the pages of a book</li> <li>j there had been a lot of publicity about the meeting</li> </ol> |
|--|--|
- 1 (even though) (+ d) I knew there was something wrong, even though she said she was feeling fine. or Even though she said she was feeling fine I knew there was something wrong.
- 2 (meanwhile) (+ f) Leave the carrots to cool for a few minutes. Meanwhile, prepare the remaining vegetables.
- 3 (whereas)
  - 4 (even so)
  - 5 (besides)
  - 6 (even if)
  - 7 (otherwise)

- 8 (although)  
 9 (so that)  
 10 (in order to)

## Prepositions

Units 92–94

15 Write a preposition in an appropriate place after the italicised nouns and verbs.

*with*

- 1 Personally, I don't *agree*  $\wedge$  fox hunting, although I know that you *approve* it.
- 2 There seems to be little *likelihood* Williamson winning Wimbledon because of her *inability* play well on grass tennis courts.
- 3 Our plan is to *split* the organisation into a number of small units. This will improve our *prospects* competing with more specialised companies.
- 4 I *ran* Paul in town the other day. He *asked* you.
- 5 Jack takes great *pride* never *throwing* anything. He always says that one day he'll find a use for things.
- 6 Although Professor Watson *knows* a great deal meteorology, even he can't *account* the unusual weather we have been having over the last few weeks.
- 7 There has been a great *improvement* the behaviour of children in the school. This has *resulted* the headteacher's *idea* involving them in decision-making.
- 8 Even though Dennis didn't *act* my advice and follow a career in medicine, I'm full of *admiration* his *determination* train to be a vet.

## Inversion

Units 99 &amp; 100

16 Write new sentences with a similar meaning. In the new sentence the verb should come before the subject (inversion), and the sentences should begin with one of the following words or phrases.

Had	Hardly	<del>Little</del>	Not for one moment	Only if	Only in
Seldom	Should	So	Under no circumstances	Such	Were

- 1 I didn't imagine that the boss had called me into her office to fire me. *Little did I imagine that the boss had called me into her office to fire me.*
- 2 The police will only investigate the matter further if an official complaint is made.
- 3 The instructions were so complicated, that it was impossible to assemble the machine.
- 4 If we had known how ill Rob was, we would have taken him straight to the hospital.
- 5 The wind was so strong that all the trees in the park were blown down.
- 6 She didn't often regret her lack of formal education, although she was sometimes aware of gaps in her knowledge.
- 7 You should only phone for an ambulance in an emergency.
- 8 There was never any disagreement between us.
- 9 If it were not for financial assistance from the government, the museum would have closed long ago.
- 10 They had only just finished eating before a waiter started to clear away the plates.
- 11 Children should never be allowed into the room without adult supervision.
- 12 If the bridge is ever built, it will be welcomed by the local community.