

Presentations MP

Structure

A well organised presentation with a clear structure is easier for the audience to follow. It is therefore more effective. You should organise the points you wish to make in a logical order. Most presentations are organised in three parts, followed by questions:

Beginning	Short introduction	<ul style="list-style-type: none">• welcome your audience• introduce your subject• explain the structure of your presentation• explain rules for questions
Middle	Body of presentation	<ul style="list-style-type: none">• present the subject itself
End	Short conclusion	<ul style="list-style-type: none">• summarise your presentation• thank your audience• invite questions
Questions and Answers		

Content of presentation

Introduce your diploma work topic (if you have not decided yet think of some topic which could be the topic of your diploma work).

Speak about it in brief, give reasons why you have chosen the topic.

Cite three different resources you used/can use for your work. They can be journals, books, websites, previous diploma works, etc. Two of them must be written in English, one can be Czech or another language.

Give any specific details on one of the resources.