

**Observation sheet**  
(Focussed on the teacher)

date:

class:

number of pupils:

topic:

	Description	Explanation (Why?)
Organization of the lesson		
Presenting		
Eliciting: teacher prompts and responses		
Giving instructions		
Managing errors and mistakes		
Managing classroom communication		
Managing pair and group work		
Balance of teaching and learning		
Timing and pace		
The board		
Supplementary materials		
Assessment, evaluation of pupils results		
Any other		

notes		
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