

Communication

Answer Key

Practice

A Is the meaning the same or different? Write S or D.

1 D, 2 S, 3 D, 4 S, 5 D, 6 S, 7 S, 8 S, 9 D, 10 S

B Complete this extract from a guide to using the internet with the following:

1 sites 2 online 3 download 4 chat room 5 newsgroup 6 web page

Making a call

1 that, It's 2 there, take a message, call back 3 wrong, no one

Phone messages

Listen and complete the phone messages (answering machine messages).

A

This is 641 480. I'm afraid there's no one to take your call right **1 now**. Please leave your **2 name** and **3 number** after the tone and I'll call you back.

Ah, yes, hello. Mr Trotter, my **4 name** is Rachel and I'm **5 interested** in your advertisement. Could you call me back, please? Any time before 6 o'clock. The number is 087044 6091. Ask for Rachel. Bye.

B

Stuart here. I'm not home at the **6 moment**, so please leave a **7 message** after the beep. Thanks.

Hello, good morning. **8 This** is Bella Moor, that's Moor – M – double O – R. I'm **9 calling** about the Kung Fu classes. You can call me back on my **10 mobile**, that's 0447 395822. But I'll try to **11 call** you again later.

1 now 2 name 3 number 4 name 5 interested 6 moment 7 message 8 This 9 calling 10 mobile 11 call

Taken and adapted from:

Gough, Chris. English Vocabulary Organiser. LTP 2001. ISBN 1-899396-36-5

Gairns, Ruth. Redman, Stuart. Oxford Word Skills – Basic. OUP 2008. ISBN 978-0-19-462003-1

Kerr, Philip. Straightforward. Pre-intermediate. Macmillan 2012. ISBN 978-0-230-42446-3

El-Hmoudová, Dagmar. Angličtina – maturitní témata. Petra Velanová 2006. ISBN 978-80-86873-04-6

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