

Choose the correct word for each sentence.

1. I'll ask my bank manager for **advice/ advise** about investment.
2. He first spoke **briefly/shortly** about the agenda for the day.
3. She hopes to get a **chair/seat** on the board.
4. We **check/control** each new consignment very carefully.
5. I enclosed a **complements/compliments** slip with the catalogue.
6. Do these cars **confirm/conform** to the new safety regulations?
7. You shouldn't read **confident/confidential** documents!
8. Normally, she's a very **conscientious/conscious** worker.
9. The unions criticised the government's **economic/economical** policy.
10. If you pay too much tax you get a **discount/rebate**.
11. Lawyers here only get their **fee/wages** if they win the case.
12. The **income/salary** from the investment is £52,000 a year.
13. She took her case to an **industrial/industrious** tribunal.
14. Unfortunately we have **mislaid/misled** the original invoice.
15. ~~The secretary made **notes/notices** of what was said at the meeting.~~
16. The **overtake/takeover** bid from Jenkins came as a complete surprise.
17. Please send me your latest catalogue and **price/prize** list.
18. We've increased **produce/productivity** by 10% in this factory.