

## How to give instructions

- Watch a video on how to describe procedures and write down the highlighted useful phrases:  
(<https://www.youtube.com/watch?v=rLwmDta0c1A>)

Another challenging aspect of giving a presentation is using the right body language.

- Watch the video about how to use body language when speaking to people and write down some useful tips.

<https://www.youtube.com/watch?v=4TrjN31Cvel&t=112s>

- Choose one activity that involves a procedure and describe it for the person next to you. Check understanding. Also, try to comment on the advantages and disadvantages of doing the activity that way. (See the useful language below).

Useful language

**Explaining how something works**

Let me explain how it works.  
One/The main thing to note is ...  
What happens is ...  
Basically, ...  
As soon as you ..., it starts to ...  
It's a bit like ...

**Comparing**

On the one hand..., but on the other hand ...  
It looks very similar to ..., but what's different is ...  
It might seem ..., but in fact it's ...  
One downside is ..., but on the plus side ...  
One benefit is that ..., though a drawback might be ...

(Adapted from Business Result Intermediate, OUP, 2008)

- Discuss in pairs whether you do/would do the activity in the same way.
- Follow up: Check out JenniferESL channel for other video series on grammar, vocabulary and pronunciation.