

How to complete the portfolio task

a) **Choose ONE** of the tasks below for your diagnostic process. For each task, you will find a template in the learning materials file ([PDF:SZ6646 Educational and Psychological Assessment in Teaching Practice \(muni.cz\)](#)). You can choose from the following topics:

- Diagnosing learning outcomes and the process of learning
- Diagnosing social relationships in the classroom
- Case studies of problem behaviour of pupils
- Using assessment to support learning

b) **Follow** the steps in a the teplate of a chosen topic.

c) After fulfilling the portfolio task, **evaluate** your work in a provided chart of the teplate.

d) **Send** your portfolio task document by e-mail to a selected classmate for peer evaluation.

e) The classmate will read your document, evaluate it, write a recommendation for possible modifications and send it back to you by e-mail. In return, you will also **provide feedback** to a selected classmate.

f) **Edit** your portfolio task according the recommendations if you find them constructive. If you disagree with the recommendations, defend your standpoint, explain the reasons for your decisions.

g) **Submit** your portfolio in the homework vaults (please submit the complete document which already involves egg to egg check-up, your self-assessment, peer-assessment and your comments on the feedback as well as your experience with the diagnostic process).

Please, respect the deadlines for handing in the task:

- send your portfolio task to designated classmates
- provide a feedback to your classmate
- submit final version of the portfolio task to the homework vaults

Completion of the course:

Colloquium – personal meeting with other calssmates and the instructor over your portfolio task. Participants: pairs of classmates (according to mutual evaluation) will present their experience with diagnostic activity in teaching practice. Time: Examination period.