

## **Presentation Assessment Criteria**

Consider the following criteria before making your presentation:

- 1. Organisation**
  - preparedness
  - logical sequence
  - introduction
  - purpose statement
  - sign-posting language
  - key points
  - conclusion
  - closure
  - timing
  
- 2. Content**
  - topic coverage
  - relevant to humanities and social sciences
  - informative
  - understandable
  - interesting
  - entertaining
  
- 3. Language**
  - appropriate to audience
  - explanation of jargon
  - voice
    - speed
    - volume
    - clarity
    - intonation
  - grammatical accuracy
  - correct pronunciation of key words
  
- 4. Body language**
  - eye contact ( with the whole class, not only the teacher)
  - good use of notes; not reading large parts of the presentation
  - stance, enthusiasm
  
- 5. Visuals**
  - appropriate
  - supportive
  - clear
  
- 6. Questions**
  - handling of the discussion
  - clear, appropriate responses
  
- 7. Sources**
  - reliability
  - bibliography format (see seminar 5, Library)