

- 1) **The speaker in the presentation claimed ..., and I agree or disagree with this claim because...**
- 2) **Although the presentation was informative, the speaker failed to explain..., and I was also missing some information on ...**
- 3) **The main problem of the presentation was the fact that the speaker provided only a one-sided view on the topic. The speaker argued ..., however, it is necessary to also consider ... because...**
- 4) **Although the presentation was interesting to watch, I fail to see the importance/relevance of the topic. It was lacking ..., and I would suggest the speaker might also mention...**
- 5) **The topic of the presentation would be very useful if he speaker actually... But I appreciate the passage of ... that brought new insights into the issue.**

MENTION SPECIFIC PASSAGES FROM THE PRESENTATION

AGREE OR DISAGREE WITH THE CLAIMS OF THE SPEAKER

SAY WHICH PARTS OF THE PRESENTATION WERE USEFUL/USELESS AND WHY

GIVE YOUR OVERALL OPINION ON THE CONTENT OF THE PRESENTATION AND THE PERFORMANCE OF THE SPEAKER

EXAMPLE

This text is a reaction to one of the presentations I have seen, which is a TED talk called „How to Avoid Death by Powerpoint“. Throughout the presentation the speaker gave several important and interesting points on how to make the presentation more powerful, easier to follow for the audience, and more enjoyable in general. He discussed the issue of bad working memory several times, claiming that people are usually not able to do two things at the same time, and that short-term memory of many people is, in general, rather bad.

One might disagree with the claim, believing that the issue with memory is not that problematic, however, after the speaker provided some real-life examples, I had to reconsider my initial opinion, because it is true that in some situations it is difficult to concentrate on more things than one. I feel that many people truly make the mistake during their presentations to have sentences in the slides and also saying the sentences out loud, or to discuss something else than what the points in the slides are showing. The speaker made me realize some of my own mistakes or problems, and he did it in a rather powerful, as well as entertaining way, so I will remember a large amount of information from the presentation, and try to implement it in my own presentations in the future.

(a bit longer – 6 sentences, 220 words – but longer is still better than too short)