Look at A, B and C opposite to find the answers to the crossword.

Across

2 and 17 Office workers may wear this. (5,6) 5 All the people working for a company. (5) 7 workers use their hands. (6) 8 When people stop working to protest. (6) 10 One of the people working for an organization. (8)

walk-.....(4)

13 Another name for the

human resources

department. (9)

18 and 15 down Various

forms of protest at

14 Workers seen as a

group. (6)

work. (10,6)

11 Occasions when workers

stop working to protest: Down

- 1 Everyone working for a company is on this. (7)
- 2 Everyone, or everyone except top managers. (9)
- 3 These are trade in the UK and labor in the US. (6)
- 4 and 17 across Manual workers may wear this. (4,6)
- 5 The place in a factory where the production lines are. (4, 5)
- 9 When people stop work to complain about something. (8)
- 16 and 12 When workers intentionally produce less. (2,4)

	Manuel Ortiz is the founder of a Spanish computer sales company. Use the words in
	B and D opposite to complete what he says about it.

I founded Computadoras Creativa	is 20 years ago. We started with a small		
(1) in Madrid. Our (2)	, our (3)		
is still here, but now we have sites all over Spain, with about 500 employees. Many			
of the offices are (4)	_: everyone works together, from managers to		
(5)	, as well as people selling over the phone, and		
people in technical (6)	giving help to customers over the phone.		
Recruitment is taken care of in Madrid, by the (7)			
or (8)	The state of the s		

Over to you



Think about the company you work for or one you would like to work for. Where is its head office? How many sites does the company have? How many employees? Is it better to have everyone on one site or to have different sites with different activities? Do people have their own offices or are there open-plan offices? Which type do you / would you prefer to work in?